

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/008246-2022>

Tender

## **Norwich Wayfinding – Provision and Installation of Street Totems**

Norfolk County Council

F02: Contract notice

Notice identifier: 2022/S 000-008246

Procurement identifier (OCID): ocids-h6vhtk-02e10e

Published 28 March 2022, 10:37am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

NR1 2DH

Norwich

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

#### **Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Norwich Wayfinding – Provision and Installation of Street Totems

Reference number

NCCT42213

#### **II.1.2) Main CPV code**

- 34928400 - Urban furniture

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

Norfolk County Council is seeking to appoint a Contractor for the manufacture/design, supply and installation of 44 minilith totems in the City of Norwich. The requirement will also involve the removal/decluttering of 55 existing posts and totems.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 34928470 - Signage
- 34992300 - Street signs
- 34992000 - Signs and illuminated signs
- 44423400 - Signs and related items
- 45233293 - Installation of street furniture

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich

### **II.2.4) Description of the procurement**

As part of the Transforming Cities programme, Norfolk County Council is setting out to provide a new, coherent and distinctive wayfinding system within Norwich to replace an outdated system and provide a richer level of information than at present. The Council is seeking to appoint a Contractor for the manufacture/design, supply and installation of 44 minilith totems in the City of Norwich. The requirement will also involve the

removal/decluttering of 55 existing posts and totems.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Although the length of the contract is 84 months, it is expected that the installation and removal requirements will be completed by the end of November 2022. The remainder of the contract period covers reactive maintenance, updating graphics etc.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-022939](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 May 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 May 2022

Local time

10:02am

---

### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BUYERPROFILES>. Once registered you will be able to see the procurement project under the `tenders` section and `express an interest` to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Norfolk County Council

Norwich

Country

United Kingdom