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Contract

Retrofit Service Framework

Oxford Direct Services Limited

F03: Contract award notice

Notice identifier: 2025/S 000-008714

Procurement identifier (OCID): ocds-h6vhtk-04890d

Published 11 March 2025, 12:43pm

Section I: Contracting authority

I.1) Name and addresses

Oxford Direct Services Limited

Marsh Road

Oxford

Email

odsprocurement@odsgroup.co.uk

Country

United Kingdom

NUTS code

UKJ14 - Oxfordshire

Internet address(es)

Main address

<https://www.odsgroup.co.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Retrofit Service Framework

Reference number

ODS000464

II.1.2) Main CPV code

- 71000000 - Architectural, construction, engineering and inspection services

II.1.3) Type of contract

Services

II.1.4) Short description

Oxford Direct Services (ODS) and Oxford Direct Services Trading Ltd (ODSTL), provide a wide range of services to Oxford City Council, the general public and private customers. ODS is seeking to put together a Framework of suppliers that can provide a range of Retrofit Services. This framework will be accessible to ODS, ODSTL and any wholly owned subsidiaries of ODS or ODSTL. The Framework will be split into 4 Lots: Lot 1 – Retrofit Assessor, Lot 2 – Retrofit Coordinator, Lot 3 – Retrofit Designer, Lot 4 – Retrofit Evaluator. Projects will be dealt with on an individual basis and ODS or ODSTL can call off from the Framework Agreement by Direct Award or issuing a Mini-Competition to each supplier on the relevant Lot. This Contract is for 3 years + 1 year extension.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £600,000

II.2) Description

II.2.1) Title

Lot 1 - Retrofit Assessor

Lot No

Lot 1 - Retrofit Assessor

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71240000 - Architectural, engineering and planning services
- 71314000 - Energy and related services
- 71315000 - Building services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

Retrofit Assessor services

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2) Description

II.2.1) Title

Lot 2 – Retrofit Coordinator

Lot No

Lot 2 – Retrofit Coordinator

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71240000 - Architectural, engineering and planning services
- 71314000 - Energy and related services
- 71315000 - Building services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

Retrofit Coordinator services

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 – Retrofit Designer

Lot No

Lot 3 – Retrofit Designer

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71240000 - Architectural, engineering and planning services
- 71314000 - Energy and related services
- 71315000 - Building services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

Retrofit Designer services

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 – Retrofit Evaluator

Lot No

Lot 4 – Retrofit Evaluator

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71240000 - Architectural, engineering and planning services
- 71314000 - Energy and related services
- 71315000 - Building services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

Retrofit Evaluator Services

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-025088](#)

Section V. Award of contract

Contract No

ODS000464

Lot No

1

Title

Retrofit Assessor

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

11 March 2025

V.2.2) Information about tenders

Number of tenders received: 22

Number of tenders received from SMEs: 18

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 22

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

E8 Portal Ltd - T/A E8 Property Services

Oxford

Country

United Kingdom

NUTS code

- UKJ14 - Oxfordshire

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Compliance Specifics Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Keegans

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Currie & Brown UK Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

Section V. Award of contract

Contract No

ODS000464

Lot No

2

Title

Retrofit Coordinator

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

11 March 2025

V.2.2) Information about tenders

Number of tenders received: 24

Number of tenders received from SMEs: 20

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 24

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Compliance Specifics Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Netzero Collective

Liverpool

Country

United Kingdom

NUTS code

- UKD72 - Liverpool

The contractor is an SME

No

V.2.3) Name and address of the contractor

Retrofit Energy T/A The Eco Scheme

Portsmouth

Country

United Kingdom

NUTS code

- UKJ31 - Portsmouth

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

InstaGroup Ltd

Wokingham

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

Section V. Award of contract

Contract No

ODS000464

Lot No

3

Title

Retrofit Designer

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

11 March 2025

V.2.2) Information about tenders

Number of tenders received: 24

Number of tenders received from SMEs: 19

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 24

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Currie & Brown UK Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

V.2.3) Name and address of the contractor

Effective Energy Group Ltd

Leicester

Country

United Kingdom

NUTS code

- UKF21 - Leicester

The contractor is an SME

No

V.2.3) Name and address of the contractor

Compliance Specifics Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Ambue Ltd

Thame

Country

United Kingdom

NUTS code

- UKJ14 - Oxfordshire

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

Section V. Award of contract

Contract No

ODS000464

Lot No

4

Title

Retrofit Evaluator

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

11 March 2025

V.2.2) Information about tenders

Number of tenders received: 16

Number of tenders received from SMEs: 13

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 16

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

InstaGroup Ltd

Wokingham

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Compliance Specifics Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Ridge and Partners LLP

Woodstock

Country

United Kingdom

NUTS code

- UKJ14 - Oxfordshire

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

Section VI. Complementary information

VI.3) Additional information

F14: Notice for changes or additional information 2024/S 000-025216 published on 09th August 2024

VI.4) Procedures for review

VI.4.1) Review body

Oxford City Council

St Aldates

Oxford

OX11BX

Country

United Kingdom