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Tender

North & West Yorkshire - Primary School Group Catering Tender

RED BOX CONSULTANCY SERVICES LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-008936

Procurement identifier (OCID): ocids-h6vhtk-044a9f

Published 20 March 2024, 9:07am

Section I: Contracting authority

I.1) Name and addresses

RED BOX CONSULTANCY SERVICES LIMITED

1 Innisfree Close

HARROGATE

HG28PL

Contact

Neil Meadows

Email

nm@redboxcs.com

Telephone

+44 1423810985

Country

United Kingdom

Region code

UKE22 - North Yorkshire CC

Companies House

05126781

Internet address(es)

Main address

www.redboxcs.com

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.redboxcs.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

North & West Yorkshire - Primary School Group Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The Primary group of Schools has decided to tender their catering services to investigate the financial and qualitative benefits they could be offered through this process.

The Schools involved are: -

- Horsforth Newlaithes Primary School, Leeds
- Grove Road Primary School, Harrogate
- St Oswalds Primary School, Guiseley

Further details about each School are given later in the document under 'The Schools'.

The Contract Duration and Structure

The contract will be awarded for a three-year duration with the option of two additional, one-year extensions. It is the intention of the Schools to appoint a single contractor in order to maximise the benefits for all parties.

The financial structure of the contract is designed to reflect the Schools' aims to reward the Contractor in a fair manner and based upon contract delivery and to have an open-book agreement that is easily auditable.

Tender Schedule:

Issue of Invitation to Tender - WC 18th March 2024

Bidding Companies to Visit Sites - 16th & 17th April 2024

Clarification Deadline - 6th May 2024

Clarification Return Deadline * - 10th May 2024

Deadline for return of Tender Responses - 17th May 2024 - 9:30am

Evaluation of Responses - Red Box - WC 20th May 2024

Presentation by shortlisted bidders - Mon 3rd June - Location TBC

Reference site visits - WC 10th June 2024

Contract Awarded by - 14th June 2024

Mobilisation Meeting - 19th June 2024

Contract Commencement - 1st Sept 2024

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 15894210 - School meals

II.2.3) Place of performance

NUTS codes

- UKE2 - North Yorkshire
- UKE4 - West Yorkshire

Main site or place of performance

Horsforth Newlaithes Primary School, Victoria Crescent, Horsforth, Leeds LS18 4PT

Grove Road Community Primary School, Grove Road, Harrogate, HG1 5EP

St Oswalds C of E Primary School, The Green, Guiseley, Leeds, LS20 9BT

II.2.4) Description of the procurement

Site Visits:

Horsforth Newlaithes Primary School - 11:00am - 16th April 2024

St Oswalds Church of England Primary School - 11:00am - 17th April 2024

Grove Road Primary School - 12:30pm - 17th April 2024

The Primary Schools Group wish to be at the forefront of school catering and as such require a modern, branded offer that reflects the leading trends in the industry.

At this time, the Schools' wish is to commence a catering contract, with a partner who shares their vision for a customer-focused service that attracts the maximum number of students.

The meals that are to be provided must be appealing to customers, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice.

The Schools' objectives for the new contract are as follows: -

- A catering service that is well managed and requires minimal involvement from the Schools' management team.
- A strong Contractor Area Manager who will develop and lead the team to deliver exceptional customer service, a consistently high quality food offer and spend a substantial amount of time on site at the outset to undertake this.
- A Contractor who is proactive in their relationship management with the Schools'.
- Investment in the Schools' Catering service through increased marketing in return for a tenure of contract.
- A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.
- A catering service that encourages students to take a healthy and balanced meal.
- Food and drinks that look appetising and are attractively presented.
- A hospitality service that will help showcase the Schools' through events to parents and visitors.

- A Contractor that adopts a flexible and proactive approach to all School activities.
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the Schools' and the Contractor.
- A Contractor that operates using the optimum level of staffing.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 possible 1 year extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

The documents are not available from www.redboxcs.com

Please request all documents from dd@redboxcs.com or admin@redboxcs.com

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 May 2024

Local time

9:30am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 May 2024

Local time

9:31am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Documents are not available on www.redboxcs.com

Please request all documents from dd@redboxcs.com or admin@redboxcs.com

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services Ltd

Harrogate

Country

United Kingdom