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Tender

Additional Procurement of the Standard Civil Contract 2024 including Housing Loss Prevention Advice Service (HLPAS) from 1 September 2024

The Legal Aid Agency

F02: Contract notice

Notice identifier: 2024/S 000-008611

Procurement identifier (OCID): ocds-h6vhtk-0449c3

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Section I: Contracting authority

I.1) Name and addresses

The Legal Aid Agency

102 Petty France

London

SW1H 9AJ

Email

civiltenders@justice.gov.uk

Country

United Kingdom

Region code

UKI32 - Westminster

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/legal-aid-agency>

Buyer's address

<https://www.gov.uk/government/organisations/legal-aid-agency>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.gov.uk/government/organisations/legal-aid-agency>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://legalaid.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Other activity

other public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Additional Procurement of the Standard Civil Contract 2024 including Housing Loss Prevention Advice Service (HLPAS) from 1 September 2024

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

The Legal Aid Agency (“LAA”) is inviting Tenders to deliver the publicly funded civil legal aid services, to commence from 1 September 2024 under the 2024 Standard Civil Contract (“2024 Contract”).

This is an additional procurement exercise, and supplemental to that launched on 13 September 2023. Providers do not need to submit a response to this procurement process in the following circumstances:

- those who have been notified of a successful outcome of their 2024 Standard Civil Tender through the eTendering message board; and
- those who are not seeking to deliver Contract Work in additional Categories of Law and/or from additional offices/Procurement Areas

The LAA intends to award contract work under this process to commence on or around 1 September 2024, however, it cannot guarantee this date and the actual date contract work may commence could be later.

This exercise will cover the following Categories of Law:

- Family.
- Housing and Debt and Welfare Benefits.
- Immigration and Asylum (including work at Immigration Removal Centres (IRCs)).

- Mental Health.
- Community Care.
- Claims Against Public Authorities.
- Clinical Negligence.
- Public Law.
- Family Mediation.
- Education; and
- Discrimination.

Alongside tenders for the above Categories of Law, applicants may also tender to deliver the Housing Loss Prevention Advice Service (HLPAS). HLPAS contract work awarded under this exercise will commence as soon as possible after 1 September 2024. This opportunity will be restricted to the following areas only:

- Barnstaple, Torquay & Newton Abbott
- Blackpool, Preston
- Crewe
- Lancaster
- St Helens
- Taunton, Yeovil
- Wigan

All organisations that meet the minimum contract requirements can tender to deliver services under a 2024 contract. You do not need to be a current legal aid provider to tender for this opportunity.

All organisations that successfully tender will be awarded a 2024 contract and there is no limit to the number of 2024 contracts that may be awarded under this process.

Applicants must review the following documents which set out the complete rules of the additional 2024 procurement process and should be read in the following order:

- Selection Questionnaire Invitation to Tender (SQ ITT ADD);
- Award ITT ADD;
- Category-Specific Information;
- HLPAS ITT ADD (to tender for HLPAS work);
- HLPAS Specific Information ADD document (to tender for HLPAS work);
- 2024 Contract; and
- Frequently Asked Questions.

All Tenders must be completed and submitted using the eTendering system, accessed through:

<https://www.gov.uk/government/publications/civil-2024-contract-procurement-process>

or

<https://legaid.bravosolution.co.uk>

Late submissions will not be considered under any circumstances.

It is the Applicant's sole responsibility to ensure it submits a Complete Tender before the Tender Deadline and ensure its Tender has been correctly completed to fully and properly represent its tender for the 2024 Contract.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Barnstaple, Torquay & Newton Abbott

Lot No

1 - Barnstaple, Torquay & Newton Abbott

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKK4 - Devon

Main site or place of performance

Barnstaple Magistrates', County and Family Court & Torquay and Newton Abbot County and Family Court

II.2.4) Description of the procurement

Barnstaple, Torquay & Newton Abbott HLPAS Contract Work

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Blackpool, Preston

Lot No

2 - Blackpool, Preston

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKD4 - Lancashire
- UKD42 - Blackpool

Main site or place of performance

Blackpool County Court and Family Court & Preston Combined Court Centre

II.2.4) Description of the procurement

Blackpool, Preston HLPAS Contract Work

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Price will not be assessed as part of this procurement

II.2) Description

II.2.1) Title

Crewe

Lot No

3 - Crewe

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

Crewe County Court and Family Court

II.2.4) Description of the procurement

Crewe HLPAS Contract Work

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Price will not be assessed as part of this procurement

II.2) Description

II.2.1) Title

Lancaster

Lot No

4 - Lancaster

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKD44 - Lancaster and Wyre

Main site or place of performance

Lancaster Magistrates Court

II.2.4) Description of the procurement

Lancaster HLPAS Contract Work

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Price will not be assessed as part of this procurement

II.2) Description

II.2.1) Title

St Helens

Lot No

5 - St Helens

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKD7 - Merseyside

Main site or place of performance

St Helens County Court and Family Court

II.2.4) Description of the procurement

St Helens HLPAS Contract Work

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Price will not be assessed as part of this procurement

II.2) Description

II.2.1) Title

Taunton, Yeovil

Lot No

6 - Taunton, Yeovil

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKK23 - Somerset

Main site or place of performance

Taunton Crown, County and Family Court & Yeovil County, Family and Magistrates' Court

II.2.4) Description of the procurement

Taunton, Yeovil HLPAS Contract Work

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Price will not be assessed as part of this procurement

II.2) Description

II.2.1) Title

Wigan

Lot No

7 - Wigan

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

Main site or place of performance

Wigan County Court and Family Court

II.2.4) Description of the procurement

Wigan HLPAS Contract Work

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Price will not be assessed as part of this procurement

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 April 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Walloon

IV.2.7) Conditions for opening of tenders

Date

22 April 2024

Local time

5:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

LAA

102 Petty France

London

SW1H 9AJ

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

CEDR

70 Fleet Street

London

Email

civiltenders@justice.gov.uk

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Legal Aid Agency

102 Petty France

London

SW1H 9AJ

Email

civiltenders@justice.gov.uk

Country

United Kingdom