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Contract

Appropriate Adult Service (Tayside)

Perth & Kinross Council

Angus Council

Dundee City Council

F03: Contract award notice

Notice identifier: 2022/S 000-008550

Procurement identifier (OCID): ocds-h6vhtk-02df88

Published 30 March 2022, 1:45pm

Section I: Contracting authority

I.1) Name and addresses

Perth & Kinross Council

2 High Street

Perth

PH1 5PH

Contact

Gillian Morrison

Email

GMorrison@pkc.gov.uk

Telephone

+44 1738475000

Country

United Kingdom

NUTS code

UKM77 - Perth & Kinross and Stirling

Internet address(es)

Main address

<http://www.pkc.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00372

I.1) Name and addresses

Angus Council

Angus House, Orchardbank Business Park

Forfar

DD8 1AN

Email

procurement@angus.gov.uk

Telephone

+44 3452777778

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

<http://www.angus.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00236

I.1) Name and addresses

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

Email

eprocurement@dundeecity.gov.uk

Telephone

+44 1382434000

Fax

+44 1382433045

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

www.dundeecity.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220

I.2) Information about joint procurement

The contract involves joint procurement

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Appropriate Adult Service (Tayside)

Reference number

PKC11695

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

Tender for the provision of Appropriate Adult Service across Tayside.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £431,200

II.2) Description

II.2.2) Additional CPV code(s)

- 85300000 - Social work and related services
- 75000000 - Administration, defence and social security services
- 75300000 - Compulsory social security services

II.2.3) Place of performance

NUTS codes

- UKM77 - Perth & Kinross and Stirling

- UKM71 - Angus and Dundee City

Main site or place of performance

Tayside region

II.2.4) Description of the procurement

The development of a sustainable Appropriate Adult Service with national oversight to promote consistency has been identified as necessary to support the commencement of a new duty in Section 42 of 2016 Act which requires the police to request support for vulnerable individuals in police custody.

It has been agreed by the three local authorities across Tayside (Dundee City, Perth and Kinross and Angus Councils) that a joint Service is procured and that this is managed by Perth and Kinross Council.

The Service will be managed through the contract and will have an appointed provider to manage a team of self-employed Appropriate Adults.

The Appropriate Adults Co-ordinator role for Tayside will involve:

- Being responsible for the management and delivery of the Appropriate Adult Service in Tayside, assess and evaluate information relating to that service and identify current trends and gaps in service

provision. Responsible for managing performance and disciplinary issues, and lead on the recruitment and training of Appropriate Adults to the service.

- Responsible for setting annual budget for service and managing all financial matters including authorisation of expenses, purchase of equipment, print supplies and training costs.

- Maintain and further develop effective partnerships between Police Scotland (D Division) and relevant stakeholders and arrange and attend Management Group meetings as required.

- Contribute nationally to the management and development of Appropriate Adult Services across Scotland through attendance at national meetings.

- contracts and HR support, finance support for payments, control room support for Appropriate Adults regarding call outs, worker safety and traffic guidance as well as training as required.

Whilst the service will be provided across Tayside, it will be Perth and Kinross Council who will act as the host authority and Contract Administrator.

The role of an Appropriate Adult is primarily to facilitate communication during police procedures between the police and vulnerable adults aged 16 and over who have communication difficulties as a result of a mental disorder. This also applies to designated officers of the specific agencies detailed in Section 42 (3) of the 2016 Act.

The Appropriate Adult shall provide information, guidance and support to vulnerable adults whilst in Court if accused or as a witness. There may be other circumstances where an Appropriate Adult may be required, but these will be negotiated on an individual basis and in agreement with the host authority Perth and Kinross Council.

The Provider will co-ordinate the service from accessible premises based in Tayside.

The Service will be available to individuals 365 days of the year, 24 hours per day, including weekends and public holidays. The Service Co-ordinator or equivalent will ensure that there is personnel available 24 hours per day, 365 days per year to respond to requests.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-031373](#)

Section V. Award of contract

Contract No

PKC11695

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

18 March 2022

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Carr Gomm

SPACE, 11 Harewood Road

Edinburgh

EH16 4NT

Telephone

+44 1316594777

Fax

+44 1316594787

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £525,000

Total value of the contract/lot: £431,200

Section VI. Complementary information

VI.3) Additional information

(SC Ref:688043)

VI.4) Procedures for review

VI.4.1) Review body

Perth Sheriff Court

Tay Street

Perth

PH2 8NL

Telephone

+44 1738620546

Country

United Kingdom