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Tender

Adult and Community Learning 2024-25

Cheshire East Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-008942

Procurement identifier (OCID): ocds-h6vhtk-044aa4

Published 20 March 2024, 9:35am

Section I: Contracting authority

I.1) Name and addresses

Cheshire East Borough Council

Westfields, Middlewich Road

Sandbach

CW11 1HZ

Contact

Ms Tracy Roberts

Email

tracy.roberts@cheshireeast.gov.uk

Telephone

+44 1270686973

Country

United Kingdom

Region code

UKD62 - Cheshire East

Internet address(es)

Main address

<http://www.cheshireeast.gov.uk/>

Buyer's address

<http://www.cheshireeast.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.the-chest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.the-chest.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Adult and Community Learning 2024-25

Reference number

DN715967

II.1.2) Main CPV code

- 80400000 - Adult and other education services

II.1.3) Type of contract

Services

II.1.4) Short description

Your bids should address the Learning Environment, and at least one of the following:

- Employment
- Journey towards Employment
- SEND
- Maths
- English
- Digital Skills.

Learning Environment

Your provision should:

- remove barriers to learning through opening hours, locations, resource provision, equal opportunities, and flexible learning;
- set out to enable and empower learners to thrive independently in an enjoyable, relaxed,

and

supportive environment;

- be based within the borough of Cheshire East (unless you are offering online learning);
- meet the needs of Cheshire East residents and partner organisations;
- have a proven delivery model which has a significant impact on the progression of our learners;
- demonstrate how you offer multiple entry points to learners from Cheshire East area;
- comply with the Equality Act 2010.

Applicants should address the following:

- provide applications that are realistic, achievable, and measurable;
- recruit and enrol learners in line with the ESFA eligibility guidance for the current academic year;
- ensure all your tutors and delivery staff are trained and qualified to at least Level 3 and hold a training/teaching qualification;
- demonstrate your initial assessment processes and how this knowledge will inform the programme of learning aims and delivery format;
- ensure all learners are aware of that the S&LL funding for your projects originates from the ESFA;
- demonstrate that high quality information, advice, and guidance (IAG) are available and used to all learners for them to make the biggest gains regarding personal and employability skills;
- include an overview of your processes for capturing learner destination and progression information, whether processes need to be developed or how existing processes will be developed further;
- achieve targets of 85% for retention, achievement, and timely success;
- ensure learners are safe and always have enjoyable learning experiences;

- ensure that policies and processes (including adherence to DBS legislation) are in place to ensure the security and safety of learners are understood and agreed by the whole organisation (be this through induction and/or training);
- ensure your programmes are accessible to all with appropriate arrangements in place for those with access issues;
- demonstrate your venues are risk assessed for Health and Safety;
- align your applications to the needs of the local community and local employers;
- ensure that timely completion on programmes is predicted accurately and in consultation with the learner and in line with the expectations of S&LL, ESFA minimum standards and Ofsted.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

AEB: Accredited Learning

Lot No

1

II.2.2) Additional CPV code(s)

- 80400000 - Adult and other education services

II.2.3) Place of performance

NUTS codes

- UKD62 - Cheshire East

II.2.4) Description of the procurement

Accredited Learning (Lot 1) will focus on qualifications supporting employability skills, ICT, English, and maths particularly those who are most disadvantaged with the aim of enhancing learners' work prospects.

S&LL will retain 20% of the Education and Skills Funding Agency published funding rate for a learning aim for contract and performance management, quality assurance and support, the processing of data for analysis and processing the returns to the Education and Skills Funding Agency.

Where regulated qualifications are delivered, they must be eligible for AEB funding and available at find a learning aim <https://submit-learner-data.service.gov.uk/find-a-learning-aim/>

This LOT is for bids equal to or Lower than £100,000 per year

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There is an option to extend of 1 x 12 months subject to funding.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

AEB: Non-accredited Learning (Community Learning)

Lot No

2

II.2.2) Additional CPV code(s)

- 80400000 - Adult and other education services

II.2.3) Place of performance

NUTS codes

- UKD62 - Cheshire East

II.2.4) Description of the procurement

Non-accredited Learning (Lot 2) will focus on turning around the lives of local people to enhance their employability, maximising the impact on the social and economic wellbeing of individuals, families, and communities, particularly those who are most disadvantaged.

Payment will be by results for non-accredited learning. Complete funding will only be paid at the discretion of the S&LL Contract Manager, once learner targets have been met and a satisfactory data report has been processed.

This LOT is for bids equal to or less than £50,000 per year.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There is an option to extend of 1 x 12 months subject to funding.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 April 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

24 April 2024

Local time

12:00pm

Information about authorised persons and opening procedure

Seal will be broken by a senior member of management

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

LONDON

Country

United Kingdom