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Tender

## **Grass Cutting and Landscape Maintenance Contract - Shetland**

Hjaltland Housing Association Ltd

F02: Contract notice

Notice identifier: 2024/S 000-008470

Procurement identifier (OCID): ocds-h6vhtk-044959

Published 15 March 2024, 3:02pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hjaltland Housing Association Ltd

6 North Ness

Lerwick

ZE1 0LZ

#### **Contact**

Connor Regan

#### **Email**

[connor@hjalmland.org](mailto:connor@hjalmland.org)

#### **Telephone**

+44 1595694986

#### **Fax**

+44 1595692229

**Country**

United Kingdom

**NUTS code**

UKM66 - Shetland Islands

**Internet address(es)**

Main address

<http://www.hjaltland.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA24543](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA24543)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Other type

Housing Association

## **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Grass Cutting and Landscape Maintenance Contract - Shetland

#### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Proposed maintenance of grassed areas within Hjaltland Housing Association Schemes throughout Shetland

#### **II.1.5) Estimated total value**

Value excluding VAT: £112,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Shetland Islands

#### **II.2.4) Description of the procurement**

This is an open stage procurement and tenders should be submitted in three parts. Part one is the quality questionnaire, part two is the pricing document & form of tender and part three is the completed SPD document.

The award will be based on the most economically advantageous tender with the quality score accounting for 40% and tender price 60% of the overall score.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.6) Estimated value**

Value excluding VAT: £112,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Contract can be extended annually for a further three years in total after the first fixed two years. Both the Contractor and Employer must agree for each extension. Each extension will be subject to an uplift to the rates from the previous year based on a negotiated uplift between the Contractor and Employer.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As detailed in the procurement documents.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 March 2024

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

29 March 2024

Local time

12:00pm

Place

Tenders are to be submitted electronically via the PCS Postbox.

Information about authorised persons and opening procedure

As detailed in tender documents.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This contract is for two years with possible extension for a further three years. Therefore the contract will be tendered again between 2 and 5 years time.

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=761118](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=761118).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:761118)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Lerwick Sheriff Court

King Erik Street

Lerwick

ZE1 0HD

Country

United Kingdom