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Contract

## **Income maximisation, money, debt and energy advice service**

East Lothian Council

F03: Contract award notice

Notice identifier: 2025/S 000-008886

Procurement identifier (OCID): ocids-h6vhtk-04c730

Published 12 March 2025, 9:20am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

#### **Email**

[procurement@eastlothian.gov.uk](mailto:procurement@eastlothian.gov.uk)

#### **Telephone**

+44 1620827827

#### **Country**

United Kingdom

#### **NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00181](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Income maximisation, money, debt and energy advice service

Reference number

ELC-24-0395

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of free, impartial and confidential advices services for residents of East Lothian, primarily relating to income maximisation (benefits advice), money advice (incorporating debt advice) and energy advice (including fuel debt advice).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,843,959

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98000000 - Other community, social and personal services

#### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

#### **II.2.4) Description of the procurement**

East Lothian Council require a provider to deliver advice services to East Lothian citizens. Services shall be delivered by appropriately trained, experienced staff and/or volunteers.

Services shall be delivered in a readily accessible manner. The advice services shall be accessible to those people most in need and 'face to face' services shall be provided from appropriate locations within East Lothian. The services will also be available by telephone and digitally e.g. through web chat.

Specific service outcomes include; providing advice to help maximise income; reducing the number of households in East Lothian currently in debt, or at risk of being in debt; improving access to the services through the provision of appropriate accessible face-to-face, phone and digital services.

The contract duration will be for 3 years with the option to extend for a further 2 periods of 1 year.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-039955](#)

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## **Section V. Award of contract**

### **Contract No**

ELC-24-0395

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 March 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

East Lothian Advice Consortium

c/o 44-46 Court Street

HADDINGTON

EH41 3NP

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £1,843,950

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This Contract includes an obligation for the delivery of Community Benefits [once the aggregate spend with the Council reaches GBP 50,000 in any financial year. The Community Benefits information included in the Tender documentation outlines the Community Benefits that the Council is seeking as part of this Contract.

(SC Ref:793031)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom