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Planning

## **Market Engagement for National Audit Office CPT\_23\_02 Strategic HR - Permanent and Temporary services**

National Audit Office

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-008957

Procurement identifier (OCID): ocds-h6vhtk-03b6a2

Published 28 March 2023, 1:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Audit Office

157-197 Buckingham Palace Road

LONDON

SW1W9SP

#### **Contact**

ima orosei

#### **Email**

[nao.procurement@nao.org.uk](mailto:nao.procurement@nao.org.uk)

#### **Telephone**

+44 2077985343

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.nao.org.uk/>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[https://login.bipsolutions.com/casDelta/login?service=https://www.delta-sourcing.com/delta/j\\_spring\\_cas\\_security\\_check](https://login.bipsolutions.com/casDelta/login?service=https://www.delta-sourcing.com/delta/j_spring_cas_security_check)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Market Engagement for National Audit Office CPT\_23\_02 Strategic HR - Permanent and Temporary services

### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The National Audit Office (NAO) is the UK's independent public spending watchdog. We support Parliament in holding government to account and we help improve public services through our high-quality audits work.

NAO is now seeking to establish a Strategic HR - Permanent and Temporary services contract to cater for the recruitment of Temporary and Permanent staffs.

The purpose of the service will be to support NAO permanent and temporary staffing needs by having more direct access between agencies and our internal teams through different lots that are aligned to skill sets and job categories.

The specialisms will include, but are not limited, to the following

- ACCA, ACA or CIPFA, CCAB qualified accountants for external audit roles
- Technology/Digital
- Communications and Marketing
- Human Resources/Learning and Development
- Finance and Procurement
- Facilities/Health and Safety
- Administrative and Executive Assistant roles
- Senior roles, such as Executive Director

The estimated annual spend range will be between £1.5m to £2.5m (but may vary), while the contract duration will be for a minimum of 2 years.

The intention of this prior information notice (PIN) is to provide advance notice to the marketplace of the tendering opportunity and our plans to issue the procurement exercise by Summer 2023.

However note that NAO is not advertising this PIN as a mechanism to reduce future procurement timescales.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Providing recruitment permanent and temporary services

#### **II.2.14) Additional information**

Potential organisations interested in this new service can ask questions by sending the Central Procurement Team an email at [nao.procurement@nao.org.uk](mailto:nao.procurement@nao.org.uk).

Please also note that NAO utilises the Delta eSourcing system to electronically conduct its procurement processes and potential organisations may wish to register onto this system in preparation for the future procurement exercise.

[https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j\\_spring\\_cas\\_security\\_check](https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j_spring_cas_security_check)

### **II.3) Estimated date of publication of contract notice**

29 March 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This is a prior information notice (PIN) does not formally bind NAO to proceed with any procurement exercises and is purely for market engagement purposes. In the event that the NAO decides to proceed with any procurement processes pursuant to this PIN, a separate contract notice will be issued.

Providers who do express an interest may be requested to provide information as part of the pre-procurement engagement phase. Potential providers who do not express an interest will still be able to submit bids for the tender in relation to this PIN when it is released.