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Contract

## **Kirklees Supported Living (16+)**

Kirklees Council

F03: Contract award notice

Notice identifier: 2021/S 000-008316

Procurement identifier (OCID): ocds-h6vhtk-02a7ed

Published 20 April 2021, 11:06am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kirklees Council

Civic Centre 1, High Street

HUDDERSFIELD

HD1 2NF

#### **Contact**

Laura Caunce

#### **Email**

[laura.caunce@kirklees.gov.uk](mailto:laura.caunce@kirklees.gov.uk)

#### **Telephone**

+44 1484221000

**Country**

United Kingdom

**NUTS code**

UKE44 - Calderdale and Kirklees

**Internet address(es)**

Main address

<http://www.kirklees.gov.uk/>

Buyer's address

<https://www.yortender.co.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Kirklees Supported Living (16+)

Reference number

KMCCYP-129

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Kirklees Council intends to establish an Electronic Marketplace (EMP) for the provision of bespoke high quality support and/or accommodation packages for young people (the "Service"). Young People will usually be aged 16 and 17 years old on admission and will be preparing to leave care, care leavers or are unaccompanied asylum seekers. This EMP will allow applicants to become eligible to bid to provide the individual Service to the Young People.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £721,025

### **II.2) Description**

#### **II.2.1) Title**

Group Living

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

The Council of the borough of Kirklees

### **II.2.4) Description of the procurement**

The Provider must offer furnished group living accommodation which is described as a situation where a young person lives within a multi-occupancy property and either has shared communal facilities or lives within a 'bed-sit' or apartment type living space within a larger building.

Providers must provide for a single room for each Young Person placed, with individual or communal living, dining, kitchen and bathroom. Provide fire doors, extinguishers, smoke blankets and fire exit signs. Regular inspection by the Fire Officer will be certified for inspection where appropriate.

There will be support from qualified and experienced staff available on site, available 24 hours a day, 7 days a week including all holidays, to provide support and practical help.

The Providers staff will provide, formal, informal, emotional, practical support and guidance dependent on the young person's individual needs.

The Provider will carry out assessments of the young person's needs at the beginning and throughout the placement regularly monitoring their progress.

Each young person will have a nominated Key Worker who will support the young person with 1 to 1 sessions both within and outside the accommodation to develop their independent living skills, practical skills and give emotional support plus facilitate and support access to education, training and career development opportunities.

Each 1 to 1 key working session must be recorded in an appropriate and professional manner. These records must be available if required by the Purchaser.

An allocated Key Worker will have the required qualifications, knowledge, skills and experience in providing 16+years' accommodation and support services.

The Provider will also provide a 24 hour Support Help line and an Emergency Call out Service.

The Provider will prepare reports as requested by the purchaser for meetings and reviews.

This is additional Information for Qtr 3 1st October 2020 - 30th December 2020

### **II.2.5) Award criteria**

Quality criterion - Name: Method Statements / Weighting: 100

Price - Weighting: Fixed hourly rates

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

Award criteria will be based on Quality Method Statements with a weighting of 100%. Costs submitted will be used should Applicants have the same Quality marks. The applicant with the most Economically Advantageous Core Cost will be granted Level 1 status and will operate as the Council's "preferred Providers". See EMP Operating Rules document, Summary section for more details.

## **II.2) Description**

### **II.2.1) Title**

Supported Tenancy with Floating Support

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

The Council of the borough of Kirklees

### **II.2.4) Description of the procurement**

The Provider must provide community based furnished accommodation with a bespoke package of floating

support from qualified and experienced staff.

Providers must Provide Community based accommodation sourced within the private or registered social

landlord rental market. The tenancy or ownership of the property will be in the name of the Provider. Ensure that

the obligations of the Young Person in respect of care and maintenance of the property will be carried out either

by or on behalf of the Young Person as appropriate. Have the principal responsibility on behalf of the Young

Person for reporting appropriate repairs and maintenance to the Landlord if the Provider is not the Landlord.

Providers will support young people to sustain a tenancy by supporting the young person to manage their

accommodation and encourage the further development of the Young Persons independent living skills,

practical skills and give emotional support.

For Floating Support only, Providers will support young people to sustain a tenancy or other placement by

supporting the young person to develop their independent living skills, practical skills and emotional resilience.

Each young person will have an appropriately qualified, knowledgeable, skilled and experienced nominated Key

Worker who will support the Young Person with 1 to 1 sessions both within and outside the property to develop

their independent living skills, practical skills and give emotional support plus facilitate and support access to

education, training and career development opportunities.

Each 1 to 1 key working session must be recorded in an appropriate and professional manner. These records

must be available if required by the Purchaser.

Face to Face floating support by the Key Worker must be flexible and available 7 days a week dependant on the

young person's needs and must be agreed with the young person's Social Worker.

There is a requirement that there must be some weekly face to face support at the property and not just out in

the community. A bespoke package of floating support will be agreed for each young person and set out in the

young person's Individual Placement Agreement.4 / 9

As the young person's skills and confidence develop, the amount of face to face support will decline as agreed

in the young person's Individual Placement Agreement.

The Provider will also provide a support helpline available to young people 24 hours a day 7 days a week.

This is additional Information for Qtr 3 1st October 2020 - 30th December 2020

## **II.2.5) Award criteria**

Quality criterion - Name: Method Statements / Weighting: 100%

Price - Weighting: Fixed hourly rates

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

Award criteria will be based on Quality Method Statements with a weighting of 100%. Costs submitted will be used should Applicants have the same Quality marks. The applicant with the most Economically Advantageous Core Cost will be granted Level 1 status and will operate as the Council's "preferred Providers". See EMP Operating Rules document, Summary section for more details.

## **II.2) Description**

### **II.2.1) Title**

Transferable Supported Tenancy and Floating Support

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

The Council of the borough of Kirklees

### **II.2.4) Description of the procurement**

The Provider must provide community based furnished accommodation with a bespoke



package of floating

support from qualified and experienced staff where initially Providers own the tenancy but this is transferable to

the young person on their 18th birthday.

Providers must Provide Community based accommodation sourced within the private or registered social

landlord rental market. Ensure accommodation offered is within the Housing element of Universal Credit

financial parameters. Initially, agree the tenancy or ownership of the property will be in the name of the

Provider. Agree at pre-placement with the landlord that the tenancy could be transferred to the young person

when they reach 18 years subject to an assessment stating that they are tenancy ready (This will be set out on

the Individual Placement Agreement). Ensure that the obligations of the Young Person in respect of care and

maintenance of the property will be carried out either by or on behalf of the Young Person as appropriate. Have

the principal responsibility on behalf of the Young Person for reporting appropriate repairs and maintenance to

the Landlord if the Provider is not the Landlord.

Providers will support young people to sustain a tenancy by supporting the young person to manage their

accommodation and encourage the further development of the Young Persons independent living skills,

practical skills and give emotional support.

Each young person will have an appropriately qualified, knowledgeable, skilled and experienced nominated Key

Worker who will support the Young Person with 1 to 1 sessions both within and outside the property to develop

their independent living skills, practical skills and give emotional support plus facilitate and support access to

education, training and career development opportunities.5 / 9

Each 1 to 1 key working session must be recorded in an appropriate and professional manner. These records

must be available if required by the Purchaser.

Face to Face floating support by the Key Worker must be flexible and available 7 days a week dependant on the

young person's needs and must be agreed with the young person's Social Worker.

There is a requirement that there must be some weekly face to face support at the property and not just out in

the community. A bespoke package of floating support will be agreed for each young person and set out in the

young person's Individual Placement Agreement.

As the young person's skills and confidence develop, the amount of face to face support will decline as agreed

in the young person's Individual Placement Agreement.

The Provider will also provide a support helpline available to young people 24 hours a day 7 days a week.

This is additional Information for Qtr 3 1st October - 30th December 2020

## **II.2.5) Award criteria**

Quality criterion - Name: Method Statements / Weighting: 100%

Price - Weighting: Fixed hourly rates

## **II.2.11) Information about options**

Options: No

## **II.2.14) Additional information**

Award criteria will be based on Quality Method Statements with a weighting of 100%. Costs submitted will be used should Applicants have the same Quality marks. The applicant with the most Economically Advantageous Core Cost will be granted Level 1 status and will operate as the Council's "preferred Providers". See EMP Operating Rules document, Summary section for more details.

## **II.2) Description**

### **II.2.1) Title**

Floating Support

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

The Council of the borough of Kirklees

### **II.2.4) Description of the procurement**

The Provider will deliver community based floating support to sustain a tenancy or other placement by supporting

the young person to manage their independent living skills, practical skills and emotional resilience.

For Supported and Transferable Tenancy, Providers will support young people to sustain a

tenancy

by supporting the young person to manage their accommodation and encourage the further development of

the Young Person's independent living skills, practical skills and give emotional support.

For Floating Support only, Providers will support young people to sustain a tenancy or other placement

by supporting the young person to develop their independent living skills, practical skills and emotional

resilience.

Each young person will have an appropriately qualified, knowledgeable, skilled and experienced nominated

Key Worker who will support the Young Person with 1 to 1 sessions both within and outside the property to

develop their independent living skills, practical skills and give emotional support plus facilitate and support

access to education, training and career development opportunities. 6 / 9

Each 1 to 1 key working session must be recorded in an appropriate and professional manner. These

records must be available if required by the Purchaser.

Face to Face floating support by the Key Worker must be flexible and available 7 days a week dependant on

the young person's needs and must be agreed with the young person's Social Worker.

There is a requirement that there must be some weekly face to face support at the property and not just out

in the community. A bespoke package of floating support will be agreed for each young person and set out in

the young person's Individual Placement Agreement.

As the young person's skills and confidence develop, the amount of face to face support will decline as agreed in

the young person's Individual Placement Agreement.

The Provider will also provide a support helpline available to young people 24 hours a day 7 days a week

This is additional Information for Qtr 3 1st October 2020 - 30th December 2020

## **II.2.5) Award criteria**

Quality criterion - Name: Method Statements / Weighting: 100%

Price - Weighting: Fixed hourly rate

## **II.2.11) Information about options**

Options: No

## **II.2.14) Additional information**

Award criteria will be based on Quality Method Statements with a weighting of 100%. Costs submitted will be used should Applicants have the same Quality marks. The applicant with the most Economically Advantageous Core Cost will be granted Level 1 status and will operate as the Council's "preferred Providers". See EMP Operating Rules document, Summary section for more details.

## **II.2) Description**

### **II.2.1) Title**

Short Stay

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

The council of the borough of Kirklees

## **II.2.4) Description of the procurement**

The Provider must provide community based furnished accommodation with a bespoke package of support from

qualified and experienced staff on a short-term or emergency basis.

Providers must Ensure that the accommodation is either a room in a group living establishment with 24/7 staffing

or an individual accommodation with floating support. Initially be able to provide some basic food and hygiene

items and emergency funds if requested by the young person's Social Worker. Please Note: We do NOT allow

Bed and Breakfast accommodation in this category.

The usual reason for these placements is when a bridging arrangement is needed either between placements or

due to family or placement breakdown.

The package of accommodation and support required will be dependent on the young person's needs and will

be agreed between the Provider and Purchaser when the placement is agreed.

The hours of operation for support will depend on the type of provision and the needs of the individual young

person as agreed in the young person's Individual Placement Agreement.7 / 9

Face to Face floating support must be available flexibly over 7 days.

Or

Onsite support may be required 24 hours a day, 7 days a week including all holidays

The Provider will also provide a support helpline available to service users 24 hours a day 7 days a week.

Any jointly agreed emergency admission will be made for up to a seven-day period and the weekly charge will

apply (pro rata on a daily basis).

This is additional information for Qtr3, 1st October - 31st December 2020

### **II.2.5) Award criteria**

Quality criterion - Name: Method Statements / Weighting: 100%

Price - Weighting: Fixed hourly rates

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

Award criteria will be based on Quality Method Statements with a weighting of 100%. Costs submitted will be used should Applicants have the same Quality marks. The applicant with the most Economically Advantageous Core Cost will be granted Level 1 status and will operate as the Council's "preferred Providers". See EMP Operating Rules document, Summary section for more details.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 014-029283](#)

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## **Section V. Award of contract**

### **Contract No**

FC009

### **Lot No**

2

### **Title**

Supported Tenancy with Floating Support

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

31 December 2020



### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 12

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

KEYS PCE LTD

2nd Floor, Maybrook House, Queensway, Halesown

Halesown

B63 4AH

Country

United Kingdom

NUTS code

- UKG36 - Dudley

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £64,554

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## **Section V. Award of contract**

### **Contract No**

FC010

### **Lot No**

1

### **Title**

Group Living

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

31 December 2020

### **V.2.2) Information about tenders**

Number of tenders received: 22

Number of tenders received from SMEs: 15

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Key Living Project Ltd

Apartment 5, 33 Leeds Road, Windhill House

Bradford

BD18 1BZ

Country

United Kingdom

NUTS code

- UKE41 - Bradford

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £81,344

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### **Section V. Award of contract**

#### **Contract No**

FC011, FC012 & FC020

#### **Lot No**

1

#### **Title**

Group Living

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

31 December 2020

##### **V.2.2) Information about tenders**

Number of tenders received: 22

Number of tenders received from SMEs: 15

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Northern Community Pathway Childrens Residential Services Ltd

Office 3, 321 Red Bank Road, Bispham

Blackpool

Country

United Kingdom

NUTS code

- UKD42 - Blackpool

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £85,322

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## **Section V. Award of contract**

### **Contract No**

FC015 - FC019

### **Lot No**

1

### **Title**

Group Living

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

31 December 2020

### **V.2.2) Information about tenders**

Number of tenders received: 22

Number of tenders received from SMEs: 15

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Independent Living Project

c/o Brosnans, Birkby House, Bailiff Bridge, Brighouse

Brighouse

Country

United Kingdom

NUTS code

- UKE44 - Calderdale and Kirklees

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £362,471

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## **Section V. Award of contract**

### **Contract No**

FC013- FC014

### **Lot No**

4

### **Title**

Floating Support

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

31 December 2020

#### **V.2.2) Information about tenders**

Number of tenders received: 19

Number of tenders received from SMEs: 11

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Northern Community Pathway Childrens Residential Services Ltd

Office3, 321 Red Bank Road, Bispham

Blackpool

Country

United Kingdom

NUTS code

- UKD42 - Blackpool

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £127,334

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The Council of the Borough of Kirklees is conducting this procurement exercise in accordance with the Public Contracts Regulations 2015 (SI 2015/102). This exercise is being undertaken within the rules outlined within Section 7 (Social and Other Specific Services) due to the nature of the provision.

In order to become a Provider Applicants will be expected to complete a "pass/fail" Selection Questionnaire, six (6) "Quality" Case Studies and a Core Cost Schedule. Following a desktop evaluation of this information the Council will visit each Applicants venues in order to verify the information supplied as part of the application process.

Following the full evaluation of the application the Council will appoint providers in one of two ways:

Level 1 - those providers who pass the selection questionnaire and who score the highest marks for their "Quality" Case Studies will be awarded Level 1 status. Should Applicants have the same "Quality" marks then the Applicant with the most Economically Advantageous Core Cost will be granted Level 1 status. These providers will operate as the Councils "preferred Providers" and will be given first opportunity to demonstrate how they can support the needs of the Young Person.

Level 2 - those providers who pass the selection questionnaire and who scores are not the highest for their "Quality" Case Studies will be awarded Level 2 status. These providers will NOT operate as the Council's "preferred suppliers" and will only be asked to meet support needs of the Young Person should the Level 1 suppliers not be able to do so.

The Council may continue the EMP beyond this period if it wishes to continue to operate it, if it wishes to enter into call-off contracts from it and subject to continued availability of eligible Providers continuing to meet the

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requirements and demands of the Service. This provision will be subject to any notice period as stated in any individual agreement.

VI.4)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**



High court of England & Wales

n/a

n/a

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

In accordance with Regulation 86 (Notices of decisions to award a contract or conclude a framework), Regulation 87 (Standstill periods) and Chapter 6 (Applications to Court) of the Public Contracts Regulations 2015 (SI 2015/102), the contracting authority incorporated a minimum ten (10) calendar day standstill period at the point that information on the award of the Contract was communicated to economic operators. This period allowed any unsuccessful economic operator(s) to seek further debriefing from the contracting authority before the award of the Contract to the successful economic operators. Such additional information should be requested from the address at Sections I.1 and I.3 of this Notice above. If an appeal regarding the award of the Contract has not been successfully resolved, then the Public Contracts Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be started within thirty (30) days beginning with the date when the aggrieved party first knew or sought to have grounds for starting the proceedings had arisen. The Court may extend the time limited for starting proceedings where the Court considers that there is a good reason for doing so, but not so as to permit proceedings to be started more than three (3) months after that date. Where the Contract has not been awarded, the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If however the Contract has been awarded, the Court may only award damages or, where the contract award procedures have not been followed correctly, declare the Contract to be ineffective.