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Tender

## **Recruitment Services Framework**

National Nuclear Laboratory

F02: Contract notice

Notice identifier: 2022/S 000-008902

Procurement identifier (OCID): ocds-h6vhtk-031390

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Nuclear Laboratory

5th Floor, Chadwick House, Birchwood Park

Warrington

WA3 6AE

#### **Contact**

Mark Robinson

#### **Email**

[Mark.robinson@uknnl.com](mailto:Mark.robinson@uknnl.com)

#### **Telephone**

+44 1925933879

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

3857752

**Internet address(es)**

Main address

<https://www.gov.uk/government/case-studies/shared-services-alliance-ssa-for-nuclear-decommissioning-estate>

Buyer's address

<https://sharedsystems.eu-supply.com/ctm/Company/CompanyInformation/Index/3510>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://sharedsystems.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=15696&B=SELLAFIELD](https://sharedsystems.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=15696&B=SELLAFIELD)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://sharedsystems.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=15696&B=SELLAFIELD](https://sharedsystems.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=15696&B=SELLAFIELD)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Other activity

Nuclear Research

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Recruitment Services Framework

Reference number

NNLC317

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Establishing a recruitment Framework Agreement will equip NNL HR with a compliant procurement route to market, improve on the current process through which NNL recruits fixed term and permanent staff (because it will eliminate the use of one-time vendors / agencies), as all new recruitment needs (for fixed term and Permanent staff) will now have to go through this Framework agreement.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Procurement and Commercial

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provide strategic and operational procurement / commercial support across NNL.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

20 September 2022

End date

19 September 2026

This contract is subject to renewal

Yes

Description of renewals

Framework will be re-procured after expiry date.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Suppliers with experience of sourcing for the nuclear industry or government bodies or security cleared / restricted businesses and an understanding of IR35 principles, are invited to bid for this tender.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 33

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-003760](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 April 2022

Local time

4:00pm

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

23 May 2022

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

London

Country

United Kingdom

Internet address

<http://www.justice.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

Strand

London

London

Country

United Kingdom

Internet address

<http://www.justice.gov.uk>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

Any appeals should be promptly brought to the attention of the contact specified in Section I above, and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015. Any appeals must be brought within the timescales specified by the applicable law, including without limitation, the Public Contracts Regulations 2015. In accordance with the Public Contracts Regulations 2015, the Contracting Authority will also incorporate a minimum 10 calendar day standstill period from the date information on award of contract is communicated to tenderers.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

NNL Legal

5th Floor Chadwick House, Birchwood Park

Warrington

WA3 6AE

Email

[nnl.legal@uknnl.com](mailto:nnl.legal@uknnl.com)

Country

United Kingdom

Internet address

[www.nnl.co.uk](http://www.nnl.co.uk)