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Contract

## **Evacuation Chairs: Supply, Installation, Maintenance, Servicing, Repairs and Training**

University Of Edinburgh

F03: Contract award notice

Notice identifier: 2021/S 000-008480

Procurement identifier (OCID): ocids-h6vhtk-02a891

Published 21 April 2021, 1:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

#### **Contact**

Mihaela Maican

#### **Email**

[mmaican@ed.ac.uk](mailto:mmaican@ed.ac.uk)

#### **Telephone**

+44 1316502508

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.ed.ac.uk/schools-departments/procurement/supplying>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00107](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Evacuation Chairs: Supply, Installation, Maintenance, Servicing, Repairs and Training

Reference number

EC0895

#### **II.1.2) Main CPV code**

- 50000000 - Repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Edinburgh (UoE) is looking to establish a single?supplier framework agreement for comprehensive, integrated Evacuation Chairs management across its Estate to support compliance with PUWER regulations and other related legislation. This contract will cover the supply, installation, maintenance, servicing and repair of the University's portfolio of Evacuation Chairs, as well as appropriate staff training throughout the lifetime of the contract. The agreement will include the renewal of the University's Evacuation Chairs inventory as well as any future purchases, to ensure consistent management across the various locations.

This procurement has been conducted via the Public Contracts Scotland - Tender portal (PCS-T). A one stage Open procedure has been applied. Bidders have been asked to self-certify their adherence to the conditions of participation via the ESPD (Scotland) in PCS-T. Specific requirements have been included in the Section III of this Contract Notice.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £87,376.80

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 35110000 - Firefighting, rescue and safety equipment

## **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

## **II.2.4) Description of the procurement**

The University of Edinburgh (UoE) is looking to establish a single?supplier framework agreement for comprehensive, integrated Evacuation Chairs management across its Estate to support our compliance with PUWER regulations and other related legislation. This contract will cover the supply, installation, maintenance, servicing and repair of the University's portfolio of Evacuation Chairs, as well as appropriate staff training throughout the lifetime of the contract. It is expected that the agreement will include the renewal of the University's Evacuation Chairs inventory as well as any future purchases, to ensure consistent management across the various locations.

The key focus of this procurement is to provide a unique, clear, consolidated evacuation solution that can be managed effectively across a variety of locations.

The contract will be structured around the following elements:

- 1) Supply and Installation of Evacuation Chairs as per specification
- 2) Annual Maintenance, Repair (including reactive) and Re-certification of the UoE Evacuation Chairs portfolio
- 3) Training

For the supply, a manual, i.e. not battery powered solution is sought, covering: downward evacuation (suitable for the majority of UoE buildings) and upward evacuation/all?terrain (as dictated by specific building access & configuration). It is estimated about 175 - 190 chairs will fall within the first category and approximately 5 - 10 should cover the more complex requirements included in the second category. The initial purchase and installation will be phased over a period of approximately 3 months, to allow safe delivery and implementation.

In addition to supply & installation, the appointed supplier will be expected to ensure full management of the Evacuation Chairs, providing a comprehensive package including annual inspection, asset management, maintenance, servicing, stair testing, repairs and re-certification in accordance with manufacturer standards and full, continuous

compliance to the legislation applicable to Class One Medical Equipment. All the chairs are to be maintained with new, original manufacturer supplied and approved spare parts, to the highest standard by readily available, trained, authorised, competent personnel.

Suitable, certified 'Train the Trainer' and Refresher on-site courses for up to 10 no. University staff at one time will also be required as part of the agreement, with the first session delivered at the start of the contract.

It is anticipated that a total portfolio of about 200 chairs will be handled throughout the duration of this contract.

The proposed overall contractual period is 5 years (an initial period of two years with an option to grant an extension for a further 2 and respectively 1 year periods, 2+2+1).

This contract has been tendered on behalf of the University of Edinburgh and all University of Edinburgh Subsidiary Companies. Any and all of the University of Edinburgh's Subsidiary Companies may access and utilise this Contract at any time during the relevant Contract period.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery (Testing, Service, Maintenance and Certification) / Weighting: 30

Quality criterion - Name: Service delivery (new range/availability) / Weighting: 20

Quality criterion - Name: Service delivery (Training and Advice) / Weighting: 10

Quality criterion - Name: Health and Safety / Weighting: 10

Quality criterion - Name: Management and Communication / Weighting: 10

Quality criterion - Name: Reporting Methodology / Weighting: 10

Quality criterion - Name: Quality Assurance / Weighting: 10

Cost criterion - Name: Supply and Installation / Weighting: 60

Cost criterion - Name: Maintenance and Servicing / Weighting: 20

Cost criterion - Name: Remedial Works / Weighting: 10

Cost criterion - Name: Training / Weighting: 10

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The tender evaluation has consisted of 3 parts (qualification, technical and commercial) and has also included a sample assessment & virtual demonstration. Details of the evaluation process have been included in the ITT document on PCS-T & updates circulated to bidders via the PCS-T message board.

The total contract value is an estimate calculated using the scenarios detailed in the ITT.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 192-465191](#)

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## **Section V. Award of contract**

### **Contract No**

EC0895

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

19 April 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

EVACUSCAPE LTD

GUNS LANE, WEST BROMWICH

BIRMINGHAM

B70 9HS

Telephone

+44 7956154248

Country

United Kingdom

NUTS code

- UKG3 - West Midlands

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £87,376.80

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:651462)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom