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Tender

Totton & Eling Town Council, Grounds Maintenance Contract

Totton and Eling Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-008466

Procurement identifier (OCID): ocds-h6vhtk-0604b0

Published 30 January 2026, 1:23pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

14/01/26 Question: Length of tender in relation to the estimated total value of contract - To confirm that the estimated total value of the contract stated is for three (3 years).

14/01/26 Question: Presence of contractor information form - this was originally viewed as effectively the introduction form but, following comments, we have added a new form (page 1) within the tender.

14/01/26 Question: Maximum number of tender sections awarded - Whilst bidders can submit bids for all five (5) sections, they will only be awarded a maximum of (3) sections. This is to ensure we are not over reliant on any one party.

14/01/26 Question: Enquiry deadline and tender deadline - The enquiry deadline is 13/02/26, 16.00pm. The tender deadline is 20/02/26, 12.00pm (noon).

14/01/26 Question: Electronic or physical submission of tenders - A bidder stated that find

a tender is showing tenders can be received electronically. We see no such evidence of this our side. Tenders to be received at our office address in a sealed envelope "marked do not open - tender for grounds maintenance contract.

15/01/26 Information: .gov support team contacted on the above matter. No evidence of electronic submission comment on find a tender.

15/01/26 Question: Length of tender in relation to the estimated total value of contract - Same answer as previous (14/01/26).

16/01/26 Question: Request for documents and details - links: <https://www.find-tender.service.gov.uk/Notice/002687-2026?origin=SearchResults&p=1> and <https://www.find-tender.service.gov.uk/Notice/Attachment/A-10168> provided.

19/01/26 Information: Existing contractor informed us of a member of staff subject to TUPE. We have added a clause (7 page, clause 1.33) within the tender which details what actions will be required before any part of the tender is awarded.

22/01/26 Information: Unclear how to update new information to find a tender therefore contacted .gov support team.

22/01/26 Question: Clarification on maps, keys and associated schedules - keys on maps largely irrelevant. Historically applied and complicated to remove. We advise bidders focus on the maps themselves and associated schedules. Please feel free to contact us directly should you require any guidance on a specific plan and/or part of the schedule.

22/01/26 Question: Clarification on section 6 mention on page 9 of the tender (originally) - this part of the tender is currently being fulfilled by another provider and is not available to bidders at this time. Mention of has since been removed.

22/01/26 Information: a spelling mistake was identified on page 22, 2.5.15. What read as one was supposed to be once. This has since been updated.

22/01/26 Question: Scoring criteria - we summarised this generally on Find a Tender by understand now that this should have been more detailed therefore, we have uploaded our tender evaluation matrix to find a tender.

26/01/26 Question: Length of tender in relation to the estimated total value of contract - Same answer as previous (14/01/26).

26/01/26 Question: Clarification on section 5 and associated Map 41 - See schedule specifics 2.5.11 - 2.5.16 (pages 21 and 22). We look to introduce some wilding/re-wilding initiatives therefore, management of some areas will likely change over time that bidder output should be near identical.

28/01/26 Information: Response received from .gov support team.

30/01/26 Information: New documents added to find a tender, namely Grounds maintenance contract scan 2026 (A4 Amended) and Tender Evaluation Matrix. Grounds maintenance contract scan 2026 (A4 Low Res) has since been removed.

Scope

Description

Totton & Eling Town Council requires grounds maintenance services from external suppliers to fulfil duties such as grass cutting, shrub and hedge maintenance, planting and watering, assistance with re-wilding programmes and other duties as detailed in forthcoming documentation. Services required are spread across 5 sections (lots). Each lot has a different area of focus e.g. horticulture, grass maintenance of varying frequency, ditching work etc.

Total value (estimated)

- £526,247 excluding VAT

- £631,496 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029

- Possible extension to 31 March 2032

- 6 years

Description of possible extension:

Should Totton & Eling Town Council be satisfied with the services provided they may seek to extend any contract by a maximum of 3 years. Any proposed extension is subject to the decision of our authority's scrutiny panel.

Main procurement category

Services

Additional procurement category

Works

Contract locations

- UKJ - South East (England)

Lot constraints

Maximum number of lots a supplier can be awarded: 3

Not the same for all lots

CPV classifications and options are shown in Lot sections, because they are not the same for all lots.

Lot Section 1. Prestige Grounds Maintenance

Description

2.1.1. The Contractor shall provide a grounds maintenance service at the locations shown coloured green, red, purple, light blue, orange and brown on map numbers 1, 1a, 2, 2a, 3 and 5 from April to March excluding December, January and February.

2.1.2. The grounds maintenance service includes grass cutting, hedge trimming, weed control and other seasonal work relating to footpaths, grass, tree, plant, shrub maintenance and the like.

Lot value (estimated)

- £119,668 excluding VAT
- £143,602 including VAT

CPV classifications

- 77311000 - Ornamental and pleasure gardens maintenance services
- 77312000 - Weed-clearance services
- 77313000 - Parks maintenance services
- 77314000 - Grounds maintenance services
- 77330000 - Floral-display services
- 77341000 - Tree pruning
- 77342000 - Hedge trimming

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot Section 2. Grounds Maintenance & Trees

Description

2.2.1. The Contractor shall provide a grounds maintenance service at the locations shown coloured green, blue, orange with black stripe, orange and brown on map numbers 3b and 3c to 6, 13a, 15A & 33 to 35 from February to November inclusive.

2.2.2. The grounds maintenance service includes grass cutting, hedge trimming, weed control and other seasonal work relating to footpaths, grass, tree, plant, shrub maintenance and the like.

Lot value (estimated)

- £77,867 excluding VAT
- £93,440 including VAT

CPV classifications

- 77312000 - Weed-clearance services
- 77314000 - Grounds maintenance services
- 77341000 - Tree pruning
- 77342000 - Hedge trimming

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot Section 3. Grass Cutting & Pond Management

Description

2.3.1. The contractor shall provide a grass cutting and weed control service at the locations shown coloured green, green with blue dots and hatched areas on map numbers 7 to 15, 36, 40 & 40b from April to March excluding December, January and February.

2.3.16. Clear the Town Park ponds shown dark blue on map number 1 of reeds to a maximum of 70% by hand and risings removed from site, the Council will indicate which reeds are to remain. Spray reeds and parrots feather with a suitable aquatic herbicide.

Lot value (estimated)

- £90,729 excluding VAT
- £108,874 including VAT

Options

The right to additional purchases while the contract is valid.

2.3.15 Additional marking available upon request subject to additional charge and contractor availability.

CPV classifications

- 77312000 - Weed-clearance services

- 77314000 - Grounds maintenance services
- 77320000 - Sports fields maintenance services

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot Section 4. Grounds Maintenance & Ditches

Description

2.4.1. The Contractor shall provide a grounds maintenance service at the locations shown coloured green, yellow, yellow with black hatching and pink on map numbers 7, 9, 10, 11, 16, 16A, 16B, 17 to 23, 23a, 23b to 31 & 37 to 39 from April to March excluding December, January and February.

Lot value (estimated)

- £203,810 excluding VAT
- £244,572 including VAT

Options

The right to additional purchases while the contract is valid.

2.4.9 Extra cuts may be added at any time at the discretion of the Council for which a cost will be provided by the contractor.

CPV classifications

- 77312000 - Weed-clearance services
- 77314000 - Grounds maintenance services
- 77341000 - Tree pruning
- 77342000 - Hedge trimming

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot Section 5. Grass Cutting, Rewilding & Minor Hedge Works

Description

2.5.1. The Contractor shall provide a grass cutting, grounds maintenance and rewilding service at the locations shown coloured orange, brown, brown chequered, green chequered, green crosshatched, blue crosshatched, pink dotted on map number 41 from April to March excluding December, January and February.

2.5.2. The grounds maintenance service includes grass cutting, hedge trimming, weed control and rewilding work relating to footpaths, grass, tree, plant, shrub maintenance and the like.

Lot value (estimated)

- £34,173 excluding VAT
- £41,008 including VAT

Options

The right to additional purchases while the contract is valid.

2.5.11. & 2.5.14. Extra cuts may be added at any time at the discretion of the Council for with a cost will be provided by the contractor.

CPV classifications

- 77312000 - Weed-clearance services
- 77314000 - Grounds maintenance services
- 77341000 - Tree pruning
- 77342000 - Hedge trimming

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Legal and financial capacity conditions of participation

Lot Section 1. Prestige Grounds Maintenance

Lot Section 2. Grounds Maintenance & Trees

Lot Section 3. Grass Cutting & Pond Management

Lot Section 4. Grounds Maintenance & Ditches

Lot Section 5. Grass Cutting, Rewilding & Minor Hedge Works

See tender document

Technical ability conditions of participation

Lot Section 1. Prestige Grounds Maintenance

This part of the ground's maintenance contract is reserved for

those who can demonstrate experience specifically in the field of horticulture to a Level 2 Technical Certificate or higher. Relevant comparable experience of an equivalent level will be taken into consideration. See tender document

Lot Section 2. Grounds Maintenance & Trees

Lot Section 3. Grass Cutting & Pond Management

Lot Section 4. Grounds Maintenance & Ditches

Lot Section 5. Grass Cutting, Rewilding & Minor Hedge Works

See tender document

Particular suitability

Lot Section 1. Prestige Grounds Maintenance

Lot Section 2. Grounds Maintenance & Trees

Lot Section 3. Grass Cutting & Pond Management

Lot Section 4. Grounds Maintenance & Ditches

Lot Section 5. Grass Cutting, Rewilding & Minor Hedge Works

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

13 February 2026, 4:00pm

Tender submission deadline

20 February 2026, 12:00pm

Submission address and any special instructions

Please return the completed form of tender, schedule of unit rates for valuation of variations, contractor information form and contractor insurance declaration in an envelope marked DO NOT OPEN - TENDER FOR GROUNDS MAINTENANCE CONTRACT to Totton and Eling Town Council, Civic Centre, Testwood Lane, Totton, Hampshire SO40 3AP by 12 noon on Friday 20 February 2026. Any tenders received by any other method will not be considered.

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

6 March 2026

Recurring procurement

Publication date of next tender notice (estimated): 15 January 2029

Award criteria

Name	Description	Type
Quality	We hope to encourage bids from suppliers who can fulfil duties as required and provide an excellent level of service at a reasonable price point. This will be determined by our authority's scrutiny panel.	Quality

Weighting description

Sections (lots) will be awarded based on the suppliers seeming ability to fulfil services required, their competitive price point and the perceived quality of services. The maximum number of lots awarded will never exceed 3 to avoid overreliance on any one service provider. Successful bids will be determined by our authority's scrutiny panel.

Other information

Payment terms

See tender document

Description of risks to contract performance

See tender document

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Concession

Documents

Associated tender documents

[Tender Evaluation Matrix.xlsx](#)

[Grounds maintenance contract scan 2026 \(A4 Amended\).pdf](#)

Contracting authority

Totton and Eling Town Council

- Public Procurement Organisation Number: PCJY-5592-YGTZ

Totton and Eling Town Council, Civic Centre, Testwood Lane

Totton, Hampshire

SO40 3AP

United Kingdom

Contact name: Adam Cooper

Telephone: 02380 863138

Email: info@tottoneling-tc.gov.uk

Website: <https://www.tottoneling-tc.gov.uk/>

Region: UKJ36 - Central Hampshire

Organisation type: Public authority - sub-central government