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Tender

## **Provision of Occupational Health Services for Staff**

UNIVERSITY OF DERBY

F02: Contract notice

Notice identifier: 2022/S 000-008583

Procurement identifier (OCID): ocds-h6vhtk-032822

Published 30 March 2022, 3:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF DERBY

KEDLESTON ROAD

DERBY

DE22 1GB

#### **Contact**

Denise China

#### **Email**

[procurement@derby.ac.uk](mailto:procurement@derby.ac.uk)

#### **Telephone**

+44 1332592004

#### **Country**

United Kingdom

**NUTS code**

UKF11 - Derby

**Internet address(es)**

Main address

[www.derby.ac.uk](http://www.derby.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ehih.fa.em2.oraclecloud.com>

Additional information can be obtained from another address:

University of Derby Procurement Department

Kedleston Road

Derby

DE22 1GB

**Email**

[procurement@derby.ac.uk](mailto:procurement@derby.ac.uk)

**Country**

United Kingdom

**NUTS code**

UKF - East Midlands (England)

**Internet address(es)**

Main address

[www.derby.ac.uk](http://www.derby.ac.uk)

Tenders or requests to participate must be submitted electronically via

<https://ehih.fa.em2.oraclecloud.com>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Occupational Health Services for Staff

Reference number

PROC DMC ITT/345

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of an Occupational Health Services provider for Staff. The provider will need to supply an Occupational Health service that covers the broad spectrum of our HE institution, provided to employees to reduce absence and support people back into the workplace.

Services will need to be provided as required to all current and prospective University employees.

### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

Provision of an Occupational Health Services provider. The provider will need to supply an Occupational Health service that covers the broad spectrum of our HE institution, provided to employees to reduce absence and support people back into the workplace.

Services will need to be provided as required to all current and prospective University employees.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Extension of 2 years is allowable within this contract. The total value of the 4 year contract is £200,000. For the initial 2 years it will be circa £100,000.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

2 year extension

#### **II.2.14) Additional information**

Information and guidance on registering on Oracle and completing the tender can be found:

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/suppliers-responding-to-negotiations/>

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 May 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 May 2022

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: January 2026

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Derby Director of Finance and Commercial

Derby

Country

United Kingdom