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Tender

Academies for Character & Excellence Provision of Catering Services

Academies for Character and Excellence

F02: Contract notice

Notice identifier: 2024/S 000-008493

Procurement identifier (OCID): ocds-h6vhtk-04496b

Published 15 March 2024, 3:40pm

Section I: Contracting authority

I.1) Name and addresses

Academies for Character and Excellence

Totnes St Johns C Of E Primary School, Pathfields

Totnes

TQ9 5TZ

Email

admin@acexcellence.co.uk

Telephone

+44 1626242342

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.acexcellence.co.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43212

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Academies for Character & Excellence Provision of Catering Services

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

As of 1st January 2024, The Trust has onboarded 6 new primary schools from Redstart Learning Trust. The proposed contract will be for the provision of a catering service to the Trust for these schools.

It is the Trust's expectation that the Bidder shall be responsible for the operation of the catering function including employment and management of staff, the TUPE and management of existing staff, supply of food, consumables, vehicles for food transportation and light equipment and preparing and serving appropriate meals. The Trust will retain responsibility for payment of utilities and the operation and maintenance of core catering equipment and facilities.

The Bidder shall establish effective management and operational level communication systems at all levels regarding the catering service with the Trust. The Bidder will also be responsible for all legal, and health and safety requirements in delivering the services.

The Bidder will provide a range of good quality, nutritious, attractively presented meals for pupils and staff, that comply with the Government's current and future minimum nutritional and food-based standards for the educational sector. Meals should reflect growth in healthy eating trends, promote uptake, and comply with the Ofsted guidance for catering.

The Bidder shall establish effective management and operational level communication systems at all levels regarding the catering service with customers that include: School management, parents, and pupils. In addition, the contractor will also be responsible for all legal and health and safety & food safety requirements in delivering the catering services.

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot A

Lot No

1

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Totnes St Johns C Of E Primary School, Pathfields, Totnes, TQ9 5TZ

II.2.4) Description of the procurement

The Trust is seeking a Contractor that will deliver the catering service through an “Outsourced Service Model” for this contract which will include all food and staff provision to support the delivery of the catering service requirement.

The Trust is seeking contractors that will deliver a high quality service, whilst delivering value for money for schools, parents and pupils using the services.

The Contractor will be responsible for TUPE of existing staff and deliver a catering service that encompasses the food preparation, transportation, delivery and meal distribution for the school sites pertaining to this contract.

As there may not be the option of production kitchens available to the Contractor, the Trust requires a catering service delivery solution that will meet the specification requirements for this contract.

Lot A – Outsourced Service

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60%

Quality criterion - Name: Pricing / Weighting: 40%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible extension of two (2) further years, in 12-month intervals (3+1+1)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot B

Lot No

2

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

The Trust is seeking a Contractor that will deliver the catering service through a “Managed Service Model” for this contract to support the delivery of in-house catering.

The Trust is seeking contractors that will deliver a high quality service, whilst delivering value for money for schools, parents and pupils using the services.

As there may not be the option of production kitchens available to the Contractor, the Trust requires a catering service delivery solution that will meet the specification requirements for this contract.

It is the expectation that the Applicant shall provide:

- a. The provision of a food ordering system for the catering manager to order from and the provision of a food supply chain that will deliver the proposed menu.
- b. Full menu planning with associated food ordering and recipe instructions, provide a range of good quality, nutritious, attractively presented meals for pupils and staff, that comply with Government’s minimum nutritional and food- based standards for the educational sector.

Meals should reflect growth in healthy eating trends, promote uptake, and comply with the Ofsted guidance for catering.

c. Training of the catering team to ensure they can cook and provide the catering service efficiently and to a high quality, in accordance with the proposed menus.

d. A compliance and audit service that ensures the schools are meeting required legal and H&S and food safety requirements.

e. Work with the schools to establish effective management and operational level communication systems at all levels regarding the catering service with the Trust.

Lot B – Managed Service

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60%

Quality criterion - Name: Pricing / Weighting: 40%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible extension of two (2) further years, in 12-month intervals (3+1+1).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Refer to the KPI document in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 April 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 April 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=231369.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:231369)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

Academies for Character and Excellence

Totnes St Johns C Of E Primary School, Pathfields

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admin@acexcellence.co.uk

Telephone

+44 1626242342

Country

United Kingdom

Internet address

<https://www.acexcellence.co.uk/>

VI.4.4) Service from which information about the review procedure may be obtained

Academies for Character and Excellence

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