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Tender

Provision of Management Information System for Waltham Forest Adult Learning

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2023/S 000-008327

Procurement identifier (OCID): ocids-h6vhtk-03b510

Published 22 March 2023, 12:34pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Waltham Forest

Room 100, Waltham Forest Town Hall, Forest Road

Walthamstow

E17 4JF

Email

janet.conde@walthamforest.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Procurer/Advert/View?advertId=e5ac5f3b-a9c8-ed11-8120-005056b64545&fromAdvertEvent=True>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Procurer/Advert/View?advertId=e5ac5f3b-a9c8-ed11-8120-005056b64545&fromAdvertEvent=True>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Management Information System for Waltham Forest Adult Learning

Reference number

DN662081

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support
 - AA01 - Metal

II.1.3) Type of contract

Services

II.1.4) Short description

Waltham Forest Adult Learning Service (ALS) is the council's direct provider of employability, courses and training for adults aged 19 plus in the borough. Its mission is to raise the level of skills in the borough so that residents and beyond can access job opportunities, career goals, learn new skills, start their own business support, improve wellbeing and support their families including homework support

II.1.5) Estimated total value

Value excluding VAT: £260,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Having a management information system is necessary to enable ALS to drawdown of approximately 4.3 million of funding drawdown by completing monthly funding returns through the ILR for the GLA and the ESFA. Through monthly returns, learner eligibility is monitored through enrollment data, learner attendance and RPA (retention, pass and achievement rate), progression and our performance is bench marked against national performance. The service is required as a minimum to be an Ofsted Good provider and hold Matrix IAG (information, advice and guidance) award.

ALS currently has over 3000 learners with 6000 enrollments down on pre-COVID figures at 4000 AEB learners with over 8,000 enrollments and 2000 Community Learning

Learners on 3500 enrollments. The current provider contract expires in July 2023, with no TUPE and data migration may be required as part of this project

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £260,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 April 2023

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 April 2023

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

London

WC2A 2LL

Country

United Kingdom