This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/008857-2022">https://www.find-tender.service.gov.uk/Notice/008857-2022</a>

Tender

# **Provision of Agresso System Support Services**

Scottish Environment Protection Agency

F02: Contract notice

Notice identifier: 2022/S 000-008857

Procurement identifier (OCID): ocds-h6vhtk-032934

Published 1 April 2022, 2:53pm

# **Section I: Contracting authority**

# I.1) Name and addresses

Scottish Environment Protection Agency

Strathallan House, Castle Business Park

Stirling

FK9 4TZ

#### **Email**

supplier.communications@sepa.org.uk

## **Telephone**

+44 1786457700

## Country

**United Kingdom** 

#### **NUTS** code

UKM - Scotland

### Internet address(es)

Main address

http://www.sepa.org.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA1130 2

# I.2) Information about joint procurement

The contract is awarded by a central purchasing body

# I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

https://www.publiccontractsscotland.gov.uk/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publiccontractsscotland.gov.uk/

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Environment

# **Section II: Object**

# II.1) Scope of the procurement

### II.1.1) Title

Provision of Agresso System Support Services

#### II.1.2) Main CPV code

• 72611000 - Technical computer support services

### II.1.3) Type of contract

Services

#### II.1.4) Short description

SEPA are seeking to appoint a supplier to provide second level Unit 4 ERP technical support and staff training on all aspects of SEPA's Unit4 ERP application for a period of 36 months, with an option to extend for a further 24 months subject to mutual agreement. Currently in use is an on-premise solution which has recently been updated to version 7.9, operating on three environments; Live, Pre-Production and Test.

### II.1.6) Information about lots

This contract is divided into lots: No.

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 72611000 Technical computer support services
- 80533100 Computer training services
- 72250000 System and support services

### II.2.3) Place of performance

**NUTS** codes

UKM - Scotland

#### II.2.4) Description of the procurement

SEPA is seeking to appoint a supplier to provide second level Unit 4 ERP technical

support and staff training on all aspects of SEPA's Unit4 ERP application for a period of 36 months, with an option to extend for a further 24 months subject to mutual agreement. Currently in use is an on-premise solution which has recently been updated to version 7.9, operating on three environments; Live, Pre-Production and Test.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

## II.2.6) Estimated value

Value excluding VAT: £600,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial 36 month period with option to extend by a further 24 months

## II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

## III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

## III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

# III.2) Conditions related to the contract

## III.2.2) Contract performance conditions

As per procurement documentation

## III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

# Section IV. Procedure

# **IV.1) Description**

### IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

# IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 May 2022

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

## IV.2.7) Conditions for opening of tenders

Date

6 May 2022

Local time

12:30pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 12 - 18 months before end date

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

# VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

As per procurement documentation

(SC Ref:687831)

# VI.4) Procedures for review

VI.4.1) Review body

Court of Session

Parliament Square

Edinburgh

Country

United Kingdom