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Tender

## **Hammersmith Academy Cleaning Tender**

Hammersmith Academy

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-008396

Procurement identifier (OCID): ocds-h6vhtk-04eaaa

Published 7 March 2025, 3:35pm

### **Scope**

### **Reference**

RM and C/2025/HACIng/474

### **Description**

Total Pupil Numbers 951 (507 male / 444 female)

Total Staff Numbers 95 (44 male / 51 female)

Estimated M<sup>2</sup> 8,511 m<sup>2</sup>

Other information As far as we are aware there are no members of the cleaning team in the LGPS

### **Total value (estimated)**

- £1 excluding VAT

- £2 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

Renewal after 3 years subject to satisfactory performance.

### **Main procurement category**

Services

### **CPV classifications**

- 90919300 - School cleaning services

### **Contract locations**

- UK - United Kingdom

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## **Participation**

## **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

27 March 2025, 1:00pm

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

27 March 2025, 1:00pm

### **Submission address and any special instructions**

SQ Part 2 documents to be sent to the school and RM&C as per the instructions in the SQ Part 1 document.

<https://www.mytenders.co.uk/>.

### **Tenders may be submitted electronically**

Yes

## Languages that may be used for submission

English

## Suppliers to be invited to tender

Maximum 6 suppliers

Selection criteria:

The Selection Questionnaire response will be scored using the scoring example attached

## Award decision date (estimated)

6 June 2025

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## Award criteria

Name	Description	Type
xx	Please complete the SQ Part 2 Quality document and use the Scoring Matrix to see what you will score.	

## Weighting description

Criteria will be provided at the ITT stage

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## Other information

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Competitive flexible procedure description**

The academy is putting its cleaning contract out to tender with a contract start date of 1st September 2025. The first stage is the Selection Questionnaire which will be scored using the scoring example attached.

6 companies will be selected by the school to be invited to the next stage and receive the ITT documents.

### **Reduced tendering period**

Yes

State of urgency - minimum 10 days

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## **Documents**

## **Associated tender documents**

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=592073](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=592073)

1 HA CIng SQ Document Part 1

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=592074](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=592074)

2 HA CIng SQ Document Part 2

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=592075](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=592075)

3 HA CIng SQ Scoring Example

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## **Contracting authority**

### **Hammersmith Academy**

- Companies House: 06397195

29 Cathnor Road

London

W12 9JD

United Kingdom

Contact name: Peter Sircar

Telephone: +44 2082226008

Email: [psircar@hammersmithacademy.org](mailto:psircar@hammersmithacademy.org)

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### **RM&C Consultants Ltd**

Summary of their role in this procurement: Management Consultants for Tendering for Schools/Trust

- Companies House: 04208069

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

United Kingdom

Contact name: David Allen

Telephone: +44 7786312805

Email: [David.allen@rmandcconsultants.co.uk](mailto:David.allen@rmandcconsultants.co.uk)

Website: <http://www.rmancconsultants.co.uk>

Region: UKJ14 - Oxfordshire

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## Contact organisation

Contact [Hammersmith Academy](#) for any enquiries.