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Tender

UK Resettlement Scheme Support Services

Denbighshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-008322

Procurement identifier (OCID): ocids-h6vhtk-03134b

Published 28 March 2022, 4:11pm

Section I: Contracting authority

I.1) Name and addresses

Denbighshire County Council

Russell House

Rhyl

LL18 3DP

Email

debbie.nalecz@denbighshire.gov.uk

Telephone

+44 1824706450

Country

United Kingdom

NUTS code

UKL13 - Conwy and Denbighshire

Internet address(es)

Main address

www.denbighshire.gov.uk

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0280

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

UK Resettlement Scheme Support Services

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

This project provides support to families who have resettled in Denbighshire, Flintshire, Wrexham and Conwy as part of various resettlement schemes as agreed with individual Local Authorities with the Home Office. Pledges have been made to the Home Office to offer continued resettlement and any new families arriving will need on-going support across the four Counties under this project.

We want this project to offer robust support which is assertive and proactive. We envisage that there will be two main 'strands' to this project. In brief these are:

- 1) Resettlement / on-going case work
- 2) Integration and independence

This contract will be of an initial 12 months with the option to extend for a further 3 years renewable annually

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKL13 - Conwy and Denbighshire
- UKL23 - Flintshire and Wrexham

II.2.4) Description of the procurement

The project will have a support staff team competent in providing a broad range of support needs with a flexible approach. With a focus on resettlement and maximising independence, the project is a key part of delivering against local resettlement priorities—supporting citizens to settle into their lives in their new homes, including managing their finances and accommodation and ultimately being able to live independently and feel part of the community in which they live.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-003248](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 April 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

1. Log in to PROACTIS at <https://supplierlive.proactisp2p.com>

2. If you are already registered on the Proactis portal please Login and start at Step 14 of these instructions if not go to STEP 3

3. Click the "Sign Up" button at the bottom of the window
4. Enter your correct Organisation Name, address and Primary Contact Details. You will need to create the Organisation ID and User Name. If you have a generic email address for your organisation e.g. tenders@xxx.co.uk then please use this as the primary contact email address.
5. Please make a note of the Organisation ID and User Name, then click "Register"
6. You will receive an email asking you to "Click here to activate your account". This takes you to Enter Organisation Details.
7. Please enter the information requested, click the ">" on the screen and follow the instructions

ensuring that you enter all applicable details.
8. In the Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice. Please ensure that the selected codes are relevant to your

business to ensure that you get notification of opportunities that are of interest.
9. In the Buyers screen please select Denbighshire County Council (you may register with other organisations if you wish)
10. In the Primary Contact Details screen please ensure that all information is complete. (Please see note 4 above)
11. Accept the Terms and Conditions and then click ">". This takes you to the Welcome window.
12. In the Finish screen please enter a new password and note all your Login details for future reference.
13. Now click "Complete Registration" and you will enter the Supplier Network page.
14. On the centre of the screen click "Opportunities". This will take you to the list of current opportunities available to you.
15. Click the ">" that relates to this notice, this will take you into the PQQ or Tender Request and click "Register Interest". Note there may be several opportunities that appear on this screen, please

ensure that you select the correct one.

16. In the “Your Opportunities” screen please note the closing time and date for completion of the relevant project. Please review the “Items” tab (Tender stage only) and the Documents tab (PQQ and Tender stages) as there will be information relating to the project held here. The Documents are accessed by clicking the down arrow underneath the General tab. Please ensure that you download all documents to your PC as you will be required to complete and upload some of them as part of your submission. There are instructions on how to complete your submission in the Guidance for Bidders document.

17. You can now either create your response”, or “Decline” this opportunity.

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority’s economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

as detailed in the tender documents

(WA Ref:119965)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom