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Planning

## **Erasmus+ Residual and Immigration Visa Sponsorship Administration Services**

Department for Education

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-008686

Procurement identifier (OCID): ocds-h6vhtk-02a95f

Published 22 April 2021, 10:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

#### **Email**

[amy.chan@education.gov.uk](mailto:amy.chan@education.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://education.app.jaggaer.com>

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://education.app.jaggaer.com>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Erasmus+ Residual and Immigration Visa Sponsorship Administration Services

#### II.1.2) Main CPV code

- 75100000 - Administration services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The purpose of this Prior Information Notice is to inform the market that the Department for Education is considering its strategy for concluding delivery of the Erasmus+ programme 2014-2020 (Erasmus+ Residual Activity) and associated immigration visa sponsorship services. It does not signify the commencement of any procurement process and does not constitute any commitment by the Department for Education. If the Department for Education decides to commence any procurement process(es) as contemplated by this notice, a separate notice(s) will be published at the relevant time.

Although the UK is no longer an EU member state, the Withdrawal Agreement in place between the UK and EU requires that all projects selected and funded under the Erasmus+ programme 2014-2020 will continue to operate until their completion on the same basis under which they were selected. Accordingly, the Department as National Authority for the programme in the UK, is required to ensure ongoing delivery of its obligations to the 2014-2020 programme until complete. It is expected that the relevant project activities will continue until the end of the academic year 2023-2024 and will be administered by a National Agency appointed by the National Authority and acting under the delegation of the European Commission.

Information about the Erasmus+ programme can be found here:

[https://ec.europa.eu/programmes/erasmus-plus/node\\_en](https://ec.europa.eu/programmes/erasmus-plus/node_en) or [www.erasmusplus.org.uk](http://www.erasmusplus.org.uk)

From the 1 January 2021 EU nationals are subject to the new points-based immigration system. The Erasmus+ programme is defined by Home Office as a Government Authorised Exchange (GAE) programme, and EU nationals taking part in Erasmus+ work mobilities (e.g. Higher Education traineeships, Further Education work experience, staff mobilities, etc.) are required to have a Temporary Worker - GAE Visa (T5) before entering

the UK. Individuals must secure a “Certificate of Sponsorship”, and the Department require an appointed sponsor (who will need to hold or secure a relevant Home Office licence) to administer the certificates and undertake relevant monitoring activity on its behalf.

Further information about the Temporary Work visa can be found here:

[www.gov.uk/government-authorised-exchange](http://www.gov.uk/government-authorised-exchange)

Sponsorship obligations, can be found here:

[www.gov.uk/government/collections/sponsorship-information-for-employers-and-educators](http://www.gov.uk/government/collections/sponsorship-information-for-employers-and-educators)

How to engage

The Department for Education is holding an introductory market engagement webinar via Microsoft Teams at 12.30 on 28 April 2021 which will run for approximately 45 minutes.

To participate in this opportunity and register your organisation’s interest in attending the webinar, please register for an account and view the “current opportunities” page at Jaggaer <https://education.app.jaggaer.com> and search for: “Project\_5514 Erasmus+ Residual and Immigration Visa Sponsorship Administration Services”.

Once you have located Project\_5514, please confirm your interest by selecting “Express Interest” to receive full access to the opportunity. All relevant documentation will be made available in the Data Room and this can be accessed via the “Buyer Attachments” section, under “ITT Details”.

Please note, you must answer the question within the “My Response” section and submit your response to ensure registration at the webinar. You can then use the messaging function to provide attendee details.

The Department for Education will hold 1-2-1 engagement sessions with market suppliers on the 5, 6 and 7 May 2021. The sessions will be held virtually via Microsoft Teams and will run for up to 1hr each. There will be a maximum of 12 engagement sessions available over the three days and therefore allocation of these sessions will be on a first come first served basis and will be limited to 1 session per supplier organisation.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 75121000 - Administrative educational services
- 75131000 - Government services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Continued from II.1.4) Short description:

Once your organisation has expressed interest, you will be invited to provide details of your attendee list for the webinar and 1-2-1 engagement sessions, via the messaging function within Project\_5514. A meeting invitation will then be issued.

All suppliers who have expressed an interest in this opportunity, including those who are unable to attend the webinar or 1-2-1 engagement sessions, will have access to relevant information, supporting notes and a supplier questionnaire which will be made available via the Data Room within Project\_5514 Erasmus+ Residual and Immigration Visa Sponsorship Administration Services at <https://education.app.jaggaer.com>.

Suppliers should note that the webinar and 1-2-1 engagement session will also feature engagement on Turing Scheme Administration Services, which have been notified to the market via a separate Prior Information Notice.

### **Further Information**

The main purpose of the market engagement events is to raise awareness of the relevant service elements and to provide high level background information to help the market develop an understanding of the service requirements; and to gather information about the supply market and potential delivery models (with associated benefits).

The Department for Education will use the market engagement events to gather information from market suppliers that will be used to inform decision making on the commissioning of the services.

The specific aspects of interest the Department for Education are seeking supply market feedback on are as follows:

1. Market appetite in bidding for i) Erasmus+ Residual Activity services, and/or ii) Erasmus+ Tier 5 Sponsorship services;
2. The proposed packaging of the service lines; routes to market and procurement timeline(s);
3. To understand any barriers to participation in a procurement for the relevant service lines;
4. To understand key requirements relevant to a successful transition and mobilisation of new services e.g. timescales, information, data;
5. To explore potential cost models; payment mechanisms and treatment of risk.

#### Erasmus+ Residual Activity Services

Erasmus+ is the European Union programme for education, training, youth and sport. It aims to modernise these sectors across Europe, including the UK, and offers opportunities for organisations to collaborate to improve the quality of provision. Learners can study, volunteer and gain work experience abroad, to develop new skills, gain vital international experience and boost their employability.

As the National Authority for the purpose of co-ordinating and ensuring management of Erasmus+ obligations in the UK, the Department for Education must appoint a National Agency to manage, audit and administer all stages for existing projects within the UK.

The National Agency must carry out its entrusted tasks in line with Delegation Agreements entered into with the European Commission, and associated Guide for National Agencies issued by the same body.

The primary service function for the Residual Activity are:

- Checks of grant beneficiaries, including compliance checks and assessments
- Interim and Final project report assessments and payments
- Recovery of EU funds from beneficiaries and managing waivers
- Monitoring and support to beneficiaries
- Financial management of relevant EU funds and payment requests

- National Agency reporting for European Commission (e.g. Yearly Reports, Audit Support)
- National Agency governance and reporting with the Department for Education

Temporary Worker - GAE Visa Sponsorship

The primary service function for the Visa Sponsorship services are:

- Assessing applications for Certificate of Sponsorship, ensuring the eligibility of individuals and the role they intended to engage in.
- Issue a Certificate of Sponsorship to accepted individuals – this is not a paper certificate or document, but a database record which confirms details of the worker being sponsored.

#### **II.2.14) Additional information**

Continued from II.2.4) Description of the procurement:

- Ensuring compliance with Record Keeping duties, and compliance with Data Protection legislation.
- Undertaking checks to ensure compliance with Sponsorship duties

#### **II.3) Estimated date of publication of contract notice**

21 June 2021

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes