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Tender

## **RHUL-23003 Delivery of External (Financial) Auditing Services**

Royal Holloway and Bedford New College, known as Royal Holloway, University of London

F02: Contract notice

Notice identifier: 2023/S 000-008411

Procurement identifier (OCID): ocds-h6vhtk-03b548

Published 22 March 2023, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Royal Holloway and Bedford New College, known as Royal Holloway, University of London

Egham Hill

Egham

TW20 0EX

#### **Contact**

Kim Cooper - Procurement Team

#### **Email**

[procurement@rhul.ac.uk](mailto:procurement@rhul.ac.uk)

#### **Telephone**

+44 1784414181

**Country**

United Kingdom

**Region code**

UKJ25 - West Surrey

**National registration number**

United Kingdom

**Internet address(es)**

Main address

<http://www.rhul.ac.uk>

Buyer's address

<http://www.rhul.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Egham:-Financial-auditing-services./8R6V4QPB98>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RHUL-23003 Delivery of External (Financial) Auditing Services

Reference number

RHUL-23003

#### **II.1.2) Main CPV code**

- 79212100 - Financial auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Royal Holloway, University of London is looking to appoint a provider for the Delivery of External Audit Services. Further details of the requirement can be found within the documents which are available for download via the link in the notice. All of the information required to make a submission is contained within the tender pack. Only electronic submissions received via Delta by the submission date will be accepted. Please send any questions via the Messaging feature of the Delta system. Duration: 7 years plus 1 plus 1 optional 1 year extensions. Estimated value: £734,400 ex VAT/£881,280 inc VAT

#### **II.1.5) Estimated total value**

Value excluding VAT: £734,400

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ25 - West Surrey

Main site or place of performance

West Surrey

#### **II.2.4) Description of the procurement**

The university is seeking to appoint a capable and experienced provider for the Delivery of External Audit Services. Full details of the requirement are contained within the tender documentation. Contract duration: 7 years plus 1 plus 1 year optional extensions. Understanding of delivery of these services within a Higher Education context is a key requirement. Only tenders received electronically via the Delta system by the submission date will be considered. Please send any questions in relation to this procurement process via the Messaging feature within Delta.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £734,400

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

108

This contract is subject to renewal

Yes

Description of renewals

Initial contract duration 7 years plus 1 plus 1 further optional extensions of 12 months. Please note that renewals are subject to annual review and agreement between the Parties.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/8R6V4QPB98>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see tender documentation for details. Note: The successful provider must meet the eligibility criteria for external auditors of higher education corporations as set out in paragraph 59(b) of Schedule 8 of the Further and Higher Education Act 1992.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 May 2023

Local time

11:00am

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 August 2023

### **IV.2.7) Conditions for opening of tenders**

Date

11 May 2023

Local time

11:00am

Place

Electronic opening ceremony via Delta

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 96 months

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

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GO Reference: GO-2023322-PRO-22372593

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom