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Planning

Service Desk

City of London Corporation

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-008514

Procurement identifier (OCID): ocids-h6vhtk-03b584

Published 23 March 2023, 2:55pm

Section I: Contracting authority

I.1) Name and addresses

City of London Corporation

Guildhall

London

EC2P 2EJ

Contact

Geena Kaeda

Email

Geena.Kaeda@cityoflondon.gov.uk

Telephone

+44 2076063030

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.capitalesourcing.com>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Service Desk

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

The City of London Corporation (the 'City') is carrying out Pre-procurement market engagement ('PPME') in relation to the provision of a service desk.

The City will consider the feedback received to help inform its options and further decision making. For the avoidance of doubt, this phase of the project is not part of a formal procurement process and the City is not committing, at this stage, to carrying out such a process.

Participation or non-participation in the PPME shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the PPME shall place any supplier at an advantage in a potential procurement process.

Participation in the PPME will be at each organisation's own cost. No expense in responding to this PPME will be reimbursed by the City.

Please refer to II.2.4) Description of the procurement below for details on how to obtain the relevant documentation.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72000000 - IT services: consulting, software development, Internet and support

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UK

II.2.4) Description of the procurement

This is a soft market testing exercise in relation to a forthcoming procurement the City of London Corporation (the City) for the provision of a service desk

The soft market testing will involve the submission of the SMT questionnaire — to be received by 12:00 (noon) 3 April 2023.

If your organisation would like to participate in this market engagement exercise, it can do so by completing and returning the market testing questionnaire which can be found on the City's E-procurement portal at www.capitalesourcing.com

Please ensure the questionnaire is uploaded to the capital esourcing portal www.capitalesourcing.com

II.3) Estimated date of publication of contract notice

23 March 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No