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Tender

Hammersmith Academy Catering Tender

Hammersmith Academy

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-008425

Procurement identifier (OCID): ocds-h6vhtk-04eabd

Published 7 March 2025, 4:50pm

Scope

Reference

RMandC/2025/HA Cat/476

Description

Pupil Numbers: - by year group

Year 7 140

Year 8 141

Year 9 149

Year 10 139

Year 11 140

Sixth Form 32 + 110 = 242

Total 951

Pricings/Sales

Meal Deal Price Value: 2.75 GBP

FSM Entitled: 318

Uptake: 72.38% or 230 students

Value: 2.75 GBP

Pupil Paid Meal Uptake: 670 including 6th Form

Value: 2.75 GBP

Staff Duty Meal Uptake: 86

Value: 2.75 GBP

Staff Cash Meals Uptake: 10

Value: 3.00 GBP inclusive of VAT

Sales over 12 months

FSM Sales 84,346 GBP

Pupil Paid Meal Sales Break: 78,790 GBP

Lunch: 193,485 GBP

Sixth Form: 26,652 GBP

Staff Duty Meal Sales 50,332 GBP

Staff Cash Sales 3,160 GBP

Hospitality Sales 16,133 GBP

Service Times

Breakfast: N/A

Break: 09:50 – 11:00

Lunch: 11:45 – 14:00

Sixth Form: 13:20 – 14:00

Current Contractor: Olive Dining

Total value (estimated)

- £1 excluding VAT
- £1 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

Renewal possible after three years subject to satisfactory performance.

Main procurement category

Services

CPV classifications

- 55524000 - School catering services

Contract locations

- UK - United Kingdom
-

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

4 April 2025, 1:00pm

Submission type

Requests to participate

Deadline for requests to participate

4 April 2025, 1:00pm

Submission address and any special instructions

Please follow the instructions in the SQ Part 1 Document.

<https://www.mytenders.co.uk/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Suppliers to be invited to tender

Maximum 5 suppliers

Selection criteria:

The Selection Question response will be scored using the scoring example attached.

Award decision date (estimated)

27 June 2025

Award criteria

Name	Description	Type
xx	Please complete the SQ Part 2 Quality document and use the Scoring Example to see what you will score.	

Weighting description

xx

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The academy is putting its catering contract out to tender with a contract start date of 1st September 2025. The first stage is the Selection Questionnaire which will be scored using the scoring example attached. 5 companies will be selected by the school to be invited to the next stage, the 5 to 3 presentation day. From there 3 companies are selected to receive the ITT documents.

Documents

Associated tender documents

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=592084

1 HA Cat SQ Document Part 1

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=592085

2 HA Cat SQ Document Part 2

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=592087

3 HA Cat SQ Scoring Example

Contracting authority

Hammersmith Academy

- Companies House: 06397195

29 Cathnor Road

London

W12 9JD

United Kingdom

Contact name: Peter Sircar

Telephone: +44 2082226000

Email: psircar@hammersmithacademy.org

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

RM&C Consultants Ltd

Summary of their role in this procurement: Management Consultants

- Companies House: 04208069

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

United Kingdom

Contact name: Sue Allen

Telephone: +44 7939599571

Email: Sue.allen@rmandcconsultants.co.uk

Website: <http://www.rmandcconsultants.co.uk>

Region: UKJ14 - Oxfordshire

Contact organisation

Contact [Hammersmith Academy](#) for any enquiries.