

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/008913-2026>

Tender

Arboricultural advice for 3 years

Broads Authority

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-008913

Procurement identifier (OCID): ocds-h6vhtk-061421

Published 2 February 2026, 12:24pm

Scope

Description

The Broads Authority is seeking a suitably qualified and experienced contractor to supply Arboricultural advice, primarily to the Planning department.

Work will include:

- Dealing with tree works applications for protected trees
- Advising the Development Management team on tree-related matters arising as a result of planning applications
- To undertake duties relating to the making of new Tree Preservation Orders

Along with other works detailed in the tender pack.

Total value (estimated)

- £90,000 excluding VAT

- £108,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 4 May 2026 to 4 May 2029
- Possible extension to 4 May 2031
- 5 years, 1 day

Description of possible extension:

Option to extend contract by two additional years to be agreed by both parties

Main procurement category

Services

CPV classifications

- 71356400 - Technical planning services
- 71400000 - Urban planning and landscape architectural services
- 71500000 - Construction-related services
- 77231900 - Forest sectoral planning services
- 77300000 - Horticultural services

Contract locations

- UKH - East of England

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 February 2026, 11:59pm

Tender submission deadline

16 March 2026, 2:00pm

Submission address and any special instructions

Please submit tenders to tenders@broads-authority.gov.uk

Tenders may be submitted electronically

No

Award criteria

Details on page 6 of tender document

Price 50%, Technical experience 20%, experience of providing advice to other local planning authorities 20%, Trade references 5% and Local knowledge 5%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://www.broads-authority.gov.uk/about-us/how-we-work/transparency/invitations-to-tender>

For full tender pack please see link

Contracting authority

Broads Authority

- Public Procurement Organisation Number: PTQJ-2666-RNLV

Yare House, 62-64 Thorpe Road

Norwich

NR1 1RY

United Kingdom

Contact name: Kate Knights

Telephone: 01603 756074

Email: kate.knights@broads-authority.gov.uk

Website: <http://www.broads-authority.gov.uk>

Region: UKH15 - Norwich and East Norfolk

Organisation type: Public authority - sub-central government