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Contract

## **Audit Scotland Cleaning Services**

Audit Scotland

F03: Contract award notice

Notice identifier: 2023/S 000-008385

Procurement identifier (OCID): ocds-h6vhtk-038a31

Published 22 March 2023, 4:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Audit Scotland

102 West Port

Edinburgh

EH3 9DN

#### **Email**

[cpentland@audit-scotland.gov.uk](mailto:cpentland@audit-scotland.gov.uk)

#### **Telephone**

+44 01316251630

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

[www.audit-scotland.gov.uk](http://www.audit-scotland.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00428](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00428)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Audit

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Audit Scotland Cleaning Services

Reference number

2022/SD/CAP

**II.1.2) Main CPV code**

- 90919200 - Office cleaning services

**II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

The scope of works in this Specification covers cleaning services, including window cleaning, internal glazed partition cleaning, and removal of waste to common area in buildings.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £265,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90919200 - Office cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Audit Scotland, “the Authority” is seeking to engage a Cleaning Service Contractor to be responsible for all cleaning activities associated with the offices in Edinburgh and Glasgow with the ability to:

- Service modern professional open plan offices (including internal windows and glass partitions)
- Deliver a high standard of service within a standard office working environment
- Clean a variety of different surfaces including specialist finishes
- Implement sustainability
- Deliver best practice solutions

This includes the administration, management, and co-ordination of all services and supplies to deliver the cleaning service.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery / Weighting: 15%

Quality criterion - Name: Policies, Systems and Health and Safety / Weighting: 20%

Quality criterion - Name: Business Continuity / Weighting: 20%

Quality criterion - Name: Environmental and Sustainability / Weighting: 20%

Quality criterion - Name: Mobilisation / Weighting: 10%

Quality criterion - Name: Customer Relationship / Weighting: 10%

Quality criterion - Name: Fair Work Practices / Weighting: 5%

Cost criterion - Name: Cost / Weighting: 30%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-034192](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 March 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Perfect Clean Edinburgh Ltd

Centre House, Midlothian Innovation Centre

Edinburgh

EH25 9RE

Telephone

+44 7403451742

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £102,168.68

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## **Section VI. Complementary information**

### **VI.3) Additional information**

real Living Wage - Tenderers are asked to confirm that they will pay staff that are involved in the delivery of services under the contract, at least the real Living Wage.

Please note that tenderers who fail to answer “Yes” to this question will not have their tender considered further or proceed to the Price/Quality ratio calculation.

Data Protection - Response must achieve a minimum moderated average 2 or higher score.

Please note that tenderers who fail to achieve a 2 to this question will not have their tender considered further or proceed to the Price/Quality ratio calculation.

Site Visits - 1 x Pre-tender site visit. Should Tenderers wish to attend a pre-tender site visit to be able to view the sites prior to submitting their tender submission, please note the following day and times for such visits:

Edinburgh – 15th December 2022 at 12:00 pm

Glasgow – 16th December 2022 at 12:00 pm

Please contact: [Facilities@ishare.audit-scotland.gov.uk](mailto:Facilities@ishare.audit-scotland.gov.uk) to confirm your attendance at both site visits. Audit Scotland shall confirm arrangements to the site visits on the PCS portal no later than 9th December 2022.

(SC Ref:726851)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom