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Tender

## **DPS for Schools and Other Transport (Taxi & Private Hire Car)**

Stirling Council

F02: Contract notice

Notice identifier: 2024/S 000-008801

Procurement identifier (OCID): ocids-h6vhtk-044a48

Published 19 March 2024, 11:53am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Stirling Council

Old Viewforth

Stirling

FK8 2ET

#### **Contact**

Jacqueline Burns

#### **Email**

[purchasing@stirling.gov.uk](mailto:purchasing@stirling.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM77 - Perth & Kinross and Stirling

**Internet address(es)**

Main address

<http://www.stirling.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00146](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00146)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

School and other Transport

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

DPS for Schools and Other Transport (Taxi & Private Hire Car)

Reference number

SC2324-0165

### **II.1.2) Main CPV code**

- 60120000 - Taxi services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Establish a DPS (Dynamic Purchasing system) for the provision of school, social care and other transport by Taxi/Private Hire Car (PHC)– 8 or less passenger seats. This is to meet the education and social care needs of children and vulnerable adults as well as other passenger or goods transport requirements. This Service will also incorporate Demand Responsive Transport (DRT).

Most of the transport will be within Stirling Council area, but there will also be cross-boundary requirements ranging beyond the Council area.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

## **II.2) Description**

### **II.2.1) Title**

Demand Responsive Transport (DRT)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 60170000 - Hire of passenger transport vehicles with driver
- 60130000 - Special-purpose road passenger-transport services

- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Stirling and within in it's boundaries, however there will be times when there will be cross boundaries for school pupils.

### **II.2.4) Description of the procurement**

Stirling Council commissions a range of passenger transport services, including local bus services for the general public, demand responsive transport (DRT), home-to-school transport and transport for adults and children with social or welfare needs. These services are co-ordinated by the Council's Public Transport Unit, based in Stirling Bus Station.

Lot 2 - Is for Demand Responsive Transport

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 10

Price - Weighting: 90

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

It is anticipated a renewal will be 60 months from contract award

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 100

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Schools and Other Transport (Taxi & Private Hire Car)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services
- 60130000 - Special-purpose road passenger-transport services

### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Stirling Area including cross-boundary requirements

### **II.2.4) Description of the procurement**

Establish a DPS (Dynamic Purchasing system) for the provision of Statutory Transport Journeys on behalf of Stirling Council. This includes school, social care, Additional Support needs (ASN) and other transport by Taxi/Private Hire Car (PHC) – 8 or less passenger seats.

Most of the transport will be within Stirling Council area, but there will also be cross-boundary requirements ranging beyond the Council area.

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 10

Price - Weighting: 90

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 100

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

A DPS is a completely electronic system where suppliers can apply to join at any time during the course of the DPS.

As per point II.2.10 above - This to encourage SME's to engage with Stirling council, options and variants that meet the minimum requirement in specification will be considered.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

No professional qualification required

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below

Employer's Liability Insurance, to the value of at least five million pounds 10000000 sterling in respect of any one event and unlimited in the period, for the duration of the contract, unless exempt under the Employers' Liability Compulsory Insurance Act 1969.

Public Liability Insurance, to the value of at least five million pounds 5000000 sterling in respect of any one event and unlimited in the period, for the duration of the contract.

Valid Motor Vehicle Insurance, for each vehicle which must be insured for private hire, including the carriage of passengers and goods for hire

and reward purposes.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 April 2024

Local time

4:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

1 May 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**



This is a recurrent procurement: Yes

Estimated timing for further notices to be published: January 2030

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any situations referred to in regulation 58 of the Public Contracts

(Scotland) Regulations 2015.

Where the total value of individual or collective contracts in this DPS exceeds 35,000 GBP successful bidders are required to provide community benefits proportional to the value of the contracts awarded.

Contracts awarded under the DPS involve the transport of children and/or vulnerable adults. This is classed as regulated work under the Protection of Vulnerable Groups (Scotland) Act 2007, therefore any person undertaking regulated work must be a member of the PVG scheme for the type of work being undertaken prior to any contracts being awarded.

Suppliers must have the relevant licence(s) or permits at the award stage i.e Private Hire, Taxi Operator etc as well as appropriate insurances.

The minimum selection criteria for appointment to the DPS is successful completion of SPD(s) including PVG.

The award criteria may be more precisely formulated at tender stage (mini-competitions). This may involve changes to the current 90/10 weightings and there may be further quality criteria added.

Operators who do not submit their applications by Friday 26th April at 4.00 pm may therefore join too late to be able to tender for business from the start of the 2024/25 school term.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=758054](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=758054).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:758054)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=758054](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=758054)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court

Stirling

Country

United Kingdom

### **VI.4.4) Service from which information about the review procedure may be obtained**

Stirling Council

Old Viewforth

Stirling

FK8 2ET

Country

United Kingdom