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Tender

Tunbridge Wells Ice Rink

Tunbridge Wells Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-008972

Procurement identifier (OCID): ocds-h6vhtk-03b6aa

Published 28 March 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Tunbridge Wells Borough Council

Town Hall

Tunbridge Wells

TN1 1RS

Contact

Miss Megan Hook

Email

megan.hook@tunbridgewells.gov.uk

Telephone

+44 1892554110

Country

United Kingdom

Region code

UKJ46 - West Kent

Internet address(es)

Main address

<http://www.tunbridgewells.gov.uk>

Buyer's address

<http://www.tunbridgewells.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.kentbusinessportal.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.kentbusinessportal.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tunbridge Wells Ice Rink

Reference number

DN663016

II.1.2) Main CPV code

- 79950000 - Exhibition, fair and congress organisation services

II.1.3) Type of contract

Services

II.1.4) Short description

Tunbridge Wells Borough Council is inviting tenders for “Ice Rink Event Provider” provision at its annual ice rink in Calverley Grounds. The contract term will be an initial 1 year with a possible four annual extensions (1+1+1+1+1), extension subject to performance review. This year’s event will run from December 1st, 2023 – January 1st, 2024. If future events go ahead the ice rink will open and close at a similar time period.

The Ice Rink has been running in Calverley Grounds for 12 years. Last season (2022-23) it attracted 43,004 skaters, with increased footfall to the area from visitors watching the skaters or who just come along to take in the festive atmosphere. Anecdotally we had in excess of 80,000 visitors in the period.

Key Dates & Timeline for Procurement

Tender release: Tuesday 28th March 2023

Expression of Interest Deadline: 12:00pm Tuesday 25th April 2023

Deadline for submission of completed tenders: 12:00pm Tuesday 2nd May 2023

Evaluation: 3rd - 10th May 2023

Appointment of contractor: w/c 15th May 2023.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ46 - West Kent

II.2.4) Description of the procurement

Tunbridge Wells Borough Council is inviting tenders for “Ice Rink Event Provider” provision at its annual ice rink in Calverley Grounds. The contract term will be an initial 1 year with a possible four annual extensions (1+1+1+1+1), extension subject to performance review. This year’s event will run from December 1st, 2023 – January 1st, 2024. If future events go ahead the ice rink will open and close at a similar time period.

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40%

Cost criterion - Name: Cost / Weighting: 40%

II.2.6) Estimated value

Value excluding VAT: £1,200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

2 October 2023

End date

1 January 2024

This contract is subject to renewal

Yes

Description of renewals

Initial one year term with an optional four annual extensions available.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 April 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 May 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Tunbridge Wells Borough Council

TN1 1RS

Tunbridge Wells

Country

United Kingdom