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Contract

## **Venue and Hosting of UKMMN Conferences**

University of Exeter

F03: Contract award notice

Notice identifier: 2025/S 000-009042

Procurement identifier (OCID): ocds-h6vhtk-04abfb

Published 12 March 2025, 3:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Exeter

Northcote House

Exeter

EX4 4QH

#### **Contact**

Jodie Underhay

#### **Email**

[j.underhay@exeter.ac.uk](mailto:j.underhay@exeter.ac.uk)

#### **Country**

United Kingdom

**Region code**

UKK4 - Devon

**National registration number**

RC000653

**Internet address(es)**

Main address

<http://www.exeter.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/53042>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Venue and Hosting of UKMMN Conferences

Reference number

UOE/2024/084/JU

#### **II.1.2) Main CPV code**

- 55120000 - Hotel meeting and conference services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Exeter requires a venue to host the annual UKMMN Conference & Forum conference, funded by the Engineering and Physical Sciences Research Council. The contract will include the possibility of hosting four conferences on an annual basis, with the first taking place in May/June 2025. We would look to hold this event in the same venue for four consecutive years, though this decision would be made following review of the initial event.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £80,894

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55120000 - Hotel meeting and conference services

### **II.2.3) Place of performance**

NUTS codes

- UKK4 - Devon

### **II.2.4) Description of the procurement**

The University of Exeter requires a venue to host the annual UKMMN Conference & Forum conference, funded by the Engineering and Physical Sciences Research Council. The contract will include the possibility of hosting four conferences on an annual basis, with the first taking place in May/June 2025. We would look to hold this event in the same venue for four consecutive years, though this decision would be made following review of the initial event.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-033062](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Venue and Hosting of UKMMN Conferences

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

20 February 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Function Fixers

71-75 Shelton Street

London

WC2H 9JQ

Email

[carrie@function-fixers.co.uk](mailto:carrie@function-fixers.co.uk)

Telephone

+44 2071868686

Country

United Kingdom

NUTS code

- UKI - London

National registration number

877713480

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £80,894

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom