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Contract

The Key Educational Trust ~ Cleaning Tender

Key Educational Trust

F03: Contract award notice

Notice identifier: 2023/S 000-008454

Procurement identifier (OCID): ocds-h6vhtk-03a1fd

Published 23 March 2023, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Key Educational Trust

Old Road, Stone

Staffordshire

ST15 8JD

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKG2 - Shropshire and Staffordshire

Internet address(es)

Main address

<https://www.thekeyeducationaltrust.org.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Key Educational Trust ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for The Key Educational Trust at the following sites; •Christ Church Academy – Old Road, Stone, Staffordshire, ST15 8JD •Christ Church First School - Northesk Street, Stone, Staffordshire, ST15 8EP •Oulton First School – Rock Crescent, Outlon, Stone, Staffordshire, ST15 8UH

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

II.2.4) Description of the procurement

The successful Supplier will be required to provide cleaning services for The Key Educational Trust at the following sites; •Christ Church Academy – Old Road, Stone, Staffordshire, ST15 8JD •Christ Church First School - Northesk Street, Stone, Staffordshire, ST15 8EP •Oulton First School – Rock Crescent, Outlon, Stone, Staffordshire, ST15 8UH Below is an overview of the academies currently in the Trust: Christ Church Academy (CCA) The largest academy in the Trust, a middle school covering Year 5 to 8 (age 9-13yrs) and currently has 552 pupils and a PAN of 600. Christ Church CofE First School (CCFS) Covers Reception to Year 4 (age 3-9yrs) and currently has 146 pupils and a PAN of 148. Oulton CofE First School (OFS) Covers Nursery (12 x 15 hour funded places), Reception to Year 4 (age 3-9yrs) and currently has 69 pupils and 11 filled nursery places. OFS PAN is 70 (reception to year 4). The contract will commence on 1 September 2023 for a period of three years, with the potential for an extension of up to a further three years on a 1 + 1 + 1 basis. This contract will be fixed price in nature with the successful Supplier also guaranteeing the number of input hours to the contract as well as the quality of cleaning provision. Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the school contract. If the hours worked are less than those budgeted for a credit will be required by the schools. This credit will be calculated by dividing the annual contract cost (fixed cost) by the number of annual input hours to arrive at a contractual cost per hour, this will then be multiplied by the number of hours due to arrive at the fiscal credit. We are seeking a suitably experienced Supplier who has current experience of working within the education sector, ideally with a strong operational base within the Staffordshire Area, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when needed during the contract term. A robust level of management support must be provided by the successful contractor to ensure that the detailed specification is delivered within the contract on a consistent basis within the contract period. The scope of the contract covers all of the cleaning provision within the school's including all holiday and periodic cleans. The successful Supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the senior management team within The Key Educational Trust on the contract performance. The current contract

is provided by two separate contractors and the cost of cleaning for this contractual year is expected to be in the region of £65,000.00 per annum. The Key Educational Trust is expected to grow in the number of schools becoming part of the trust during this contract period, and the provision of catering services within these schools when they have joined the MAT will fall under the scope of this contract. The successful contractor will be expected to provide this service within these additional schools using the same costing model, ratios etc. that they applied to their successful tender submission for The Key Educational Trust at the point of tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the Trust. Please note: Further schools may be added to the contract during the tender process and during the life of the contract as detailed above. See SQ document for further details.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/97ASRPCY77>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-003113](#)

Section V. Award of contract

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=770449012>

GO Reference: GO-2023323-PRO-22379073

VI.4) Procedures for review

VI.4.1) Review body

Key Educational Trust

Staffordshire

Country

United Kingdom