

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/008716-2022>

Tender

Holiday Activities Programme - Dynamic Purchasing Vehicle (DPV)

London Borough of Waltham Forest
London Borough of Redbridge

F02: Contract notice

Notice identifier: 2022/S 000-008716

Procurement identifier (OCID): ocds-h6vhtk-0328a7

Published 31 March 2022, 4:00pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Waltham Forest

Waltham Forest Town Hall, Forest Road

London

E17 4JF

Contact

Ms Gemma Edwards

Email

gemma.edwards@walthamforest.gov.uk

Fax

+44 2084964509

Country

United Kingdom

NUTS code

UKI53 - Redbridge and Waltham Forest

Internet address(es)

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

I.1) Name and addresses

London Borough of Redbridge

Lynton House, 255-259 High Road

Ilford

IG1 1NY

Contact

Ms Gemma Edwards

Email

gemma.edwards@walthamforest.gov.uk

Country

United Kingdom

NUTS code

UKI53 - Redbridge and Waltham Forest

Internet address(es)

Main address

www.redbridge.gov.uk

Buyer's address

www.redbridge.gov.uk

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=37964287-eab0-ec11-8113-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=37964287-eab0-ec11-8113-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Holiday Activities Programme - Dynamic Purchasing Vehicle (DPV)

Reference number

DN602607

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Waltham Forest and London Borough of Redbridge (“the Authority”) are seeking Tenders from suitably experienced and qualified organisations for the Dynamic Purchasing Vehicle for the provision of Holiday Activity Programme.

The service shall commence on 1st July 2021 and shall continue up to and including 31st March 2025 (“the Contract Period”).

The Holiday Activities Programme aims to offer a variety of exciting and interesting activities including, sports, creative and performing arts, and environmental activities. The Holiday Activities and Food Programme is a DfE-funded project that aims to provide activities for pupils in receipt of Free School Meals for a period during the summer holiday, the winter holiday and during the Easter holiday.

The programme has received funding from the Department for Education (DfE) to offer enriching activities and nutritious meals to school aged children and young people, from reception to year 11 (inclusive), who are eligible for benefits-related free school meals (FSM). School holidays are recognised as a pressure point for some families because of increased costs (such as food and childcare) and reduced incomes. For some children that can lead to a holiday experience gap, with children from disadvantaged families:

- less likely to access organised out-of-school activities
- more likely to experience ‘unhealthy holidays’ in terms of nutrition and physical health

- more likely to experience social isolation

All Tenders shall be submitted in accordance with the Instructions for Submission of a Tender and must be submitted by no later than 12:00 Hours (12:00 noon) on Tuesday 3rd May 2022.

II.1.5) Estimated total value

Value excluding VAT: £6,169,761

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1: Complete Holiday activity clubs - 5–19-year-olds

Lot No

1

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services
- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKI53 - Redbridge and Waltham Forest

II.2.4) Description of the procurement

The Authority are looking for suppliers who can offer an exciting and innovative range of extended enrichment activities and courses for children and young people to participate in a wide range of enrichment, nutritional and physical activity, learn new skills and provided with a daily food offer Provision must be offered for a minimum of 4 hours per day for 4 days a week.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2022

End date

31 March 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Call off contract award will be based on the criteria set out in the Invitation to Tender documentation and subsequent Supplier Entry Guide.

II.2) Description

II.2.1) Title

Lot 2: Specific Activity sessions - 5–19-year-olds

Lot No

2

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services
- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKI53 - Redbridge and Waltham Forest

II.2.4) Description of the procurement

The Authority are looking for suppliers who can offer a specific range of extensive inclusive enrichment activity sessions aimed at children and their families aged 5 – 19 delivered across a number of locations across the boroughs.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2022

End date

31 March 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Call off contract award will be based on the criteria set out in the Invitation to Tender documentation and subsequent Supplier Entry Guide.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 May 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

31 March 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The procurement involves the setting up of a Dynamic Purchasing Vehicle under Regulation 76 of Public Contracts Regulations 2015. Commissioning the right service for young person is the intended purpose of the use of the DPV (adapted DPS) in order to comply with local authority duties.

In order to meet its duties, in establishing this DPV the authority reserves the right undertake a flexible approach to call-off contract awards and direct awards using criteria as detailed in the call-off procedure.

The DPV will use adapted call-off procedures and techniques provided for within Public Contracts Regulations (2015) as well as procedures which are not, to enable call-off contracts to be made for individual service agreements and block contracts. The DPV will also permit direct awards as set out in the call-off procedures. Please go to <https://www.londontenders.org/> and download the procurement documents for more information.

The contracting authorities reserves the right not to award any contract pursuant to this procurement exercise and/or to abandon this procurement exercise at any time. The contracting authority shall have no liability whatsoever to any applicant or tenderer as a result of its exercise of that discretion. For the avoidance of doubt, all costs incurred by any applicant and/or tenderer before signature of any contract with the contracting authorities shall be incurred entirely at the applicant's/tenderer's risk. Please go to <https://www.londontenders.org/> and download the procurement documents for more information.

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Contract is being procured in accordance with the Public Contract Regulations 2015. The contracting Authority will incorporate a minimum ten (10) day calendar day standstill period at the point of information on the award of the contract is communicated to tenderers. This period allows successful tenderers to seek further de-briefing from the contracting authority before the contract is entered into. Additional information should be requested from the contact in Section 1.1. If an appeal regarding the award of contract has not been successfully resolved the Public Contracts Regulations 2015 (S1 2015 No 102) provide for aggrieved parties who have been harmed or at risk of harm by breach of the rules to take action in the High Court (England and Wales).