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Tender

Tender for a System incorporating Human Resources, Duties Management & Training Administration

West Mercia Police

F02: Contract notice

Notice identifier: 2022/S 000-008656

Procurement identifier (OCID): ocds-h6vhtk-03286b

Published 31 March 2022, 11:39am

Section I: Contracting authority

I.1) Name and addresses

West Mercia Police

Hindlip Hall

Worcester

WR3 8SP

Contact

Farzad Zeb

Email

farzad.zeb@westmercia.police.uk

Telephone

+44 1905331621

Country

United Kingdom

NUTS code

UKG1 - Herefordshire, Worcestershire and Warwickshire

National registration number

N/A

Internet address(es)

Main address

<http://www.westmercia.police.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=45438&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=45438&B=BLUELIGHT

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for a System incorporating Human Resources, Duties Management & Training Administration

Reference number

11405

II.1.2) Main CPV code

- 72261000 - Software support services

II.1.3) Type of contract

Services

II.1.4) Short description

The West Mercia Police & Crime Commissioner (the Authority) invites you to tender for the provision for and implementation of a system that incorporates Human Resources, Duties Management and Training Administration. The solution needs to be tried and tested in the policing environment (or equivalent) to minimise any risk of operational impact.

The Contract will be with a single supplier to commence on date of Purchase Order and shall run for a period of 3 years with an option to extend for a further 2 x 12 months at the Authority's discretion following a review of the service. This extension period shall be subject to:

- The organisational requirements of the Authority.
- The Contractor maintaining levels of performance which are acceptable to the Authority throughout the preceding contract period.
- The Contractor offering levels of pricing and value which are acceptable to the Authority for the extension period.

II.1.5) Estimated total value

Value excluding VAT: £3,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKG1 - Herefordshire, Worcestershire and Warwickshire

Main site or place of performance

WR3 8SP

II.2.4) Description of the procurement

The existing HR, DMS and TAS system provides a number of capabilities to West Mercia Police.

The Human Resources (HR) element provides the capability for the recording and management of employee records including personal data (name, DOB, address, gender, ethnicity etc), leave, sickness and disciplinary information. The existing system holds details of circa 4,000 employees and contains legacy information of individuals who have left or retired from the organisation. It also allows for reporting to the home office on specific categories.

The Duties Management System (DMS) element enables future scheduling of officers and staff, assigning individuals to specific areas or units on a daily, weekly or monthly basis.

The Training Administration System (TAS) element provides the capability for the recording and management of training records associated to employees including expiry data.

The data contained within this system is central to the effective operation of the force, and as such there is a strong need for this data to be accessible, and to be able to be integrated to a significant number of other systems within West Mercia. The solution will need to be able to

broker these data exchanges, to ensure the data within is as interoperable as possible.

This tender is seeking a contractor to deliver to the organisation a new, current, modern solution to cater for these business practices and processes.

It is required that the successful contractor will (as part of the implementation services) complete a migration of West Mercia data within the current system to the new system

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial period of 36 months followed by 2 x 12 months renewals subject to satisfactory performance

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Authority expressly reserves the right to make changes to the tendering timetable and accepts no liability should this happen. Interested bidders will be notified of any changes as required

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Option to extend for a further 2 x 12 months at the Authority's discretion following a review of the service. This extension period shall be subject to:

- The organisational requirements of the Authority.
- The Contractor maintaining levels of performance which are acceptable to the Authority throughout the preceding contract period.
- The Contractor offering levels of pricing and value which are acceptable to the Authority for the extension period

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 May 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 May 2022

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 60 months

VI.4) Procedures for review

VI.4.1) Review body

West Mercia Police and Crime Commissioner

Hindlip Hall, Hindlip

Worcester

WR3 8SP

Country

United Kingdom