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Planning

Provision of Bill Validation and Energy Auditing Services

London Fire Commissioner

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-008918

Procurement identifier (OCID): ocids-h6vhtk-061425

Published 2 February 2026, 12:31pm

Scope

Reference

LFB98

Description

The London Fire Brigade (LFB) requires a new contract for the provision of Bill Validation and Energy Services, including the auditing and certification of energy usage across the London Fire Commissioner's (LFC) estate. These services are critical to ensure the accuracy of utility billing, identify and recover overpayments, support carbon reporting, and contribute to broader energy management and efficiency objectives.

The overall objective of the LFC is to contract with a Supplier who shall manage and deliver the following services : -

- Core Energy Bureau Services - in particular:
- Database management - Maintain a computer database with site, account and consumption information supplied by the LFC.

- Invoice checking, validation and cost recovery
- Utility invoice reporting.
- Contract Management
- Ensure delivery of a quality service to meet the performance requirements of the contract;
- Provide the services to the LFC's estate to support operational functionality; and
- Minimise disruption, inconvenience, and/or any business risk to the normal activities of the LFC.
- Receive and process half hourly/AMR fiscal data from the Data Collectors on a daily basis.
- Receive electricity, gas, and water bills for each account on an ongoing basis direct from the Suppliers.
- Load full details from the bills into Supplier systems.
- Validate the bills.
- Where bill queries are found, challenge Suppliers and negotiate a settlement on your behalf.
- Deliver a regular Accounts Payable report to your Finance department of which bills have been processed as a record of bills to pay.
- Record a list of open queries along with potential cost recoveries.
- Record a list of closed queries and recovered costs.
- Identify and request any missing bills from the utility Suppliers.
- Provide agreed management reports at pre-determined intervals. e.g., year on year cost/consumption reports, league tables, data quality reports.
- Appoint a Bureau Service Delivery Manager to manage all day-to-day activities and be a main point of contact.

Total value (estimated)

- £15,380.40 excluding VAT
- £18,456.48 including VAT

Contract dates (estimated)

- 1 December 2026 to 30 December 2028
- Possible extension to 30 December 2029
- 3 years, 30 days

Main procurement category

Services

CPV classifications

- 65000000 - Public utilities

Engagement

Engagement deadline

23 February 2026

Engagement process description

PME notice then ITT

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

1 April 2026

Contracting authority

London Fire Commissioner

- Public Procurement Organisation Number: PVBD-9678-ZYDR

169 Union Street

London

SE1 0LL

United Kingdom

Email: contractssection@london-fire.gov.uk

Region: UKI44 - Lewisham and Southwark

Organisation type: Public authority - sub-central government