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Award

Direct Award - Payroll & HR System Support

Torbay Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2021/S 000-009010

Procurement identifier (OCID): ocds-h6vhtk-02aaa3

Published 27 April 2021, 1:35pm

Section I: Contracting authority/entity

I.1) Name and addresses

Torbay Council

Town Hall, Castle Circus

Torquay

TQ1 3DR

Contact

Mr Adam Harmer

Email

adam.harmer@torbay.gov.uk

Telephone

+44 1803208515

Country

United Kingdom

NUTS code

UKK42 - Torbay

Internet address(es)

Main address

<http://www.torbay.gov.uk/>

Buyer's address

<http://www.torbay.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

Direct Award - Payroll & HR System Support

Reference number

DN537611

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Support and maintenance for Torbay Council's integrated payroll and human resources system.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £215,725

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK42 - Torbay

II.2.4) Description of the procurement

The support agreement for Torbay Council's current integrated payroll and human resources system is coming to an end and the purpose of this procurement exercise is to extend the Contract with the incumbent supplier.

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons
- New works/services, constituting a repetition of existing works/services

Explanation:

In January 2011 Torbay Council entered into a Contract for an integrated payroll and human resources system. This Contract comprised of the purchase of a perpetual licence for the software and a seven year support agreement. This support agreement is due to expire in December 2021 and the incumbent supplier has exclusive rights to the software. As such, they are the only supplier able to support and provide updates and new releases for the system.

The Council opted for the more costly option of a perpetual licence when this system was originally procured to enable ongoing use of the system and delay the need for any significant costs associated with the purchase of a new system. The system is fully embedded, meets the Council's current needs and is capable of being adapted to meet future needs. It would therefore not offer best value if the Council were to go out to tender for the purchase of a new system.

Currently Torbay Council are in the process of procuring a Council-wide CRM IT system. It is anticipated that following award, it will take at least two years to implement this new system. With the demands of this large project, there is not the capacity within the IT department to develop the necessary documents required to procure a potential replacement HR & Payroll system. It is also estimated that it would take between two to three years to procure and implement a potential replacement HR & Payroll system, which means that the current support agreement needs to be extended for five years.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

Title

Direct Award - Payroll & HR System Support

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

4 March 2021

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Zellis UK Limited

740 Waterside Drive, Aztec West

Almondsbury, Bristol

BS32 4UF

Country

United Kingdom

NUTS code

- UKK42 - Torbay

National registration number

01587537

The contractor/concessionaire is an SME

No

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession: £215,725

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Legal Services, Torbay Council

Town Hall, Castle Circus

Torquay

TQ1 3DR

Country

United Kingdom