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Contract

Income maximisation, money, debt and energy advice service

East Lothian Council

F03: Contract award notice

Notice identifier: 2025/S 000-008886

Procurement identifier (OCID): ocds-h6vhtk-04c730

Published 12 March 2025, 9:20am

Section I: Contracting authority

I.1) Name and addresses

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

Email

procurement@eastlothian.gov.uk

Telephone

+44 1620827827

Country

United Kingdom

NUTS code

UKM73 - East Lothian and Midlothian

Internet address(es)

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Income maximisation, money, debt and energy advice service

Reference number

ELC-24-0395

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of free, impartial and confidential advices services for residents of East Lothian, primarily relating to income maximisation (benefits advice), money advice (incorporating debt advice) and energy advice (including fuel debt advice).

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,843,959

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian

II.2.4) Description of the procurement

East Lothian Council require a provider to deliver advice services to East Lothian citizens. Services shall be delivered by appropriately trained, experienced staff and/or volunteers.

Services shall be delivered in a readily accessible manner. The advice services shall be accessible to those people most in need and 'face to face' services shall be provided from appropriate locations within East Lothian. The services will also be available by telephone and digitally e.g. through web chat.

Specific service outcomes include; providing advice to help maximise income; reducing the number of households in East Lothian currently in debt, or at risk of being in debt; improving access to the services through the provision of appropriate accessible face-to-face, phone and digital services.

The contract duration will be for 3 years with the option to extend for a further 2 periods of 1 year.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-039955](#)

Section V. Award of contract

Contract No

ELC-24-0395

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 March 2025

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

East Lothian Advice Consortium

c/o 44-46 Court Street

HADDINGTON

EH41 3NP

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,843,950

Section VI. Complementary information

VI.3) Additional information

This Contract includes an obligation for the delivery of Community Benefits [once the aggregate spend with the Council reaches GBP 50,000 in any financial year. The Community Benefits information included in the Tender documentation outlines the Community Benefits that the Council is seeking as part of this Contract.

(SC Ref:793031)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom