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Planning

## **Catering and Cafe Services at Westminster Properties**

Catering and Cafe Services at Westminster Properties

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-008959

Procurement identifier (OCID): ocids-h6vhtk-03b6a3

Published 28 March 2023, 1:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Catering and Cafe Services at Westminster Properties

64 Victoria Street

London

SW1E 6QP

#### **Email**

[Mporter@westminster.gov.uk](mailto:Mporter@westminster.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

#### **Internet address(es)**

Main address

[www.westminster.gov.uk](http://www.westminster.gov.uk)

Buyer's address

[www.capitalesourcing.com](http://www.capitalesourcing.com)

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering and Cafe Services at Westminster Properties

Reference number

prj\_WCC\_21596

#### **II.1.2) Main CPV code**

- 55500000 - Canteen and catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

**\*\*IMPORTANT\*\*** This contract will be put out to tender as a sheltered contract available only to economic operators whose employees are made up of a minimum 30% disabled or disadvantaged persons as per regulation 20 of the PCR 2015. Please check the definitions of both disabled and disadvantaged to see if your business meets this criteria.  
**\*\*IMPORTANT\*\***

This contract is for the provision of catering services at two sites, Westminster City Hall and Lisson Grove for breakfast and lunch with both hot and cold food offerings along with hot and cold drink offerings. There must also be the capability to offer a vegetarian and meat food provision.

The contract combined annual sales figures for the most recent financial year are £373,092. This is a combination of Westminster City Council employee spend and event catering on both sites. The contract is planned for a three year with two single twelve month extension clauses.

If you feel you are interested and suitable for this procurement please contact Matt Porter at [mporter@westminster.gov.uk](mailto:mporter@westminster.gov.uk) to express your interest.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

Westminster City Hall and Lisson Grove

### **II.2.4) Description of the procurement**

This contract is for the provision of catering services at two sites, Westminster City Hall and Lisson Grove for breakfast and lunch with both hot and cold food offerings along with hot and cold drink offerings. There must also be the capability to offer a vegetarian and meat food provision.

The contract combined annual sales figures for the most recent financial year are £373,092. This is a combination of Westminster City Council employee spend and event catering on both sites.

#### **II.2.14) Additional information**

**\*\*IMPORTANT\*\*** This contract will be put out to tender as a sheltered contract available only to economic operators whose employees are made up of a minimum 30% disabled or disadvantaged persons as per regulation 20 of the PCR 2015. Please check the definitions of both disabled and disadvantaged to see if your business meets this criteria.

**\*\*IMPORTANT\*\***

## **II.3) Estimated date of publication of contract notice**

12 May 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes