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Tender

## **ACCESS Pool Authorised Contractual Scheme Operator**

HAMPSHIRE COUNTY COUNCIL

Hertfordshire County Council

Isle of Wight Council

Kent County Council

Norfolk County Council

Suffolk County Council

West Northamptonshire Council

West Sussex County Council

East Sussex County Council

Cambridgeshire County Council

Essex County Council

F02: Contract notice

Notice identifier: 2024/S 000-008577

Procurement identifier (OCID): ocds-h6vhtk-0449ad

Published 18 March 2024, 9:46am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

HAMPSHIRE COUNTY COUNCIL

The Castle

WINCHESTER

SO238ZB

## Contact

Samantha Pullinger

## Email

[samantha.pullinger@hants.gov.uk](mailto:samantha.pullinger@hants.gov.uk)

## Telephone

+44 3707798816

## Country

United Kingdom

## Region code

UKJ36 - Central Hampshire

## Justification for not providing organisation identifier

Not on any register

## Internet address(es)

Main address

[www.hants.gov.uk](http://www.hants.gov.uk)

## I.1) Name and addresses

Hertfordshire County Council

Hertford

## Email

[contact@hertfordshire.gov.uk](mailto:contact@hertfordshire.gov.uk)

## Country

United Kingdom

**Region code**

UKH23 - Hertfordshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.hertfordshire.gov.uk/home.aspx>

**I.1) Name and addresses**

Isle of Wight Council

Isle of Wight

**Email**

[customer.services@iow.gov.uk](mailto:customer.services@iow.gov.uk)

**Country**

United Kingdom

**Region code**

UKJ34 - Isle of Wight

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.iow.gov.uk/>

**I.1) Name and addresses**

Kent County Council

Maidstone

**Email**

[county.hall@kent.gov.uk](mailto:county.hall@kent.gov.uk)

**Country**

United Kingdom

**Region code**

UKJ4 - Kent

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.kent.gov.uk/>

**I.1) Name and addresses**

Norfolk County Council

Norwich

**Email**

[DPCST@norfolk.gov.uk](mailto:DPCST@norfolk.gov.uk)

**Country**

United Kingdom

**Region code**

UKH15 - Norwich and East Norfolk

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.norfolk.gov.uk/>

**I.1) Name and addresses**

Suffolk County Council

Ipswich

**Email**

[customer.services@suffolk.gov.uk](mailto:customer.services@suffolk.gov.uk)

**Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.suffolk.gov.uk/>

**I.1) Name and addresses**

West Northamptonshire Council

Northampton

**Email**

[enquiries.nbc@westnorthants.gov.uk](mailto:enquiries.nbc@westnorthants.gov.uk)

**Country**

United Kingdom

**Region code**

UKF24 - West Northamptonshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.westnorthants.gov.uk/>

**I.1) Name and addresses**

West Sussex County Council

Chichester

**Email**

[procurement@westsussex.gov.uk](mailto:procurement@westsussex.gov.uk)

**Country**

United Kingdom

**Region code**

UKJ27 - West Sussex (South West)

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.westsussex.gov.uk/>

**I.1) Name and addresses**

East Sussex County Council

Lewes

**Email**

[purchasing.queries@eastsussex.gov.uk](mailto:purchasing.queries@eastsussex.gov.uk)

**Country**

United Kingdom

**Region code**

UKJ22 - East Sussex CC

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.eastsussex.gov.uk/>

**I.1) Name and addresses**

Cambridgeshire County Council

Cambridge

**Email**

[procurementandcommercial@cambridgeshire.gov.uk](mailto:procurementandcommercial@cambridgeshire.gov.uk)

**Country**

United Kingdom

**Region code**

UKH12 - Cambridgeshire CC

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.cambridgeshire.gov.uk](http://www.cambridgeshire.gov.uk)

**I.1) Name and addresses**

Essex County Council

Chelmsford

**Email**

[procurement.team@essex.gov.uk](mailto:procurement.team@essex.gov.uk)

**Country**

United Kingdom

**Region code**

UKH3 - Essex

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address



<https://www.essex.gov.uk/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/hampshire.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/hampshire.aspx/Home>

## **I.4) Type of the contracting authority**

Regional or local Agency/Office

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ACCESS Pool Authorised Contractual Scheme Operator

Reference number

EX21332

#### **II.1.2) Main CPV code**

- 66141000 - Pension fund management services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Hampshire County Council (the Authority) is procuring this requirement on behalf of the ACCESS Pool of LGPS Pensions.

ACCESS is seeking a suitably experienced, knowledgeable and skilled organisation, with the appropriate regulatory registrations, to fulfil the role of the FCA regulated company which undertakes selection, appointment, dismissal and variation of terms of investment managers, and provides and operates pool vehicles for Administering Authorities in the ACCESS Pool.

The Authorised Contractual Scheme (ACS) is an authorised contractual scheme in co-ownership form and authorised by the Financial Conduct Authority (FCA) with effect from 9 August 2018. The ACS has an unlimited duration

The ACCESS Pool is a collaboration of 11 like-minded Local Government Pension Scheme

Authorities, investing the pensions of over one million members, delivering strong

investment performance, achieving greater cost efficiency and benefiting from the best of

local authority procurement. Further information regarding the ACCESS Pool can be found

here: <https://www.accesspool.org/>.

### **II.1.5) Estimated total value**

Value excluding VAT: £80,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66131100 - Pension investment services
- 66520000 - Pension services

### **II.2.3) Place of performance**

NUTS codes

- UKF24 - West Northamptonshire
- UKH12 - Cambridgeshire CC
- UKH14 - Suffolk
- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH3 - Essex
- UKJ22 - East Sussex CC
- UKJ27 - West Sussex (South West)
- UKJ28 - West Sussex (North East)
- UKJ3 - Hampshire and Isle of Wight
- UKJ4 - Kent

### **II.2.4) Description of the procurement**

Hampshire County Council is undertaking this procurement on behalf of the ACCESS Pool of LGPS Pension Funds.

The procurement will follow a single stage, Open Tender process for the appointment of a the ACS Operator.

The Operator Agreement will run for a term of up to 10 years, subject to review in the 5th year.

Tenderers should note that the Estimated Value provided in this notice is an estimate of fees payable over the life of the contract based on current and anticipated AuM growth over the life of the contract. The actual fees payable will depend on these and other relevant factors

applicable over the course of the contract. This amount should not be taken as a guaranteed value or payment.

Full details of the requirement can be found in the Specification at Annex 1 of the ITT documentation by registering within Hampshire's instance of the In-Tend e-procurement platform at the following URL: <https://in-tendhost.co.uk/hampshire/asp/Home>

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £80,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Operator Agreement will run for an initial term of 5 years with the option, following satisfactory review, to continue for a further 5 years.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As set out in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 May 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 22 November 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

10 May 2024

Local time

3:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England & Wales

The Strand

London

Country

United Kingdom