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Tender

## **Timetabling, Space Management and Examination Management Solution for Higher Education**

City University

F02: Contract notice

Notice identifier: 2021/S 000-008899

Procurement identifier (OCID): ocids-h6vhtk-02aa34

Published 26 April 2021, 2:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City University

Northampton Square

London

EC1V 0HB

#### **Contact**

David Burrows

#### **Email**

[david.burrows@city.ac.uk](mailto:david.burrows@city.ac.uk)

#### **Telephone**

+44 2070408003

#### **Country**

United Kingdom

**NUTS code**

UKI31 - Camden and City of London

**Internet address(es)**

Main address

[www.city.ac.uk](http://www.city.ac.uk)

Buyer's address

<https://www.delta-esourcing.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Scheduling-software-package./7FQG247EE8>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Timetabling, Space Management and Examination Management Solution for Higher

Education

Reference number

21-1017

### **II.1.2) Main CPV code**

- 48332000 - Scheduling software package
  - FA01 - For educational use

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

City, University of London seeks a capable and experiences supplier to provide a higher-education Timetabling, Space Management and Examination Scheduling Solution

### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI31 - Camden and City of London

Main site or place of performance

Camden and City of London

### **II.2.4) Description of the procurement**

City, University of London seeks a capable and experienced supplier to provide, implement and support a Student Timetabling, Space Management (room booking) and Examination Scheduling Solution.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the contract up to a maximum of 24 months.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/7FQG247EE8>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see procurement documentation for details

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see procurement documentation for details

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 May 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 May 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48 months from contract start date unless extended

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

City intends to include a Preferred Bidder Phase between notification of intention to award and contract conclusion. Please see procurement documentation for the details of timescales and process.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Scheduling-software-package./7FQG247EE8>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/7FQG247EE8>

GO Reference: GO-2021426-PRO-18139417

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

City University

Northampton Square

London

EC1V 0HB

Email

[david.burrows@city.ac.uk](mailto:david.burrows@city.ac.uk)

Telephone

+44 2070408022

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

City, University of London shall incorporate a standstill period of a minimum of 10 (ten) calendar days between notification of intention to enter the Preferred Bidder Phase and the commencement of the Preferred Bidder Phase as stipulated in the Public Contracts Regulations 2015 to allow unsuccessful bidders the opportunity to appeal the Preferred Bidder decision. Please see the procurement documentation for the dates, timelines and process.