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Planning

***Pre-Market Engagement Exercise* for the Provision of a School Financial and Payroll/HR Management solution(s)**

Education Authority

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-008352

Procurement identifier (OCID): ocds-h6vhtk-0448fe

Published 15 March 2024, 11:19am

Section I: Contracting authority

I.1) Name and addresses

Education Authority

40 Academy Street

Belfast

BT1 2NQ

Email

michelle.carlisle@eani.org.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Pre-Market Engagement Exercise for the Provision of a School Financial and Payroll/HR Management solution(s)

II.1.2) Main CPV code

- 48812000 - Financial information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

** This is not a tender exercise by the Education Authority** The Education Authority (EA) would like to invite participation in a Pre-Market Engagement exercise to seek the views of the market for the Provision of a School Financial and Payroll/HR Management solution(s). The purpose of this Preliminary Market Engagement (PME) Exercise is for the Education Authority (EA) to gain an understanding of the latest developments and innovative solutions in the provision of a 'best of breed' Financial and Payroll/HR Management solution(s) in school settings. This PME exercise will be used to assist EA in gaining a better understanding of the feasibility of the requirements, the most appropriate procurement and operational approach, the capacity of the market to deliver the requirements and an opportunity for the market to highlight any possible risks or issues that may not have previously been considered. As part of the PME exercise, respondents may be invited to a follow-up session to explore and discuss the information provided in their response via MS Teams within an agreed time frame. This session may include providing a demonstration of the proposed Financial and Payroll/HR Management solution(s). EA is also seeking indicative costs to help inform the business case on the commercial aspects for the delivery and implementation of the solution(s). For the avoidance of doubt, this is the scoping phase of the project and is not part of a formal procurement process. Further information including the questionnaire can be downloaded from CfT Documents. The questionnaire must be completed and returned via the eTendersNI Messaging function no later than 15:00 on Wednesday 27 March 2024. There are no formal tender documents to be completed other than the questionnaire.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48440000 - Financial analysis and accounting software package

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

** This is not a tender exercise by the Education Authority** The Education Authority (EA) would like to invite participation in a Pre-Market Engagement exercise to seek the views of the market for the Provision of a School Financial and Payroll/HR Management solution(s). The purpose of this Preliminary Market Engagement (PME) Exercise is for the Education Authority (EA) to gain an understanding of the latest developments and innovative solutions in the provision of a 'best of breed' Financial and Payroll/HR Management solution(s) in school settings. This PME exercise will be used to assist EA in gaining a better understanding of the feasibility of the requirements, the most appropriate procurement and operational approach, the capacity of the market to deliver the requirements and an opportunity for the market to highlight any possible risks or issues that may not have previously been considered. As part of the PME exercise, respondents may be invited to a follow-up session to explore and discuss the information provided in their response via MS Teams within an agreed time frame. This session may include providing a demonstration of the proposed Financial and Payroll/HR Management solution(s). EA is also seeking indicative costs to help inform the business case on the commercial aspects for the delivery and implementation of the solution(s). For the avoidance of doubt, this is the scoping phase of the project and is not part of a formal procurement process. Further information including the questionnaire can be downloaded from CfT Documents. The questionnaire must be completed and returned via the eTendersNI Messaging function no later than 15:00 on Wednesday 27 March 2024. There are no formal tender documents to be completed other than the questionnaire.

II.3) Estimated date of publication of contract notice

31 May 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

The date relating to the publication of the contract notice is tentative and may be subject to change. All future documentation will be made available via <https://etendersni.gov.uk> and potential tenderers should register on the website to ensure they have access to tender documentation when the tender is published.