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Tender

## **Transport Services for the City of London School, City of London School for Girls and City Junior School**

City of London Corporation

F02: Contract notice

Notice identifier: 2023/S 000-008614

Procurement identifier (OCID): ocds-h6vhtk-03b5c0

Published 24 March 2023, 11:25am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City of London Corporation

Guildhall

London

EC2P 2EJ

#### **Email**

[Robert.Pine@cityoflondon.gov.uk](mailto:Robert.Pine@cityoflondon.gov.uk)

#### **Telephone**

+44 2076063030

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Internet address(es)**

Main address

[www.cityoflondon.gov.uk](http://www.cityoflondon.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Transport Services for the City of London School, City of London School for Girls and City Junior School

Reference number

prj\_COL\_21652

### **II.1.2) Main CPV code**

- 60170000 - Hire of passenger transport vehicles with driver

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The City of London is undertaking an Open tender process for a framework for transport services for the City of London School, City of London School for Girls, which is comprised as Lot 1, and the City Junior School (Lot 2) each lot will require a single transport provider to run and manage the transport requirements each lot.

This contract in the most part entails the transport of pupils from the City of London School, City of London Girls for School, and City Junior School. The pupils are of both primary and secondary age. The City may exercise the option to add additional schools or route's during the 5 year call of contract term.

### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

## **II.2) Description**

### **II.2.1) Title**

Transport Services for City of London Junior School

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 60140000 - Non-scheduled passenger transport

- 60172000 - Hire of buses and coaches with driver
- 63520000 - Transport agency services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

City Junior School, 4 Gray's Inn Place, London, WC1R 5EY

### **II.2.4) Description of the procurement**

The City of London Junior School core coach service requirements are expected to be relatively small and split between:

- Occasional PE trips around London and to Grove park
- Occasional longer distance residential school trips (with long notice / lead times), and;
- Regular local trips (museums etc.) and trips to CLS and CLSG sites.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £550,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Transport Services for the City of London School & City of London School for Girls

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60140000 - Non-scheduled passenger transport
- 60172000 - Hire of buses and coaches with driver
- 63520000 - Transport agency services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

Barbican, St Giles Terrace, Wood St, London EC2Y 8BB & 107 Queen Victoria St, London EC4V 3AL

### **II.2.4) Description of the procurement**

The service broadly comprises of the transport of pupils from the City of London School and City of London School for Girls to sports fixtures, our sports facility at Grove Park SE12 9PP, ad hoc transport to matches with other schools in the London area and other ad hoc school trips as may be required as part of school trips or educational residential

visits.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £995,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

24 April 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

This tendering exercise is being undertaken using the electronic tendering system 'capitalEsourcing' ([www.capitalesourcing.com](http://www.capitalesourcing.com)). Suppliers will need to register an interest on the system in order to participate and registration is free.

The estimated value given at II.1.5 is for the full duration of the framework/call of contract including the provision of adding additional schools or routes during the contract term. The estimated annual contract value is therefore 2,000,000 GBP. There is no guarantee of minimum levels or value of use from external users.



## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, The Strand

London

WC1A 2LL

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

See VI.4.1) Review body field of this contract award notice

London

Country

United Kingdom

### **VI.4.4) Service from which information about the review procedure may be obtained**

Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom