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Contract

## **Retrofit Service Framework**

Oxford Direct Services Limited

F03: Contract award notice

Notice identifier: 2025/S 000-008714

Procurement identifier (OCID): ocds-h6vhtk-04890d

Published 11 March 2025, 12:43pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oxford Direct Services Limited

Marsh Road

Oxford

#### **Email**

[odsprocurement@odsgroup.co.uk](mailto:odsprocurement@odsgroup.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ14 - Oxfordshire

#### **Internet address(es)**

Main address

<https://www.odsgroup.co.uk/>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Retrofit Service Framework

Reference number

ODS000464

#### **II.1.2) Main CPV code**

- 71000000 - Architectural, construction, engineering and inspection services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Oxford Direct Services (ODS) and Oxford Direct Services Trading Ltd (ODSTL), provide a wide range of services to Oxford City Council, the general public and private customers. ODS is seeking to put together a Framework of suppliers that can provide a range of Retrofit Services. This framework will be accessible to ODS, ODSTL and any wholly owned subsidiaries of ODS or ODSTL. The Framework will be split into 4 Lots: Lot 1 – Retrofit Assessor, Lot 2 – Retrofit Coordinator, Lot 3 – Retrofit Designer, Lot 4 – Retrofit Evaluator. Projects will be dealt with on an individual basis and ODS or ODSTL can call off from the Framework Agreement by Direct Award or issuing a Mini-Competition to each supplier on the relevant Lot. This Contract is for 3 years + 1 year extension.

## **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £600,000

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Retrofit Assessor

Lot No

Lot 1 - Retrofit Assessor

### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71240000 - Architectural, engineering and planning services
- 71314000 - Energy and related services
- 71315000 - Building services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

### **II.2.4) Description of the procurement**

Retrofit Assessor services

### **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 – Retrofit Coordinator

Lot No

Lot 2 – Retrofit Coordinator

### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71240000 - Architectural, engineering and planning services
- 71314000 - Energy and related services
- 71315000 - Building services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

### **II.2.4) Description of the procurement**

Retrofit Coordinator services

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 – Retrofit Designer

Lot No

Lot 3 – Retrofit Designer

### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71240000 - Architectural, engineering and planning services
- 71314000 - Energy and related services
- 71315000 - Building services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

### **II.2.4) Description of the procurement**

Retrofit Designer services

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 – Retrofit Evaluator

Lot No

Lot 4 – Retrofit Evaluator

### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71240000 - Architectural, engineering and planning services
- 71314000 - Energy and related services
- 71315000 - Building services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

### **II.2.4) Description of the procurement**

Retrofit Evaluator Services

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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# **Section IV. Procedure**

## **IV.1) Description**

### **IV.1.1) Type of procedure**

Open procedure

### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-025088](#)

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## **Section V. Award of contract**

### **Contract No**

ODS000464

### **Lot No**

1

### **Title**

Retrofit Assessor

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

11 March 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 22

Number of tenders received from SMEs: 18

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 22

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

E8 Portal Ltd - T/A E8 Property Services

Oxford



Country

United Kingdom

NUTS code

- UKJ14 - Oxfordshire

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Compliance Specifics Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Keegans

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Currie & Brown UK Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

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## **Section V. Award of contract**

### **Contract No**

ODS000464

### **Lot No**

2

### **Title**

Retrofit Coordinator

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

11 March 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 24

Number of tenders received from SMEs: 20

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 24

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Compliance Specifics Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Netzero Collective

Liverpool

Country

United Kingdom

NUTS code

- UKD72 - Liverpool

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

Retrofit Energy T/A The Eco Scheme

Portsmouth

Country

United Kingdom

NUTS code

- UKJ31 - Portsmouth

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

InstaGroup Ltd

Wokingham

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

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## **Section V. Award of contract**

### **Contract No**

ODS000464

### **Lot No**

3

### **Title**

Retrofit Designer

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

11 March 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 24

Number of tenders received from SMEs: 19

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 24

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Currie & Brown UK Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

Effective Energy Group Ltd

Leicester

Country

United Kingdom

NUTS code

- UKF21 - Leicester

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

Compliance Specifics Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Ambue Ltd

Thame

Country

United Kingdom

NUTS code

- UKJ14 - Oxfordshire

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

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## **Section V. Award of contract**

### **Contract No**

ODS000464

### **Lot No**

4

### **Title**

Retrofit Evaluator



A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

11 March 2025

### **V.2.2) Information about tenders**

Number of tenders received: 16

Number of tenders received from SMEs: 13

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 16

The contract has been awarded to a group of economic operators: Yes

### **V.2.3) Name and address of the contractor**

InstaGroup Ltd

Wokingham

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Compliance Specifics Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Ridge and Partners LLP

Woodstock

Country

United Kingdom

NUTS code

- UKJ14 - Oxfordshire

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

F14: Notice for changes or additional information 2024/S 000-025216 published on 09th August 2024

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Oxford City Council

St Aldates

Oxford

OX11BX

Country

United Kingdom