

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/008327-2023>

Tender

## **Provision of Management Information System for Waltham Forest Adult Learning**

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2023/S 000-008327

Procurement identifier (OCID): ocds-h6vhtk-03b510

Published 22 March 2023, 12:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Waltham Forest

Room 100, Waltham Forest Town Hall, Forest Road

Walthamstow

E17 4JF

#### **Email**

[janet.conde@walthamforest.gov.uk](mailto:janet.conde@walthamforest.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Procurer/Advert/View?advertId=e5ac5f3b-a9c8-ed11-8120-005056b64545&fromAdvertEvent=True>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Procurer/Advert/View?advertId=e5ac5f3b-a9c8-ed11-8120-005056b64545&fromAdvertEvent=True>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Management Information System for Waltham Forest Adult Learning

Reference number

DN662081

### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support
  - AA01 - Metal

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Waltham Forest Adult Learning Service (ALS) is the council's direct provider of employability, courses and training for adults aged 19 plus in the borough. Its mission is to raise the level of skills in the borough so that residents and beyond can access job opportunities, career goals, learn new skills, start their own business support, improve wellbeing and support their families including homework support

### **II.1.5) Estimated total value**

Value excluding VAT: £260,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Having a management information system is necessary to enable ALS to drawdown of approximately 4.3 million of funding drawdown by completing monthly funding returns through the ILR for the GLA and the ESFA. Through monthly returns, learner eligibility is monitored through enrollment data, learner attendance and RPA (retention, pass and achievement rate), progression and our performance is bench marked against national performance. The service is required as a minimum to be an Ofsted Good provider and hold Matrix IAG (information, advice and guidance) award.

ALS currently has over 3000 learners with 6000 enrollments down on pre-COVID figures at 4000 AEB learners with over 8,000 enrollments and 2000 Community Learning

Learners on 3500 enrollments. The current provider contract expires in July 2023, with no TUPE and data migration may be required as part of this project

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £260,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 April 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 April 2023

Local time

12:30pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

London

WC2A 2LL

Country

United Kingdom