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Tender

Provision of Occupational Health Services for Staff

UNIVERSITY OF DERBY

F02: Contract notice

Notice identifier: 2022/S 000-008583

Procurement identifier (OCID): ocds-h6vhtk-032822

Published 30 March 2022, 3:42pm

Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF DERBY

KEDLESTON ROAD

DERBY

DE22 1GB

Contact

Denise China

Email

procurement@derby.ac.uk

Telephone

+44 1332592004

Country

United Kingdom

NUTS code

UKF11 - Derby

Internet address(es)

Main address

www.derby.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ehih.fa.em2.oraclecloud.com>

Additional information can be obtained from another address:

University of Derby Procurement Department

Kedleston Road

Derby

DE22 1GB

Email

procurement@derby.ac.uk

Country

United Kingdom

NUTS code

UKF - East Midlands (England)

Internet address(es)

Main address

www.derby.ac.uk

Tenders or requests to participate must be submitted electronically via

<https://ehih.fa.em2.oraclecloud.com>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Occupational Health Services for Staff

Reference number

PROC DMC ITT/345

II.1.2) Main CPV code

- 85100000 - Health services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of an Occupational Health Services provider for Staff. The provider will need to

supply an Occupational Health service that covers the broad spectrum of our HE institution, provided to employees to reduce absence and support people back into the workplace.

Services will need to be provided as required to all current and prospective University employees.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

Provision of an Occupational Health Services provider. The provider will need to supply an Occupational Health service that covers the broad spectrum of our HE institution, provided to employees to reduce absence and support people back into the workplace.

Services will need to be provided as required to all current and prospective University employees.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Extension of 2 years is allowable within this contract. The total value of the 4 year contract is £200,000. For the initial 2 years it will be circa £100,000.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

2 year extension

II.2.14) Additional information

Information and guidance on registering on Oracle and completing the tender can be found:

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/suppliers-responding-to-negotiations/>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 May 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 2 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

3 May 2022

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: January 2026

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

University of Derby Director of Finance and Commercial

Derby

Country

United Kingdom