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Tender

Digital Preservation and Storage Service

Dorset Council

F02: Contract notice

Notice identifier: 2022/S 000-008985

Procurement identifier (OCID): ocds-h6vhtk-0329b4

Published 4 April 2022, 2:20pm

Section I: Contracting authority

I.1) Name and addresses

Dorset Council

Dorset Council, County Hall, Colliton Park

Dorchester

DT1 1XJ

Contact

Mrs Angela Pavey

Email

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Telephone

+44 1305221280

Country

United Kingdom

NUTS code

UKK2 - Dorset and Somerset

Internet address(es)

Main address

<https://www.dorsetcouncil.gov.uk>

Buyer's address

<https://www.dorsetcouncil.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplyingthesouthwest.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Digital Preservation and Storage Service

Reference number

DN591649

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Dorset History Centre (DHC) is the home of the Joint Archives Service which operates on behalf of Dorset Council and Bournemouth, Christchurch and Poole Council (BCP). DHC currently leads a consortium of nine local authority archive services working together to access a digital preservation system.

Dorset Council on behalf of DHC and the Consortium seeks to procure an active digital preservation system which mitigates risks to digital information requiring long-term or permanent preservation.

The Service Specification outlines the collective requirements for a digital preservation system which is required to be fully functioning June 2022.

Digital preservation refers to the series of managed activities necessary to ensure continued access to digital materials for as long as necessary, beyond the limits of media failure or technological and organisational change. It is related to but separate from the day-to-day management of electronic records.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK2 - Dorset and Somerset

II.2.4) Description of the procurement

Digital preservation refers to the series of managed activities necessary to ensure continued access to digital materials for as long as necessary, beyond the limits of media failure or technological and organisational change. It is related to but separate from the day-to-day management of electronic records.

Whilst procuring as a consortium (currently nine authority members), each archive service requires a separate instance of the digital preservation system, and each authority/service has its own discrete financial relationship with the supplier. Each archive service has different storage volume requirements – from 1TB to 28TB.

The required term of the new contract will be 3 years with the potential to extend for a further 24 months (2-year period) thereafter.

The digital preservation system would be used by a variety of users from each archive service. Each instance of the system should support multiple concurrent users. The digital preservation system must be accessible via an internet browser without requiring additional plugins or locally installed software.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Social Value / Weighting: 5

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

At the end of the initial 3 year period there will be an option to extend for a further 24 month period, (subject to satisfactory performance and agreement from both parties), making a potential 5 year contract in total.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 May 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 May 2022

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Dorset Council

County Hall, Colliton Park

Dorchester

DT1 1XJ

Country

United Kingdom

Internet address

<https://www.dorsetcouncil.gov.uk>