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Tender

## **Tunbridge Wells Ice Rink**

Tunbridge Wells Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-008972

Procurement identifier (OCID): ocds-h6vhtk-03b6aa

Published 28 March 2023, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Tunbridge Wells Borough Council

Town Hall

Tunbridge Wells

TN1 1RS

#### **Contact**

Miss Megan Hook

#### **Email**

[megan.hook@tunbridgewells.gov.uk](mailto:megan.hook@tunbridgewells.gov.uk)

#### **Telephone**

+44 1892554110

**Country**

United Kingdom

**Region code**

UKJ46 - West Kent

**Internet address(es)**

Main address

<http://www.tunbridgewells.gov.uk>

Buyer's address

<http://www.tunbridgewells.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.kentbusinessportal.org.uk](http://www.kentbusinessportal.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.kentbusinessportal.org.uk](http://www.kentbusinessportal.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tunbridge Wells Ice Rink

Reference number

DN663016

#### **II.1.2) Main CPV code**

- 79950000 - Exhibition, fair and congress organisation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tunbridge Wells Borough Council is inviting tenders for “Ice Rink Event Provider” provision at its annual ice rink in Calverley Grounds. The contract term will be an initial 1 year with a possible four annual extensions (1+1+1+1), extension subject to performance review. This year’s event will run from December 1st, 2023 – January 1st, 2024. If future events go ahead the ice rink will open and close at a similar time period.

The Ice Rink has been running in Calverley Grounds for 12 years. Last season (2022-23) it attracted 43,004 skaters, with increased footfall to the area from visitors watching the skaters or who just come along to take in the festive atmosphere. Anecdotally we had in excess of 80,000 visitors in the period.

Key Dates & Timeline for Procurement

Tender release: Tuesday 28th March 2023

Expression of Interest Deadline: 12:00pm Tuesday 25th April 2023

Deadline for submission of completed tenders: 12:00pm Tuesday 2nd May 2023

Evaluation: 3rd - 10th May 2023

Appointment of contractor: w/c 15th May 2023.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ46 - West Kent

### **II.2.4) Description of the procurement**

Tunbridge Wells Borough Council is inviting tenders for “Ice Rink Event Provider” provision at its annual ice rink in Calverley Grounds. The contract term will be an initial 1 year with a possible four annual extensions (1+1+1+1), extension subject to performance review. This year’s event will run from December 1st, 2023 – January 1st, 2024. If future events go ahead the ice rink will open and close at a similar time period.

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### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40%

Cost criterion - Name: Cost / Weighting: 40%

### **II.2.6) Estimated value**

Value excluding VAT: £1,200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

2 October 2023

End date

1 January 2024

This contract is subject to renewal

Yes

Description of renewals

Initial one year term with an optional four annual extensions available.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 May 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tunbridge Wells Borough Council

TN1 1RS

Tunbridge Wells

Country

United Kingdom