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Tender

eRecruitment Applicant Tracking System (ATS)

University of Exeter

F02: Contract notice

Notice identifier: 2024/S 000-008559

Procurement identifier (OCID): ocds-h6vhtk-03e24e

Published 18 March 2024, 8:18am

Section I: Contracting authority

I.1) Name and addresses

University of Exeter

Northcote House

Exeter

EX4 4QJ

Contact

Simon Denton

Email

s.denton@exeter.ac.uk

Telephone

+44 1392723333

Country

United Kingdom

Region code

UKK - South West (England)

National registration number

RC000653

Internet address(es)

Main address

<http://www.exeter.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/53042>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=79464&B=EXETER

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=79464&B=EXETER

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

eRecruitment Applicant Tracking System (ATS)

Reference number

UOE/2023/054/LJ

II.1.2) Main CPV code

- 72263000 - Software implementation services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Exeter is looking for a partner to provide an Applicant Tracking System (ATS) SaaS solution to underpin our Recruitment process for academic and professional staff.

The University has around 6,000 colleagues from 180 different countries, we offer a diverse and engaging environment in which to work. We aim to provide employment opportunities which meet our business needs and match our employment standards and shared University values.

Our recruitment process advertises around 2000 roles p.a. and has around 22000 applicants for these positions.

Any new IT system will;

- improve user experience for candidates and recruitment managers,
- will provide self-service options for all users, enhancing our ability to capture talent in, and
- will provide comprehensive reporting to give senior level visibility for recruitment.

The intention is to award a single contract for an initial three year fixed term, with two further optional periods of 12months.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems
- 72263000 - Software implementation services
- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Exeter

II.2.4) Description of the procurement

The University of Exeter is looking for a partner to provide an Applicant Tracking System (ATS) SaaS solution to underpin our Recruitment process for academic and professional staff.

The University of Exeter has around 6,000 colleagues from 180 different countries, and we offer a diverse and engaging environment in which to work. We aim to provide employment opportunities which meet our business needs and match our employment standards along with our shared University values.

Our recruitment process advertises around 2000 roles per year and has around 22000 applicants for these positions.

It is apparent that our Recruitment process needs to be supported by a robust IT system that meets the requirements of key stakeholders.

Amongst other capabilities, any new IT system will;

- improve user experience for candidates (currently impacting our employer brand) and for recruitment managers,
- will provide self-service options for all users, will enhance our ability to capture talent in competitive markets, and
- will provide comprehensive reporting to give senior level visibility of the recruitment process.

We intend to award a contract to a single supplier for the provision of the required eRecruitment Applicant Tracking System (ATS).

The intention is to award a contract for an initial three (3) year fixed term, with two (2) further optional extension periods of 12months each

The selected supplier will be required to implement, host, support / maintain, and manage the lifecycle of the proposed solution over the duration of the contract to deliver on the University's stated requirements in full.

The full tender pack is available via the University of Exeter eTendering portal as per this link; <https://uk.eu-supply.com/login.asp?B=UOE>

Bidders can ask clarification questions via the portal, and ultimately submit their tender response when ready to do so. The deadline for submissions is 17:00hrs on Wednesday 10th April 2024.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will need to be renewed at the end of the initial term, or further option extension periods should these be taken up.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-020389](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 April 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 July 2024

IV.2.7) Conditions for opening of tenders

Date

11 April 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 to 5 years depending on extension options.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Legal Services

University of Exeter

Exeter

EX4 4QJ

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Legal Services

University of Exeter

Exeter

EX4 4QJ

Country

United Kingdom