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Tender

## **South West Essex Community Education Trust - ICT Partner**

South West Essex Community Education Trust

F02: Contract notice

Notice identifier: 2023/S 000-009065

Procurement identifier (OCID): ocds-h6vhtk-03b6d3

Published 29 March 2023, 8:16am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South West Essex Community Education Trust

Thurrock

RM16 3NJ

#### **Contact**

Geoff Chandler

#### **Email**

[geoff.chandler@moxton-education.com](mailto:geoff.chandler@moxton-education.com)

#### **Telephone**

+44 07970661087

#### **Country**

United Kingdom

**Region code**

UKH32 - Thurrock

**Companies House**

07693309

**Internet address(es)**

Main address

<https://swecet.org>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://swecet.org/tenders>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

South West Essex Community Education Trust - ICT Partner

**II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The South West Essex Community Education Trust (SWECET) is a Trust of 6 Academies encompassing c.3,964 pupils.

Our vision is to establish a national reputation for the quality of education we provide

To achieve this, we recognise that we must take accountability for the quality of our teaching, our learning environments and our pupils' development as well as striving to be at the forefront of innovative education.

We provide exceptional training and development opportunities for our colleagues so that they can reach their full potential. It is vital that they have the skills, capacity and expertise needed to not only teach our pupils and provide an outstanding education, but to inspire, support and prepare them for adult life.

We also work to cultivate an exciting, dynamic and pupil-focused learning environment where our teaching is innovative and developmental.

Our pupils' education is our main priority and we want to ensure they enjoy coming to school.

We are constantly challenging ourselves and looking within our schools and beyond our immediate community to understand our needs and identify best practice. It is important to us to stay up to date with the latest research and continue to find new innovative ways of educating our pupils.

The ICT Support at the Trust is currently provided internally by 6 people. The team who deliver a mix of both onsite and remote support.

There is an ICT Manager, Deputy ICT Manager, 3 x Technicians and an apprentice.

The reason for this procurement is that the Trust wishes to consolidate its ICT provision, into a single outsourced service that will deliver infrastructure management, ICT Projects (initially to re-organise the joining up of ICT across the Trust) and supply of equipment. In school, 'adds, moves and changes' will continue to be carried out by SWECET staff.

The companies identified from these shortlisting questions to receive the Stage 2 ITT for the service will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include, but not be limited to:

- Strategic advice and direction to the Trust regarding ICT
- Single service desk for all ICT issues - Full time except Bank Holidays
- Single ITSM tooling for both SWECET and the bidders staff to use (6)
- 24 x 7 x 365 remote monitoring and management, including all patching and updates of infrastructure that the supplier is responsible for.
- Responsibility for design, specification, installation and management of all ICT infrastructure
- Re-active onsite staffing bidders to deliver the SLA.
- Supply of goods and services based on an agreed Best Value (BV) approach
- Management of 3rd parties - apart from those which relate to local device based applications
- Relevant monitoring, management, patching and reporting
- Training - Technical and curriculum as necessary
- Expectation that the provider will drive innovation
- Risk registers and infrastructure inventory management
- Collective partnership targets aligned to the Trusts objectives
- Due diligence for future schools

Bidders should note the following;

- The Trust will provide a standard contract as part of the ITT Pack
- There is not expected to be an initial requirement for TUPE

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 32410000 - Local area network
- 32420000 - Network equipment
- 32430000 - Wide area network
- 32550000 - Telephone equipment
- 48100000 - Industry specific software package
- 48200000 - Networking, Internet and intranet software package
- 80100000 - Primary education services
- 80200000 - Secondary education services
- 80400000 - Adult and other education services
- 80500000 - Training services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

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Bidders should note the following;

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- There is not expected to be an initial requirement for TUPE

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,700,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 April 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

2 May 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

South West Essex Community Education Trust

Thurrock

Country

United Kingdom