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Tender

## **Digital Training and Business Support Services Framework Agreement**

capitalEsourcing

F02: Contract notice

Notice identifier: 2021/S 000-008812

Procurement identifier (OCID): ocds-h6vhtk-02a9dd

Published 23 April 2021, 10:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

capitalEsourcing

London

.SW1E 6QP

#### **Email**

[hjacobson@westminster.gov.uk](mailto:hjacobs@westminster.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI32 - Westminster

#### **Internet address(es)**

Main address

[www.capitalesourcing.com](http://www.capitalesourcing.com)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Digital Training and Business Support Services Framework Agreement

#### **II.1.2) Main CPV code**

- 80533000 - Computer-user familiarisation and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Westminster City Council is seeking expressions of interest from suitably qualified providers to join a two lot framework agreement for the provision of Digital Training and Business Support Services. This will be a two lot framework agreement.

LOT 1 - Digital training and Business Support services for the market traders. (To support the councils existing wifi deployment contract). This is a single supplier lot and is ERDF funded.

LOT 2 - Digital Training and Business Support Services for the wider council and for any future funding requirement within the published scope. This is a multi supplier lot with up to four providers and call off will be via a mini competition

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

## Lot 1 Digital Training and Business Support Services for Market Traders

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80533000 - Computer-user familiarisation and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

### **II.2.4) Description of the procurement**

The Digital Training and Business Support Services framework agreement will be a two lot framework agreement.

LOT 1 - Digital training and Business Support services for the market traders. (To support the Councils existing wifi deployment contract). This lot is solely an ERDF funded project. This will be a single supplier lot.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £375,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The framework will be for 36 months with option to extend for additional 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

ERDF Funding

### **II.2) Description**

#### **II.2.1) Title**

Digital Training and Business Support Services for the wider Council

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 80533000 - Computer-user familiarisation and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

#### **II.2.4) Description of the procurement**

LOT 2 - Digital Training and Business Support Services for the wider council and for any

future funding requirement within the published scope. This will be a multi supplier lot with up to four suppliers and call off will be via a mini competition.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to renew for another 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Certified/Qualified training services in Digital training and business support services

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Councils standard terms and conditions

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 May 2021

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

28 May 2021

Local time

12:00pm

Place

capitalesourcing portal

Information about authorised persons and opening procedure

On the deadline, an independent commercial manager, who is not part of the evaluation panel, will open the tenders and send the quality submissions to the evaluators. The price will only be seen after all evaluation and moderation have ended.



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court Of Justice

London

Country

United Kingdom