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Contract

RBGKEW1420 - Herbarium Mounting Paper

Board of Trustees of the Royal Botanic Gardens Kew

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-008537

Procurement identifier (OCID): ocds-h6vhtk-06132d

Published 30 January 2026, 2:52pm

Scope

Reference

RBGKEW1420

Description

Each year c.20,000 dried, pressed, plant specimens for scientific research are received at RBG, Kew as gifts & exchanges from scientific institutions worldwide and incorporated into the Herbarium collection. The dried material is fragile and susceptible to damage, but if properly prepared and well curated, herbarium specimens will last indefinitely.

At Kew they are glued securely onto sheets of strong, archival quality mounting card for support, to display the specimen allowing maximum observation and to preserve the specimen for many years.

Supplies of high-quality mounting card are vital for herbarium curation, as inferior, non-archival substitutes will deteriorate rapidly and must be replaced.

Contract 1

Supplier

- BIZZELL PAPER COMPANY LIMITED

Contract value

- £80,000 excluding VAT
- £100,000 including VAT

Below the relevant threshold

Date signed

3 December 2025

Contract dates

- 5 January 2026 to 4 January 2029
- Possible extension to 4 January 2030
- 4 years

Description of possible extension:

With possible extension of a further year.04/01/2030

Main procurement category

Services

CPV classifications

- 92512000 - Archive services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Procedure

Procedure type

Below threshold - limited competition

Supplier

BIZZELL PAPER COMPANY LIMITED

UNIT B5 OYO BUSINESS UNITS CRABTREE MANORWAY NORTH BELVEDERE

KENT

DA17 6AX

United Kingdom

Email: NICK@BIZZELLPAPER.CO.UK

Region: UKI51 - Bexley and Greenwich

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

Contracting authority

Board of Trustees of the Royal Botanic Gardens Kew

- Charity Commission (England and Wales): 803428
- Public Procurement Organisation Number: PGTT-3583-QXLN

THE HERBARIUM

KEW GREEN

TW9 3AE

United Kingdom

Email: procurement@kew.org

Region: UKI75 - Hounslow and Richmond upon Thames

Organisation type: Public authority - central government