This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/008434-2025">https://www.find-tender.service.gov.uk/Notice/008434-2025</a>

Tender

## **BT243 - Retrofit Procurement Club**

Westminster City Council

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-008434

Procurement identifier (OCID): ocds-h6vhtk-04eac2

Published 7 March 2025, 5:15pm

## Scope

#### **Description**

Westminster City Council (WCC) Retrofit Taskforce (WRT) is seeking an external organsation to support and develop innovative approaches to Retrofit Procurement. The WRT is situated in the Design Conservation & Sustainability Team, from within Town Planning and was conceived to tackle the borough's vast heritage building stock as well simplifying retrofit procurement. One of the key objectives of the Taskforce is to create scalable retrofit solutions which focus on retrofit delivery pathways which simplify, incentivise and aggregate delivery, specifically on heritage buildings.

Through this opportunity the Taskforce is seeking support from external retrofit procurement specialists to develop and scope a Retrofit Procurement Club, or RPC. Developing an RPC would facilitate and advise on routes to market when procuring retrofit services, providing a compliant and efficient way of procuring retrofit services and works, simply and more reliably for stockowners and/or groups of homeowners. Please bear in mind that WCC is a local authority, and all procurement activity will be aligned with legislative requirements i.e. PCR2015/PA2023 and the National Procurement Policy Statement.

https://wcc.ukp.app.jaggaer.com/go/2315285101957196F52E

## **Total value (estimated)**

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

#### **Contract dates (estimated)**

- 7 April 2025 to 31 October 2025
- Possible extension to 31 December 2025
- 8 months, 24 days

Description of possible extension:

One extension of 2 months can be applied but must only be used where unforeseen circumstances has prevented the project delivery to be delayed and is supported by WCC

## Main procurement category

Services

#### **CPV** classifications

- 71221000 Architectural services for buildings
- 79418000 Procurement consultancy services

#### **Contract locations**

• UK - United Kingdom

## **Submission**

## **Enquiry deadline**

24 March 2025, 12:00pm

#### Tender submission deadline

28 March 2025, 12:00pm

## Submission address and any special instructions

Access to the tender can be found here: <a href="https://wcc.ukp.app.jaggaer.com/go/2315285101957196F52E">https://wcc.ukp.app.jaggaer.com/go/2315285101957196F52E</a>

## Tenders may be submitted electronically

Yes

## **Award criteria**

- 1. Relevant Procurement Experience
- 2. Stakeholder Engagement
- 3. Market Analysis and Research
- 4. Project Management/Delivery

5. Responsible Procurement

## **Procedure**

## **Procedure type**

Below threshold - open competition

# **Contracting authority**

## **Westminster City Council**

• Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E 6QP

**United Kingdom** 

Email: <u>buyingteam@westminster.gov.uk</u>

Website: <a href="https://www.westminster.gov.uk/">https://www.westminster.gov.uk/</a>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government