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Tender

## **eRecruitment Applicant Tracking System (ATS)**

University of Exeter

F02: Contract notice

Notice identifier: 2024/S 000-008559

Procurement identifier (OCID): ocds-h6vhtk-03e24e

Published 18 March 2024, 8:18am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Exeter

Northcote House

Exeter

EX4 4QJ

#### **Contact**

Simon Denton

#### **Email**

[s.denton@exeter.ac.uk](mailto:s.denton@exeter.ac.uk)

#### **Telephone**

+44 1392723333

#### **Country**

United Kingdom

**Region code**

UKK - South West (England)

**National registration number**

RC000653

**Internet address(es)**

Main address

<http://www.exeter.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/53042>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=79464&B=EXETER](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=79464&B=EXETER)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=79464&B=EXETER](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=79464&B=EXETER)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

eRecruitment Applicant Tracking System (ATS)

Reference number

UOE/2023/054/LJ

#### **II.1.2) Main CPV code**

- 72263000 - Software implementation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Exeter is looking for a partner to provide an Applicant Tracking System (ATS) SaaS solution to underpin our Recruitment process for academic and professional staff.

The University has around 6,000 colleagues from 180 different countries, we offer a diverse and engaging environment in which to work. We aim to provide employment opportunities which meet our business needs and match our employment standards and shared University values.

Our recruitment process advertises around 2000 roles p.a. and has around 22000 applicants for these positions.

Any new IT system will;

- improve user experience for candidates and recruitment managers,
- will provide self-service options for all users, enhancing our ability to capture talent in, and
- will provide comprehensive reporting to give senior level visibility for recruitment.

The intention is to award a single contract for an initial three year fixed term, with two further optional periods of 12months.

### **II.1.5) Estimated total value**

Value excluding VAT: £150,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 72263000 - Software implementation services
- 48450000 - Time accounting or human resources software package

### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

Main site or place of performance

Exeter

### **II.2.4) Description of the procurement**

The University of Exeter is looking for a partner to provide an Applicant Tracking System (ATS) SaaS solution to underpin our Recruitment process for academic and professional staff.

The University of Exeter has around 6,000 colleagues from 180 different countries, and we offer a diverse and engaging environment in which to work. We aim to provide employment opportunities which meet our business needs and match our employment standards along with our shared University values.

Our recruitment process advertises around 2000 roles per year and has around 22000 applicants for these positions.

It is apparent that our Recruitment process needs to be supported by a robust IT system that meets the requirements of key stakeholders.

Amongst other capabilities, any new IT system will;

- improve user experience for candidates (currently impacting our employer brand) and for recruitment managers,
- will provide self-service options for all users, will enhance our ability to capture talent in competitive markets, and
- will provide comprehensive reporting to give senior level visibility of the recruitment process.

We intend to award a contract to a single supplier for the provision of the required eRecruitment Applicant Tracking System (ATS).

The intention is to award a contract for an initial three (3) year fixed term, with two (2) further optional extension periods of 12months each

The selected supplier will be required to implement, host, support / maintain, and manage the lifecycle of the proposed solution over the duration of the contract to deliver on the University's stated requirements in full.

The full tender pack is available via the University of Exeter eTendering portal as per this link; <https://uk.eu-supply.com/login.asp?B=UOE>

Bidders can ask clarification questions via the portal, and ultimately submit their tender response when ready to do so. The deadline for submissions is 17:00hrs on Wednesday 10th April 2024.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £150,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will need to be renewed at the end of the initial term, or further option extension periods should these be taken up.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-020389](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 April 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 July 2024

### **IV.2.7) Conditions for opening of tenders**

Date

11 April 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 to 5 years depending on extension options.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Legal Services

University of Exeter

Exeter

EX4 4QJ

Country



United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Legal Services

University of Exeter

Exeter

EX4 4QJ

Country

United Kingdom