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Tender

South West Essex Community Education Trust - ICT Partner

South West Essex Community Education Trust

F02: Contract notice

Notice identifier: 2023/S 000-009065

Procurement identifier (OCID): ocids-h6vhtk-03b6d3

Published 29 March 2023, 8:16am

Section I: Contracting authority

I.1) Name and addresses

South West Essex Community Education Trust

Thurrock

RM16 3NJ

Contact

Geoff Chandler

Email

geoff.chandler@moxton-education.com

Telephone

+44 07970661087

Country

United Kingdom

Region code

UKH32 - Thurrock

Companies House

07693309

Internet address(es)

Main address

<https://swecet.org>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://swecet.org/tenders>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

South West Essex Community Education Trust - ICT Partner

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

The South West Essex Community Education Trust (SWECET) is a Trust of 6 Academies encompassing c.3,964 pupils.

Our vision is to establish a national reputation for the quality of education we provide

To achieve this, we recognise that we must take accountability for the quality of our teaching, our learning environments and our pupils' development as well as striving to be at the forefront of innovative education.

We provide exceptional training and development opportunities for our colleagues so that they can reach their full potential. It is vital that they have the skills, capacity and expertise needed to not only teach our pupils and provide an outstanding education, but to inspire, support and prepare them for adult life.

We also work to cultivate an exciting, dynamic and pupil-focused learning environment where our teaching is innovative and developmental.

Our pupils' education is our main priority and we want to ensure they enjoy coming to school.

We are constantly challenging ourselves and looking within our schools and beyond our immediate community to understand our needs and identify best practice. It is important to us to stay up to date with the latest research and continue to find new innovative ways of educating our pupils.

The ICT Support at the Trust is currently provided internally by 6 people. The team who deliver a mix of both onsite and remote support.

There is an ICT Manager, Deputy ICT Manager, 3 x Technicians and an apprentice.

The reason for this procurement is that the Trust wishes to consolidate its ICT provision, into a single outsourced service that will deliver infrastructure management, ICT Projects (initially to re-organise the joining up of ICT across the Trust) and supply of equipment. In school, 'adds, moves and changes' will continue to be carried out by SWECET staff.

The companies identified from these shortlisting questions to receive the Stage 2 ITT for the service will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include, but not be limited to:

- Strategic advice and direction to the Trust regarding ICT
- Single service desk for all ICT issues - Full time except Bank Holidays
- Single ITSM tooling for both SWECET and the bidders staff to use (6)
- 24 x 7 x 365 remote monitoring and management, including all patching and updates of infrastructure that the supplier is responsible for.
- Responsibility for design, specification, installation and management of all ICT infrastructure
- Re-active onsite staffing bidders to deliver the SLA.
- Supply of goods and services based on an agreed Best Value (BV) approach
- Management of 3rd parties - apart from those which relate to local device based applications
- Relevant monitoring, management, patching and reporting
- Training - Technical and curriculum as necessary
- Expectation that the provider will drive innovation
- Risk registers and infrastructure inventory management
- Collective partnership targets aligned to the Trusts objectives
- Due diligence for future schools

Bidders should note the following;

- The Trust will provide a standard contract as part of the ITT Pack
- There is not expected to be an initial requirement for TUPE

II.1.5) Estimated total value

Value excluding VAT: £2,700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 32410000 - Local area network
- 32420000 - Network equipment
- 32430000 - Wide area network
- 32550000 - Telephone equipment
- 48100000 - Industry specific software package
- 48200000 - Networking, Internet and intranet software package
- 80100000 - Primary education services
- 80200000 - Secondary education services
- 80400000 - Adult and other education services
- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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Bidders should note the following;

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 April 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

2 May 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

South West Essex Community Education Trust

Thurrock

Country

United Kingdom