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Tender

Leisure Management Operator Services

Nuneaton & Bedworth Borough Council

F23: Social and other specific services – concessions

Prior information notice

Notice identifier: 2024/S 000-008913

Procurement identifier (OCID): ocds-h6vhtk-044a8f

Published 19 March 2024, 4:41pm

Section I: Contracting authority/entity

I.1) Name and addresses

Nuneaton & Bedworth Borough Council

Town Hall,Coton Road

NUNEATON

CV115AA

Contact

Procurement Team

Email

procurement@nuneatonandbedworth.gov.uk

Telephone

+44 2476376376

Country

United Kingdom

Region code

UKG13 - Warwickshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.nuneatonandbedworth.gov.uk/>

Buyer's address

<http://www.csw-jets.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.csw-jets.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.csw-jets.co.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Leisure Management Operator Services

II.1.2) Main CPV code

- 92610000 - Sports facilities operation services

II.1.3) Type of contract

Services

II.1.4) Short description

Important: As this notice is a prior information notice, the tender documentation is not yet available nor has the formal procurement process (i.e. the selection stage) commenced. The Council envisage going to the market to commence the pre-selection stage early/mid April 2024. This prior information notice is not a call for competition. Its purpose is to notify the market regarding the forthcoming procurement process due to go live mid to late April. A concession contract notice shall also be issued when the procurement officially goes live.

The Council is seeking to procure an Economic Operator for the management and operation of sport facilities such as Bedworth Physical Activity Hub, Pingles Leisure Centre and Jubilee Sports Centre in Nuneaton and Bedworth borough.

At this stage, the Council is targeting the appointment of an Economic Operator in 2025 for a period of up to 15 years but full details will be contained in the procurement documentation once the process officially commences.

The Council intends to undertake a procurement process in line with the Concession Contract Regulations 2016. Whilst this service falls within the Light Touch Regime, the Council will be undertaking the procurement via the Find a Tender Service (FTS) and applying the principle of the Competitive Procedure with Negotiation under the Public Contract Regulations 2015.

II.1.6) Information about lots

This concession is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 45212290 - Repair and maintenance work in connection with sports facilities
- 45236290 - Repair work on recreational areas
- 45453000 - Overhaul and refurbishment work
- 50700000 - Repair and maintenance services of building installations
- 55300000 - Restaurant and food-serving services
- 79993000 - Building and facilities management services
- 90911000 - Accommodation, building and window cleaning services
- 92000000 - Recreational, cultural and sporting services

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

x 3 sites:

Bedworth Leisure Centre / Bedworth Physical Activity Hub (Bedworth)

Pingles Leisure Centre (Nuneaton)

Jubilee Sports Centre (Nuneaton)

The Council acknowledges there can be a lot of change during a longer term contract therefore it is possible that during the term of the contract, future facilities may be built or decommissioned within the borough which may have an impact on this contract whether that be a reduction or increase in the number of facilities covered under the contract.

One site that may included during the term of the contract is Top Farm which is located in the north of Nuneaton but this is not confirmed or guaranteed.

II.2.4) Description of the procurement

It is the Council's view that the object of the contractual arrangements are classified as a service concession contract under the Concession Contract Regulations 2016 and

furthermore, fall under the scope of the Light Touch Regime services listed under Schedule 3 of the regulations.

In the interests of transparency, fairness, equality of opportunity, best value and future development flexibility, the Council will undertake a FTS advertised procurement process which encompasses the aspects and core principles of the Competitive Procedure with Negotiation as set out within the Public Contract Regulations 2015.

The process shall therefore involve:

- Pre-selection stage
- A tender stage
- Negotiation and dialogue (if required)
- A second tender stage noted as Best and Final Offer (if required)

Please note, should initial bids be received and deemed acceptable, the Council may award on this basis without the need to undertake any negotiation. Therefore, prospective bidders should consider submitting an initial bid that could be acceptable without any need to negotiate. Alternatively, if the Council is unable to award, it may include an additional dialogue/negotiation stage(s) and tender stage(s) but the bidders will all be updated based on any change.

II.2.7) Duration of the concession

Duration in months

180

II.2.14) Additional information

At this stage, the Council intends to propose a term of up to 15 years including extensions (180 months) but excluding mobilisation. The official term is therefore intending to commence from formal operation for members of the public to utilise the service.

It must be noted that the Council envisage the contract award taking place in 2025 with a contract go live date post award followed by a mobilisation period and then the intended term commencing from the formal operational go live date scheduled to be early 2026. Please note, the full tender documentation will provide absolute clarity once the procurement process officially commences.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

The evaluation criteria, procurement process, specification, procurement documentation and conditions of contract will be available via the Council's e-tendering portal (Ref: CSW-Jets). As this is a prior information notice, the tender and documentation isn't live as of yet but the intention is to go live early/mid April 2024. The purpose of this prior information notice is to notify the market.

Please note, it is the Council's intention, following the pre-selection stage, to put through 5 economic operators to the tender and negotiation stages who scored highest following the pre-selection stage process.

Section IV. Procedure

IV.2) Administrative information

IV.2.2) Time limit for submission of applications or receipt of tenders

Date

31 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.3) Additional information

Please register via the Council's e-procurement system - CSW-JETS
(<http://www.csw-jets.co.uk/>)

CSW-JETS is a sub-regional e-tendering portal run by In-tend. Since February 2010, Coventry; Solihull; Warwickshire; Nuneaton and Bedworth; Rugby alongside other local district Councils have been working together as a shared procurement service. In conjunction with Solihull Community Housing, we have joined together to bring you a collaborative E-Tendering portal.

CSW-JETS enables us to advertise our opportunities across all authorities through the same system. This means that there is a single point of contact for procurement in the sub-region so you only have to register once to receive notifications for all authorities. Registering on the portal will make it easier for local suppliers to find, respond to and be alerted to tender opportunities.

Registration is free, and takes just a few minutes. When complete, you will be able to express interest in any of the Councils'/Authorities' opportunities when they are made available including this tender. In addition, we will be able to access your details whenever we have a requirement, and you may then be invited to tender or quote for work.

Once you are registered and log in to the system you will be able to locate the tender opportunity, express interest and access the documentation once the formal procurement process has commenced (at the stage of the Concession Contract Notice is published).