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Contract

## **City Advice Service**

City of London Corporation

F03: Contract award notice

Notice identifier: 2022/S 000-008600

Procurement identifier (OCID): ocds-h6vhtk-02b27a

Published 30 March 2022, 4:30pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

City of London Corporation

Guildhall

London

EC2P 2EJ

#### **Email**

[Oligur.Chowdhury@cityoflondon.gov.uk](mailto:Oligur.Chowdhury@cityoflondon.gov.uk)

#### **Telephone**

+44 2076063030

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.cityoflondon.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

City Advice Service

#### **II.1.2) Main CPV code**

- 75200000 - Provision of services to the community

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The City of London Corporation (the City) invited Tenders for the provision of a City Advice Service. The City Advice Service is a service providing free advice and information to City Residents, tenants on all out of City estates, students and City workers. Advice spans a wide range of subject areas with the top four categories remaining welfare benefits, housing, debt and employment issues

The duration of the contract is 2 years, subject to the right of the City (at its sole discretion) to exercise its right to extend the Contract by up to 2 years. The maximum length of the contract is therefore 4 years. The annual budget sum for the service is £200,000 and this cannot be exceeded.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £399,999.90

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

The City of London Corporation (the City) invited Tenders for the provision of a City Advice Service. The City Advice Service is a service providing free advice and information to City Residents, tenants on all out of City estates, students and City workers. Advice spans a wide range of subject areas with the top four categories remaining welfare benefits, housing, debt and employment issues

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## **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70%

Quality criterion - Name: Price / Weighting: 30%

Price - Weighting: 30%

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

F02: Contract notice

Notice reference: 2021/S 000-011017

Published 18 May 2021, 10:55pm

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-011017](#)

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## **Section V. Award of contract**

### **Title**

City Advice Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 January 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Toynbee Hall

28 Commercial Street, London, E1 6LS

London

E1 6LS

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £399,999.90

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## **Section VI. Complementary information**

### **VI.3) Additional information**

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### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court, Royal Courts of Justice

Strand

London

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or who are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

### **VI.4.4) Service from which information about the review procedure may be obtained**

High Court, Royal Courts of Justice

Strand

London

Country

United Kingdom