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Tender

Integrated Financial Capability Service

Staffordshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2021/S 000-008834

Procurement identifier (OCID): ocds-h6vhtk-02a9f3

Published 26 April 2021, 9:21am

Section I: Contracting authority

I.1) Name and addresses

Staffordshire County Council

Tipping Street

STAFFORD

ST162DH

Contact

Helen Fry

Email

commercial.team@staffordshire.gov.uk

Telephone

+44 7815708702

Country

United Kingdom

NUTS code

UKG24 - Staffordshire CC

Internet address(es)

Main address

www.staffordshire.gov.uk

Buyer's address

<https://supplierlive.proactisp2p.com/Account/Login>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Integrated Financial Capability Service

Reference number

IA2234

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

Staffordshire County Council wishes to commission a new Integrated Financial Capability Service. The Service will be specifically tailored towards local Families meeting the Building Resilient Families and Communities (BRFC) criteria.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 75310000 - Benefit services
- 85312310 - Guidance services

II.2.3) Place of performance

NUTS codes

- UKG24 - Staffordshire CC

II.2.4) Description of the procurement

Staffordshire County Council wishes to commission a new Integrated Financial Capability Service. A Service that Families who are at risk of Financial Exclusion, or are financially excluded can self-refer to, or be referred by professionals who have the authority to act on behalf of the Family.

The Service will provide integrated Financial Capability support, Financial Advice (& Guidance), Debt Advice (Counselling) and Information, Advice & Guidance, via, face to face, telephone, website or out-reach. The Service should be flexible, increasing access to local Families, including weekends, evenings and home visits if the Service User cannot easily access the Service.

The Service will be specifically tailored towards local Families meeting the Building Resilient Families and Communities (BRFC) criteria;

- Families experiencing or at risk of worklessness, homelessness or financial difficulties
- Staying safe in the community: Parents or children or involved in crime or anti-social behaviour
- Living well, improving physical and mental health and wellbeing: Parents & children with a range of health problems
- Improving children's life chances: children of all ages who need additional support from the earliest years to adulthood.
- Staying safe in relationships: Families affected by domestic abuse.
- Living well, improving physical and mental health and wellbeing: Parents and Children with a range of health problems.

The Provider will offer the Service, and/ or refer to other agencies where appropriate. The Service must be provided and physically accessible in each of the eight (8) districts/ boroughs in Staffordshire. The Service will be delivered to meet the needs of Staffordshire Families in accordance with the identified trends and demand based on the current demographics.

The current contracts, which are in place for the delivery of some of these Services come to an end in August 2021.

The total estimated annual budget for the provision of this Service is £500,000. The budget allocation is subject to review on an annual basis.

Interested suppliers should register on the Proactis e-tendering system:

<https://supplierlive.proactisp2p.com/Account/Login> and then register an interest in this opportunity.

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

36

II.2.14) Additional information

The Agreement term will be from 1st September 2021 to 31st August 2023 with an option to extend for twelve (12) months from 1st September 2023 to 31st August 2024. In the event the Agreement is extended the extension shall be on the same Terms and Conditions of Contract as the original Agreement period and will ultimately be at the Authority's sole discretion.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Criteria as stated in the procurement documents.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Criteria as stated in the procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.11) Main features of the award procedure

Award criteria

Price - Weighting: 60%

Quality - Weighting 40%

Quality sub-criteria;

Previous Experience - Weighting: 10%

Service Delivery Model - Weighting: 10%

Performance Monitoring & Evaluation - Weighting: 5%

Implementation & Mobilisation - Weighting: 5%

Engagement - Weighting: 5%

Social Value - Weighting: 5%

Total: 100%

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 233-576644](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 May 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Staffordshire County Council

2 Staffordshire Place

Stafford

ST16 2DH

Email

commercial.team@staffordshire.gov.uk

Telephone

+44 1785854288

Country

United Kingdom

Internet address

www.staffordshire.gov.uk

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

The Contracting Authority will incorporate a minimum 10 calendar day standstill period at the point that an award decision notice is communicated to tenderers. The award decision process will specify the criteria for the award of the contract, the reasons for the decision,

including the characteristics and relative advantages, the name and score of the

successful tender(s), and will specify when the standstill period is expected to end or the date before which the Contracting Authority will not conclude the contract. If an appeal regarding the award of a contract has not been successfully resolved, the Public Contracts

Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of a breach of the rules to

take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). The Court may order the setting aside of

the award decision or may order the Contracting Authority to amend any document and may award damages. If an agreement has been entered into the Court may make a declaration of ineffectiveness or may order that the duration of any relevant specific contract be shortened and additionally may award damages. The time limit for seeking such a declaration is generally 30 days from notification of the award (either by award

decision notification or contract award notice depending upon the circumstances) or otherwise 6 months.