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Tender

## **Recruitment Services Framework for Aberystwyth University**

Aberystwyth University

F02: Contract notice

Notice identifier: 2022/S 000-008323

Procurement identifier (OCID): ocids-h6vhtk-03271d

Published 28 March 2022, 4:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberystwyth University

c/o Finance Office, Student Welcome Centre, Penglais Campus

Aberystwyth

SY23 3FB

#### **Contact**

Lee Pereira

#### **Email**

[lep27@aber.ac.uk](mailto:lep27@aber.ac.uk)

#### **Telephone**

+44 1970628716

#### **Country**

United Kingdom

**NUTS code**

UKL1 - West Wales and the Valleys

**Internet address(es)**

Main address

[www.aber.ac.uk/](http://www.aber.ac.uk/)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA1009](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA1009)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

**I.4) Type of the contracting authority**

Other type

University

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Recruitment Services Framework for Aberystwyth University

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Aberystwyth University wishes to establish an internal Framework for senior search and recruitment services. The intention in establishing this Framework is to provide the University with access to specialist recruitment services in certain identified areas, and to achieve this required outcome we will invite bids from organisations on singular or multiple Lots depending on the specialisms offered.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Academic Heads of Department

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKL1 - West Wales and the Valleys

Main site or place of performance

Aberystwyth University, Penglais Campus, Aberystwyth

### **II.2.4) Description of the procurement**

Aberystwyth University wishes to procure Executive Recruitment service for the appointment of future senior level appointments, specifically this Lot is related to academic heads of department from various disciplines with attached salaries of circa 80K GBP per annum.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Professional Services Heads of Department and Executive Level Roles

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKL1 - West Wales and the Valleys

Main site or place of performance

Aberystwyth University, Penglais Campus, Aberystwyth

### **II.2.4) Description of the procurement**

Aberystwyth University wishes to procure Executive Recruitment service for the appointment of future senior level appointments, specifically this Lot is related to professional services heads of department and executive level roles with attached salaries of circa 75K GBP to 125K GBP per annum.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

25

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Executive Level Senior Academic Pro Vice Chancellor or Equivalent Roles

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKL1 - West Wales and the Valleys

Main site or place of performance

Aberystwyth University, Penglais Campus, Aberystwyth

### **II.2.4) Description of the procurement**

Aberystwyth University wishes to procure Executive Recruitment service for the appointment of future senior level appointments, specifically this Lot is related to executive level senior academic pro vice chancellor or equivalent roles with attached salaries of circa 90K GBP to 125K GBP per annum.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 April 2022

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

27 April 2022

Local time

2:00pm

Place

Procurement Office, Aberystwyth University

Information about authorised persons and opening procedure

A minimum of two members of the Procurement Department

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=120015](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=120015)

(WA Ref:120015)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom