This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/008243-2022">https://www.find-tender.service.gov.uk/Notice/008243-2022</a>

Tender

# **Legal Services**

Hillcrest

F02: Contract notice

Notice identifier: 2022/S 000-008243

Procurement identifier (OCID): ocds-h6vhtk-02f729

Published 28 March 2022, 10:24am

The closing date and time has been changed to:

2 May 2022, 12:00pm

See the change notice.

# **Section I: Contracting authority**

## I.1) Name and addresses

Hillcrest

1 Explorer Road

Dundee

DD2 1EG

**Email** 

tenders@hillcrest.org.uk

#### **Telephone**

+44 382564700

## Country

**United Kingdom** 

#### **NUTS** code

UKM - Scotland

#### Internet address(es)

Main address

http://www.hillcrest.org.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA12242

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publiccontractsscotland.gov.uk/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publiccontractsscotland.gov.uk/

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

https://www.publiccontractsscotland.gov.uk/

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Housing and community amenities

# **Section II: Object**

## II.1) Scope of the procurement

## II.1.1) Title

**Legal Services** 

Reference number

COS/R002

## II.1.2) Main CPV code

• 79100000 - Legal services

## II.1.3) Type of contract

Services

## II.1.4) Short description

Provision of legal services for various aspects of services across all Hillcrest organisations.

## II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## II.2) Description

## II.2.1) Title

Asset and Property Management

Lot No

1

## II.2.2) Additional CPV code(s)

• 79100000 - Legal services

#### II.2.3) Place of performance

**NUTS** codes

• UKM - Scotland

#### II.2.4) Description of the procurement

Provision of legal services.

## II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration** in months

36

This contract is subject to renewal

Yes

Description of renewals

After the possible 1 year extension it will be retendered.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

## II.2.1) Title

Development

Lot No

2

## II.2.2) Additional CPV code(s)

• 79100000 - Legal services

## II.2.3) Place of performance

**NUTS** codes

UKM - Scotland

## II.2.4) Description of the procurement

Provision of legal services.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Following a possible 1 year extension this will be retendered.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

Human Resource

Lot No

3

## II.2.2) Additional CPV code(s)

• 79100000 - Legal services

#### II.2.3) Place of performance

**NUTS** codes

• UKM - Scotland

## II.2.4) Description of the procurement

Provision of legal services.

## II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Following possible 1 year extension this will be retendered.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

Housing and Tenancy Management: Edinburgh & East Lothian

Lot No

4

## II.2.2) Additional CPV code(s)

• 79100000 - Legal services

## II.2.3) Place of performance

**NUTS** codes

• UKM - Scotland

## II.2.4) Description of the procurement

Provision of legal services.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Following possible 1 year extension this will be retendered.

## II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

## II.2.1) Title

Corporate Service and Governance

Lot No

8

#### II.2.2) Additional CPV code(s)

• 79100000 - Legal services

### II.2.3) Place of performance

**NUTS** codes

• UKM - Scotland

## II.2.4) Description of the procurement

Provision of legal services.

## II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Following possible 1 year extension this will be retendered.

#### II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

## II.2.1) Title

Housing and Tenancy Management: Perth & Kinross and Fife

Lot No

5

## II.2.2) Additional CPV code(s)

• 79100000 - Legal services

## II.2.3) Place of performance

**NUTS** codes

• UKM - Scotland

#### II.2.4) Description of the procurement

Provision of Legal Services

## II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

36

This contract is subject to renewal

Yes

Description of renewals

Following a possible 12 month extension this will be retendered.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

## II.2.1) Title

Housing and Tenancy Management: Dundee & Angus

Lot No

6

## II.2.2) Additional CPV code(s)

• 79100000 - Legal services

#### II.2.3) Place of performance

**NUTS** codes

• UKM - Scotland

## II.2.4) Description of the procurement

Provision of legal services.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Following possible 1 year extension this will be retendered.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

## II.2.1) Title

Housing and Tenancy Management: Aberdeen & Aberdeenshire

Lot No

7

## II.2.2) Additional CPV code(s)

• 79100000 - Legal services

## II.2.3) Place of performance

**NUTS** codes

• UKM - Scotland

## II.2.4) Description of the procurement

Provision of Legal Services

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

36

This contract is subject to renewal

Yes

Description of renewals

Following possible 1 year extension this will be retendered.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

# IV.2.1) Previous publication concerning this procedure

Notice number: <u>2021/S 000-028602</u>
IV.2.2) Time limit for receipt of tenders or requests to participate
Originally published as:
Date
25 April 2022
Local time
12:00pm
Changed to:
Date
2 May 2022
Local time
12:00pm
See the change notice.
IV.2.4) Languages in which tenders or requests to participate may be submitted
English
IV.2.6) Minimum time frame during which the tenderer must maintain the tender
Tender must be valid until: 25 July 2022
IV.2.7) Conditions for opening of tenders
Date
25 April 2022
Local time
1:30pm

## **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Following a possible 1 year extension this will be retendered.

## VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=687891">https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=687891</a>.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

Please see details within the Invitation to Tender.

(SC Ref:687891)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\_Download.aspx?id=687891]]

## VI.4) Procedures for review

# VI.4.1) Review body

Sheriffs Court

Bell Street

Dundee

Country

United Kingdom