This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/008791-2021">https://www.find-tender.service.gov.uk/Notice/008791-2021</a>

Tender

# Secure Offsite Storage of Records and Records Management

Procurement and Logistics Service

Belfast Health and Social Care Trust

Northern Health and Social Care Trust

Regional Health and Social Care Board

South Eastern Health and Social Care Trust

Southern Health and Social Care Trust

Western Health and Social Care Trust

**Business Services Organisation** 

NI Ambulance Service Trust

NI Public Health Agency

NI Blood Transfusion Service

NI Patient Client Council

NI Regulation and Quality Improvement Authority

NI Guardian Ad Litem Agency

NI Social Care Council

NI Practice and Education Council for Nursing and Midwifery

NI Medical and Dental Training Agency

NI Fire and Rescue Services

F02: Contract notice

Notice identifier: 2021/S 000-008791

Procurement identifier (OCID): ocds-h6vhtk-02a9c8

Published 23 April 2021, 5:04pm

# Section I: Contracting authority

# I.1) Name and addresses

Procurement and Logistics Service

77 Boucher Crescent
Belfast
BT12 6HU
Email
palsarmagh.sourcing@hscni.net
Country
United Kingdom
NUTS code
UK - United Kingdom
Internet address(es)  Main address
https://etendersni.gov.uk/epps
Buyer's address
https://etendersni.gov.uk/epps
I.1) Name and addresses
Belfast Health and Social Care Trust
A Floor, Belfast City Hospital, Lisburn Road
Belfast
BT9 7AB
Email
palsarmagh.sourcing@hscni.net
Country
United Kingdom

#### **NUTS** code

UK - United Kingdom

Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

Northern Health and Social Care Trust

Bretten Hall, Bush Road

Antrim

**BT41 2RL** 

#### **Email**

palsarmagh.sourcing@hscni.net

## Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

Regional Health and Social Care Board

12-22 Linenhall Street

Belfast

BT2 8BS

#### **Email**

palsarmagh.sourcing@hscni.net

## Country

United Kingdom

**NUTS** code

UK - United Kingdom

## Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

South Eastern Health and Social Care Trust

Ulster Hospital, Upper Newtownards Rd

Belfast

**BT16 1RH** 

#### **Email**

## palsarmagh.sourcing@hscni.net

## Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

## I.1) Name and addresses

Southern Health and Social Care Trust

Craigavon Area Hospital, 68 Lurgan Road

Portadown

BT63 5QQ

#### **Email**

palsarmagh.sourcing@hscni.net

#### Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

## https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

Western Health and Social Care Trust

Altnagelvin Area Hospital, Glenshane Road

Londonderry

**BT47 6SB** 

#### **Email**

palsarmagh.sourcing@hscni.net

## Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

#### Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

**Business Services Organisation** 

2 Franklin Street

Belfast
BT2 8DQ
Email
palsarmagh.sourcing@hscni.net
Country
United Kingdom
NUTS code
UK - United Kingdom
Internet address(es)
Main address
https://etendersni.gov.uk/epps
Buyer's address
https://etendersni.gov.uk/epps
I.1) Name and addresses
NI Ambulance Service Trust
Knockbracken Healthcare Park, Saintfield Road
Belfast
BT8 8SG
Email
palsarmagh.sourcing@hscni.net
Country
United Kingdom
NUTS code

## UK - United Kingdom

### Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

## I.1) Name and addresses

NI Public Health Agency

Linenhall Street Unit, 12-22 Linenhall Street

Belfast

BT2 8BS

### **Email**

palsarmagh.sourcing@hscni.net

## Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

### Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

## I.1) Name and addresses

NI Blood Transfusion Service
Lisburn Road
Belfast
BT9 7TS
Email
palsarmagh.sourcing@hscni.net
Country
United Kingdom
NUTS code
UK - United Kingdom
Internet address(es)
Main address
https://etendersni.gov.uk/epps
Buyer's address
https://etendersni.gov.uk/epps
I.1) Name and addresses
NI Patient Client Council
1st Floor, Ormeau Baths 18 Ormeau Avenue
Belfast
BT2 8HS
Email
palsarmagh.sourcing@hscni.net

### Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

## I.1) Name and addresses

NI Regulation and Quality Improvement Authority

9th Floor Riverside Tower, 5 Lanyon Place

Belfast

**BT1 3BT** 

#### **Email**

palsarmagh.sourcing@hscni.net

### Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

https://etendersni.gov.uk/epps

### Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

NI Guardian Ad Litem Agency

Centre House, 79 Chichester Street

Belfast

BT1 4JE

#### **Email**

palsarmagh.sourcing@hscni.net

### Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

## Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

NI Social Care Council

Millennium House, 19-25 Great Victoria St

Belfast

#### BT2 7AQ

#### **Email**

palsarmagh.sourcing@hscni.net

## Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

NI Practice and Education Council for Nursing and Midwifery

Centre House, 79 Chichester St

Belfast

BT1 4JE

### **Email**

palsarmagh.sourcing@hscni.net

## Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

### Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

## I.1) Name and addresses

NI Medical and Dental Training Agency

Beechill House, 42 Beechill Rd

**Belfast** 

BT8 7RL

#### **Email**

palsarmagh.sourcing@hscni.net

## Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

### Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.1) Name and addresses

NI Fire and Rescue Services

1 Seymour Street

Lisburn

**BT27 4SX** 

#### **Email**

palsarmagh.sourcing@hscni.net

### Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

#### Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

# I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://etendersni.gov.uk/epps

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Health

# **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Secure Offsite Storage of Records and Records Management

Reference number

2680418

### II.1.2) Main CPV code

• 79996100 - Records management

# II.1.3) Type of contract

Services

#### II.1.4) Short description

Secure Offsite Storage of Records and Records Management

### II.1.5) Estimated total value

Value excluding VAT: £18,375,588

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

# II.2.2) Additional CPV code(s)

• 79996100 - Records management

#### II.2.3) Place of performance

**NUTS** codes

• UKN0 - Northern Ireland

### II.2.4) Description of the procurement

Secure Offsite Storage of Records and Records Management

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £18,375,588

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This Framework Agreement is subject to renewal dependent on client requirements.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

Possible 18 months emergency extension

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

#### II.2.14) Additional information

The estimated value per annum is GBP 3 341 016. The estimated value for 4 years would then be GBP 13 364 064. SS17ac - Commercial Conditions of Contract for Services Contracts also allows for up to three further extension periods, each of 6 months (total GBP 5 011 524). Therefore the total estimated value is GBP 18 375 588

### Section IV. Procedure

### **IV.1) Description**

### IV.1.1) Type of procedure

Open procedure

### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 May 2021

Local time

3:00pm

# IV.2.4) Languages in which tenders or requests to participate may be submitted

English

# IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 20 November 2021

# IV.2.7) Conditions for opening of tenders

Date

24 May 2021

Local time

3:30pm

# **Section VI. Complementary information**

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

In section 1.2, it is stated that this procurement is a joint procedure and contract award is by a Central Purchasing Body. This contract.. is not a joint contract, it is a Central Purchasing Body Contract operated by Business Services Organisation Procurement and Logistics.. Service on behalf of the participants listed in section 1.1. The contracting authorities will identify the Most Economically Advantageous.. Tender(s) (MEAT)on the basis of the 'lowest price/cost' submission(s), once full compliance has been demonstrated with all of the.. elements of the specification and any other requirements as listed in the Tender Documentation. Details of the evaluation process. incorporating price and compliance are provided as part of the Tender Evaluation Methodology and Marking Scheme (TEMMS) SS20b.

# VI.4) Procedures for review

#### VI.4.1) Review body

**BSO Procurement and Logistics Services** 

77 Boucher Crescent

Belfast

Country

**United Kingdom**