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Award

## **Direct Award - Payroll & HR System Support**

Torbay Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2021/S 000-009010

Procurement identifier (OCID): ocids-h6vhtk-02aaa3

Published 27 April 2021, 1:35pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Torbay Council

Town Hall, Castle Circus

Torquay

TQ1 3DR

#### **Contact**

Mr Adam Harmer

#### **Email**

[adam.harmer@torbay.gov.uk](mailto:adam.harmer@torbay.gov.uk)

#### **Telephone**

+44 1803208515

#### **Country**

United Kingdom

**NUTS code**

UKK42 - Torbay

**Internet address(es)**

Main address

<http://www.torbay.gov.uk/>

Buyer's address

<http://www.torbay.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Direct Award - Payroll & HR System Support

Reference number

DN537611

**II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Support and maintenance for Torbay Council's integrated payroll and human resources system.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £215,725

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

#### **II.2.4) Description of the procurement**

The support agreement for Torbay Council's current integrated payroll and human resources system is coming to an end and the purpose of this procurement exercise is to extend the Contract with the incumbent supplier.

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
  - absence of competition for technical reasons
- New works/services, constituting a repetition of existing works/services

Explanation:

In January 2011 Torbay Council entered into a Contract for an integrated payroll and human resources system. This Contract comprised of the purchase of a perpetual licence for the software and a seven year support agreement. This support agreement is due to expire in December 2021 and the incumbent supplier has exclusive rights to the software. As such, they are the only supplier able to support and provide updates and new releases for the system.

The Council opted for the more costly option of a perpetual licence when this system was originally procured to enable ongoing use of the system and delay the need for any significant costs associated with the purchase of a new system. The system is fully embedded, meets the Council's current needs and is capable of being adapted to meet future needs. It would therefore not offer best value if the Council were to go out to tender for the purchase of a new system.

Currently Torbay Council are in the process of procuring a Council-wide CRM IT system. It is anticipated that following award, it will take at least two years to implement this new system. With the demands of this large project, there is not the capacity within the IT department to develop the necessary documents required to procure a potential replacement HR & Payroll system. It is also estimated that it would take between two to three years to procure and implement a potential replacement HR & Payroll system, which means that the current support agreement needs to be extended for five years.

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract/concession**

### **Title**

Direct Award - Payroll & HR System Support

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

4 March 2021

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

Zellis UK Limited

740 Waterside Drive, Aztec West

Almondsbury, Bristol

BS32 4UF

Country

United Kingdom

NUTS code

- UKK42 - Torbay

National registration number

01587537

The contractor/concessionaire is an SME

No

#### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £215,725

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Legal Services, Torbay Council

Town Hall, Castle Circus

Torquay

TQ1 3DR

Country

United Kingdom